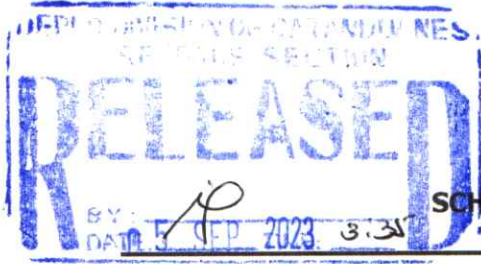




Republic of the Philippines  
**Department of Education**  
REGION V – BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**



DIVISION MEMORANDUM  
OSDS-SGOD-DM- 353 s. 2023

TO : Assistant Schools Division Superintendent  
Chief Education Supervisor, (CID and SGOD)  
All Public Schools District Supervisors  
All Elementary and Secondary School Heads  
All Elementary and Secondary School DRRM Coordinators  
All Others Concerned Officials and Personnel

FROM : By Authority of the Schools Division Superintendent

*Manhigt*  
**ATTY. NORLITO JR P. AGUNDAY**  
Attorney II  
Officer-In-Charge

SUBJECT : **Reiteration on the Conduct of the 3<sup>rd</sup> Quarter Nationwide Simultaneous Earthquake Drill**

DATE : September 5, 2023

1. In connection with the approved **OUPS Memorandum No. 2023-04-7825** and **NDRRMC Memorandum No. 090, s. 2023** | *Participation to the 3<sup>rd</sup> Quarter Nationwide Simultaneous Earthquake Drill*, all offices are enjoined to participate in the conduct of the activity, with the schedule as follows:

Quarter	Date of Implementation	Time
3 <sup>rd</sup> Quarter	07 September 2023	2:00 PM

2. School Implementation reports shall be submitted at the **SGOD Office** through the **Division DRRM Focal Person**. Division Guidelines for the submission of the report are attached. The School DRRM Coordinators shall also fill out this google form link [bit.ly/EarthquakeDrillReport2023](https://bit.ly/EarthquakeDrillReport2023) on the dates stated in the attached annexes.

3. For strict implementation and compliance.





Republic of the Philippines  
**Department of Education**  
REGION V – BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

**Annex A**

**Division Guidelines on the Submission of the 2023 Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Report**

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting Template (*Annex B*), to be signed by the corresponding School DRRM Coordinator and School Head.
2. As a way to minimize the use of papers and other school materials, please FOLLOW this reporting process:
  - Only the Monitoring and Reporting Template (*Annex B*) shall be submitted. Narrative reports are to be filed in the school as part of the MOVs of school activities under DRRM Programs.
  - NO NEED to submit the report with folders and printed cover pages.
  - Please use **8.5" x 13" paper**
3. Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Report Submission dates:

<b>Quarter</b>	<b>Date of Submission</b>	
3 <sup>rd</sup> Quarter	Not later than <b>12 September 2023</b>	5:00 PM

4. Monitoring and Reporting Templates shall be submitted at the **SGOD Office** through the **DRRM Focal Person** on the date stated above. Also, to ensure fast tracking of reports, School DRRM Coordinators shall fill out the google form link: **[bit.ly/EarthquakeDrillReport2023](https://bit.ly/EarthquakeDrillReport2023)** on the dates stated above.





REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
 Region V (Bicol)  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**



