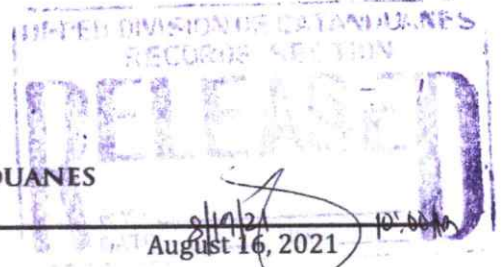




Republic of the Philippines
Department of Education
 REGION V
 SCHOOLS DIVISION OFFICE OF CATANDUANES



DIVISION MEMORANDUM
 OSDS-SGOD-D.M. 398. 2021/rbv

TO: Assistant Schools Division Superintendent
 Chiefs, CID & SGOD
 Education Program Supervisors
 Selected Public Schools District Supervisor/ In- Charge of the Districts
 Selected Elementary & Secondary School Heads
 All Others Concerned

**SUBMISSION OF ACTIVITY PLAN AND CASH ADVANCE ON GULAYAN SA PAARALAN
 PROGRAM SUPPORT FUND**

1. In connection with the Gulayan sa Paaralan Program(GPP) the following schools are advised to prepare and submit Activity Plan and Cash Advance to Support Fund amounting to Php 25,000.00 each school:
 1. Panuto Elementary School – Pandan West
 2. Paniqihan Elementary School – Baras South
 3. Alinawan Elementary School – Panganiban District
 4. Roxas Elementary School – Viga West District
 5. Bagamanoc Rural Development High School
2. Likewise, please be guided of the entitled allowable expenditure of Gulayan sa Paaralan Program Support Fund as per QUA MEMO 00-0421-0035 dated, March 5, 2021.
 - a. purchase of Gardening tools,(e.g. fork, shovel, rake, hoe,etc.)
 - b. purchase of vegetable/fruit saplings or seedlings
 - c. . labor expenses
 - d.. other related expenses in the establishment of GPP
3. The expected date of liquidation and submission of the Accomplishment report is 4 weeks after the receipt of Cash Advance.
4. For more concerns on the above-mentioned subjects , please contact the YFD – 09318833925.
5. For information, guidance and compliance.

SUSAN S. COLLANO
 Assistant Schools Division Superintendent
 OIC- Schools Division Superintendent

