



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

24 July 2024

DIVISION MEMORANDUM
No. 351 s. 2024

**DIVISION MONITORING ON THE OPENING OF CLASSES
FOR SCHOOL YEAR 2024-2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Elementary & Secondary School Heads
Teaching & Non-Teaching Personnel
All Others Concerned

- In reference to DepEd Order No. 9, s. 2024, the school year 2024-2025 is set to commence on July 29, 2024. Said Order is intended to facilitate the effective and efficient execution of school activities and optimize teaching hours in alignment with the aims and targets of the MATATAG program.
- In addition, DepEd Order No. 10, s. 2024 outlines the framework for implementing the MATATAG Curriculum in all educational institutions, including public and private schools, state universities and colleges, and Philippine Schools Overseas offering basic education.
- To assess the preparedness of schools for the opening of classes and specifically oversee the implementation of the MATATAG curriculum, classes shall be monitored from **July 29, 2024 to August 9, 2024**. This monitoring period will allow technical assistance as needed.
- The assigned area monitors are:

MONITORING TEAM	
ZONE 1 (Virac & San Andres)	Romel G. Petajen Jogene Alilly C. San Juan Jezrahel T. Omadto
ZONE 2 (Bato, Baras, Gigmoto, San Miguel)	Gina L. Custodio Amelia B. Cabrera Niño Gerard C. Ceneta
ZONE 3 (Viga, Panganiban, Bagamanoc)	Gina B. Pantino Jesslyn T. Taway Peachie Roshele T. Chavez
ZONE 4 (Caramoran & Pandan)	Marivic T. Camacho Ma. Gina M. Templonuevo Maria Rita SR. Tablate

- Attached to this memorandum is the Monitoring Tool for the monitoring activity.
- Travel expenses related to this activity shall be charged to Local Funds subject to relevant accounting rules and regulations.
- For information, guidance and compliance.

SOCORRO V. DELA ROSA^M
Schools Division Superintendent

Reference: DepEd Order No. 49, s. 2023
To be indicated in the **Exemptions Index**
Under the following Subjects:
Opening of Classes
MATATAG Curriculum
Monitoring & Evaluation

CID/ROP
7/24/2024



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MONITORING TOOL FOR SY 2024 – 2025 OPENING OF CLASSES

School: _____
 District: _____

School Head: _____
 Contact #: _____

ELEMENTARY

Grade Level	Number of Classes	Enrollment		
		Male	Female	Total
Kindergarten				
Grade 1				
Grade 2				
Grade 3				
Grade 4				
Grade 5				
Grade 6				

SECONDARY

Grade Level	Number of Classes	Enrollment		
		Male	Female	Total
Grade 7				
Grade 8				
Grade 9				
Grade 10				
Grade 11				
Grade 12				

Put a check mark on columns with evident (E), partially evident (PE) and not evident (NE) and put remarks with significant observations.

Indicator	E	PE	NE	N/A	Remarks
1. The school head and the teachers were fully oriented in the municipal/zonal level regarding the implementation of the MATATAG Curriculum.					
2. The school head has a copy of the class programs of his/her teachers.					
3. School Head and teachers have a copy of DepEd Order No. 9, s. 2024 or the School Calendar of Activities for SY 2024 – 2025.					
4. School Head has MOVs on the conduct of Psychosocial Support Activities conducted.					
5. Teachers have approved copies of Class and Teacher's Program.					



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6. Classes are going on as programmed. <i>(Reference: Class Program)</i>					
7. School Head has a copy of an approved SIP with PPAs along curriculum.					
8. School Head has a copy of his/her monthly and/or annual Instructional Supervisory Plan.					
9. Teachers have MATATAG Curriculum Guides, Lesson Exemplars (if any) and DLL (if any).					
10. The school head and teachers have a copy of DepEd Order No. 10, s. 2024 or the Policy Guidelines on the Implementation of the MATATAG Curriculum.					
11. The school head has observed his/her teachers on how they implement the new pedagogy and assessment of the MATATAG Curriculum and able to give narrations of his/her experiences.					
12. The teachers are adhering to the policies and guidelines of the Instructional Design Framework in preparing the lesson/s.					
13. The teachers understand the rudiments of unpacking based on the guidelines discussed during the orientation.					
14. The teachers are fully aware of the shaping paper processes and its impact to the pedagogy and assessment.					
15. The school printed and distributed the MATATAG Curriculum Lesson Exemplars for Kindergarten, Grades 1, 4, and 7.					

Best Practices Observed:





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Challenges	Solutions Implemented	Proposed Solutions

Comments/Suggestions:

Signature of Monitoring Personnel

Date: _____

Conforme:

Name and Signature of School Head

Date: _____



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