**REPORT ON THE CONDUCT OF UNANNOUNCED EARTHQUAKE AND FIRE DRILL**  
 (DepEd Order No. 53, s. 2022)

**DATE CONDUCTED:** \_\_\_\_\_  
**TIME STARTED:** \_\_\_\_\_  
**TIME ENDED:** \_\_\_\_\_

<b>REGION</b>	
<b>DIVISION</b>	
<b>NAME OF SCHOOL</b>	

Pre-Drill	Yes	No	
With available Go Bags?			
With updated preparedness, evacuation, and response			
With updated contingency plan?			
With available early warning system?			
With available emergency and rescue equipment?			
With available First Aid Kits?			
With available communication equipment (internet,			
With sufficient space in school/classrooms to conduct			
Conducted coordination/preparatory meeting with			
Conducted an orientation to learners and school			
Conducted an orientation to parents on earthquake			
Learners have accomplished the Family Earthquake			
Conducted alternative activities and/or Information,			
<b>Additional Remarks</b>			
Actual Drill	Yes	No	
Conducted "DUCK, COVER, and HOLD"?			
Conducted evacuation drill?			
<b>Additional Remarks</b>			
No. of Personnel	Male	Female	Total
No. of Teaching Personnel			
No. of Non-Teaching Personnel			
<i>Grand Total</i>			
No. of Learners	Male	Female	Total
No. of Learners			
No. of IP Learners			
No. of Muslim Learners			
No. of Learners with Disability			
<i>Grand Total</i>			
Post-Drill	Yes	No	
Conduct of post-activity exercises tabletop and functional			
<b>Additional Remarks</b>			
Common issues and concerns encountered during the actual conduct of drill			
1			
2			
3			
4			
5 [Add additional item/s when necessary]			

**Prepared by:**  
 \_\_\_\_\_  
**[School DRRM Coordinator]**  
 Date: \_\_\_\_\_

**Noted by:**  
 \_\_\_\_\_  
**[School Head]**  
 Date: \_\_\_\_\_



Republic of the Philippines  
**Department of Education**  
OPERATIONS

OUOPS No. 2023-04-7825

**MEMORANDUM**

TO : **MINISTER OF BASIC, HIGHER, AND TECHNICAL  
EDUCATION, BARMM  
ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL REGIONAL AND DIVISION DRRM COORDINATORS  
ALL PUBLIC SCHOOLS**

FROM :   
**Atty. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

SUBJECT : **Reiteration On the Conduct of the 3<sup>rd</sup> Quarter Nationwide  
Simultaneous Earthquake Drill (NSED)**

DATE : August 31, 2023

Pursuant to the National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 090 series of 2023 and OUOPS Memorandum No. 2023-04-1668 titled "*Reiteration on the Schedule for the Conduct of CY 2023 Quarterly Nationwide Simultaneous Earthquake Drill*" as attached, the Office of the Undersecretary for Operations (OUOPS), through the Disaster Risk Reduction and Management Service (DRRMS), enjoins all field offices and schools in the conduct the **3<sup>rd</sup> Quarter Nationwide Simultaneous Earthquake Drill (NSED)** on **07 September 2023, 2:00 PM**.

The DRRMS has developed **Information, Education, and Communication (IEC) materials for NSED** which can be accessed through this link: <https://bit.ly/DepEdNSED2023>.

This office also reiterates that proper documentation and post-NSED evaluation of said drill are required. The Regional consolidated report should be submitted **not later than 28 September 2023**. Please refer to the attached template to be used for reporting purposes.

For further information and clarification, you may contact you respective Area of Responsibility (AOR) Lead or the DRRMS at [drmmo@deped.gov.ph](mailto:drmmo@deped.gov.ph).

For information and appropriate action.

DRRMS\_APR/08312023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600  
Email: [oure@deped.gov.ph](mailto:oure@deped.gov.ph); Website: [www.deped.gov.ph](http://www.deped.gov.ph)  
Tel. No.: (02) 8633-5313; (02) 8631-8492

To ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even in the midst of a pandemic, **Information, Education and Communication (IEC) campaign in NSED using distant means should be continuously intensified.** A copy of NSED materials can be accessed through <https://bit.ly/DepEdNSED2023>.

In addition, **existing earthquake contingency plans of regional and division offices, and schools shall be updated** to incorporate mechanisms, and arrangements that are reflective of the current COVID-19 situation. To ensure minimum public health standards, the conduct of face-to-face NSED may be postponed or cancelled, or the methodology may be modified, if the IATF-EID decides to prohibit mass gatherings in any or all areas of the country due to certain circumstances.

For the post-NSED activities, self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED. The Office of Civil Defense (OCD) Exercise Evaluation Guide (EEG) can be used as a guide. The EEG can be accessed on the aforementioned link.

Proper documentation and post-activity evaluation of said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time, as indicated in Annex A. Also attached is the NDRRMC Memorandum No. 06, s. 2023, for your reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [drmmo@deped.gov.ph](mailto:drmmo@deped.gov.ph).

For information and appropriate action.

Office\_initials/MMDDYYYY

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Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600  
Email: [oure@deped.gov.ph](mailto:oure@deped.gov.ph); Website: [www.deped.gov.ph](http://www.deped.gov.ph)  
Tel. No.: (02) 8633-5313; (02) 8631-8492

1<sup>st</sup> Quarter NSED: [CY 2023 1QNSEED] Report\_<Region>  
2<sup>nd</sup> Quarter NSED: [CY 2023 2QNSEED] Report\_<Region>  
3<sup>rd</sup> Quarter NSED: [CY 2023 3QNSEED] Report\_<Region>  
4<sup>th</sup> Quarter NSED: [CY 2023 4QNSEED] Report\_<Region>

Cut-off time for all deadlines will be at 5:00 PM. The official number of schools participated in NSED will be based on the consolidated NSED report signed by the Regional Director or authorized official from the regional office to be submitted to DRRMS.

The DRRMS shall submit the national consolidated report to the Office of the Civil Defense through the Office of the Undersecretary for Operations.

Office\_initials/MMDDYYYY

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Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600  
Email: [oure@deped.gov.ph](mailto:oure@deped.gov.ph); Website: [www.deped.gov.ph](http://www.deped.gov.ph)  
Tel. No.: (02) 8633-5313; (02) 8631-8492

<b>No. of Personnel</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
No. of Teaching Personnel			
No. of Non-Teaching Personnel			
<i>Grand Total</i>			
<b>No. of Learners</b>	<b>Male</b>	<b>Female</b>	<b>Total</b>
No. of Learners			
No. of IP Learners			
No. of Muslim Learners			
No. of Learners with Disability			
<i>Grand Total</i>			
<b>Post-Drill</b>	<b>Yes</b>		<b>No</b>
Conduct of post-activity exercises tabletop and functional exercises			
<b>Additional Remarks</b>			
<b>Common issues and concerns encountered during the actual conduct of drill</b>			
1			
2			
3			
4			
5  Add additional item/s when necessary			

**Prepared by:**

**Noted by:**

\_\_\_\_\_  
**[School DRRM Coordinator]**

Date:

\_\_\_\_\_  
**[School Head]**

Date:



REPUBLIC OF THE PHILIPPINES  
**NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL**  
National Disaster Risk Reduction and Management Center, Camp Aguinaldo, Quezon City, Philippines

AUG 18 2023

**MEMORANDUM**  
No. 090, s. 2023

**TO : ALL MEMBERS OF DISASTER RISK REDUCTION AND MANAGEMENT COUNCILS AT THE NATIONAL, REGIONAL, PROVINCIAL, CITY, MUNICIPAL LEVELS AND BARANGAY DISASTER RISK REDUCTION AND MANAGEMENT COMMITTEES, HEADS OF NATIONAL GOVERNMENT AGENCIES, CONSTITUTIONAL OFFICES, STATE UNIVERSITIES AND COLLEGES, GOVERNMENT OWNED AND CONTROLLED CORPORATIONS**

**SUBJECT : Participation to the Third Quarter Nationwide Simultaneous Earthquake Drill 2023**


The Office of Civil Defense (OCD) through the Capacity Building and Training Service (CBTS) will conduct the **Third Quarter Nationwide Simultaneous Earthquake Drill (NSED) 2023** on **07 September 2023** at **1:00 PM** (start of the program) in Tagbilaran City, Bohol promoting earthquake preparedness and disaster resiliency.

This activity intends to lessen the impacts of disasters particularly from the effects of an earthquake on vulnerable populations. Further, it aims to demonstrate and test the capabilities of Tagbilaran City DRRM in responding to the effects of a devastating earthquake, given the geography and history of the Bohol island.

In this regard, all member agencies are hereby invited to participate in the conduct of the abovementioned activities, and are enjoined to conduct similar activities to promote earthquake preparedness while observing the minimum public health precautionary measures in their respective agencies.

For information and guidance.

For the Chairperson, NDRRMC:

  
**USEC ARIEL F. NEPOMUCENO**  
Executive Director, NDRRMC and  
Administrator, OCD

