

DepEd - Division of Catanduanes
RECORDS SECTION

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BY: _____ No: _____
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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

July 22, 2024

DIVISION MEMORANDUM
No. 748, s. 2024


MONITORING OF THE 2024 BRIGADA ESKWELA IMPLEMENTATION

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Elementary and Secondary School Heads
Others Concerned

- Pursuant to DepEd Memorandum No. 033, s. 2024, this Office through the SGOD-Social Mobilization & Networking Unit, shall conduct the Division Monitoring of the 2024 Brigada Eskwela Implementation from July 22-27, 2024.
- The objective of this activity is to ensure the proper implementation of the 2024 Brigada Eskwela in preparation for the opening of classes on July 29, 2024.
- The following SGOD Personnel will assigned to monitor and conduct actual inspection and assessment of the schools:

Name	Position	Assigned District
Imaculate T. Latorre	EPS II - SocMobNet	Bato East & West Baras North & South Gigmoto San Miguel North & South
Achilles V. Alberto I	EPS II - SMM & E	Virac North & South
Amylou B. Celso	Dentist II - SHN	Pandan East & West Caramoran North & South San Andres East & West
Ahdel D. Idanan	Nurse II - SHN	
Jennifer S. Casallo	Nurse II - SHN	
Ma. Theresa G. Abundo	Nurse II - SHN	
Melani R. Ibardaloza	Nurse II - SHN	
Anthony B. Aguirre	Nurse II - SHN	
Rose Aurea T. Vargas	Nurse II - SHN	
Marife B. Brequillo	SEPS - SocMobNet	Bagamanoc North & South Panganiban
Maria Audrea L. Vivo	PDO II - DRRM	Viga East & West

- Travel and other incidental expenses relative to this activity shall be charged against Local Funds/BPLP Fund/School MOOE subject to the usual accounting and auditing rules and regulations.
- For information, guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SGOD/mbb
7/22/2024



2024 BRIGADA ESKWELA MONITORING TOOL

District		School BE/ASP Coordinator <i>(If any)</i>	
School		Contact Number	
School ID		Level	
School Head		School Type	
Contact Number		Enrolment (SY: 2024-2025)	

A. PRE-IMPLEMENTATION STAGE

1. Assessment of Physical Facilities and Maintenance Needs Assessment of the School.

(Before the Implementation of Brigada Eskwela, the School Physical Facilities Coordinator shall identify the needs for the upcoming school year's opening of classes and assess school facilities that require repair or replacement. The assistance of the Education Physical Facilities Division, School Watching Team (SWT), and Parents-Teachers Association (PTA) officers and members may be sought, if necessary. Schools shall identify other requirements/activities necessary for school operations and teaching and learning.

INDICATOR	OBSERVABLE <i>(Check one.)</i>		REMARKS	Recommendation/ Mode of Verifications/Document Submitted
	Satisfactory	Unsatisfactory	If Unsatisfactory, please describe.)	
1.	Conducted assessment on the physical facilities and maintenance needs assessment of the school. (5)			*Physical Facilities & Maintenance Needs Assessment Result *Coordination letters *Program of Works *Others
a	▪ Classroom			
b	▪ Furniture			
c	▪ School Grounds			
d	▪ Toilet			
e	▪ Others: (Please specify) _____			

2. Compliance with the Absolute Prohibition on Solicitation.

(School heads, teachers and other school personnel are strictly prohibited from soliciting and collecting any form of contribution including but not limited to Brigada Eskwela fees from parents or legal guardians, volunteers, partners, and stakeholders. The Brigada Eskwela activities shall focus on voluntary work and participation to ensure that schools are adequately prepared for the upcoming school year.)

INDICATOR	OBSERVABLE <i>(Check one.)</i>		REMARKS	Recommendation/ Mode of Verifications/Document Submitted
	Satisfactory	Unsatisfactory	If Unsatisfactory, please describe.)	
2.	Compliance with the absolute prohibition on solicitation. (3)			Other MOVs presented: *Pledge of support form *BE Form 4-Daily attendance of volunteers
a	▪ Engagement letter to partners			
b	▪ Brigada Eskwela partnership proposal			
c	▪ Others: (Please specify) _____			

3. Creation of the Brigada Eskwela Working Committees

(School heads/Principals shall lead the creation of the working committees for the Brigada Eskwela as well as supervise its functions. Together with the school head/principal, the working committees shall be composed of teachers and other teaching personnel. Further, parents, learners, community members, and external stakeholders may also be part of the task force provided that the nature of the involvement is voluntary.)

INDICATOR	OBSERVABLE (Check one.)		REMARKS	Recommendation/ Mode of Verifications/Document Submitted
	Satisfactory	Unsatisfactory	If Unsatisfactory, please describe.)	
3. Activities undertaken by the Brigada Eskwela Working Committee (4)				*Coordination letter *School Memo *MoA/MoU/Ordinance *Others
a Engagement letter to Public Awareness campaign				
b Establishment of partnerships for resource mobilization				
c Handling of Administrative and Financial Matters				
d Documentation				

B. IMPLEMENTATION STAGE

The actual implementation stage is during the Brigada Eskwela Week on July 22-27, 2024. As a matter of policy, all works and tasks performed under Brigada Eskwela are voluntary in nature.

Please check Yes or No.

INDICATOR	Visible		Best Practices	Recommendations
	Yes	No		
1. Maintenance of Clean School (9)				
a Zero litters				
b Clutter-free (everything is well-ordered, arranged, and organized)				
c Spill-free (absence of spill water or liquids on floors, tables, walls, etc.)				
d Soil/dust-free floorings and walls (absence of soil particles and muds)				
e Zero garbage placed outside (hallways, school perimeter, school buildings, etc.)				
f Zero illegal postings (walls, posts, trees, etc.)				
g Waste segregation compliance (no mixed waste)				
h Absence of vandalism				
i Presence of activity in preventing pollution, minimizing waste and caring for the environment				

INDICATOR	Best Practices	Specifics (Number/Amount)	Recommendation/s
II VOLUNTEER ENGAGEMENT			
a Number of Brigada Eskwela volunteers from the following groups working on the school. (8)			
▪ Parents/PTA members			
▪ LGU Officials (PLGU/MLGU/BLGU)			
▪ NGOs/Civic Organizations			
▪ National Government Agencies			

	INDICATOR	Best Practices	Specifics (Number/Amount)	Recommendation/s
	▪ Businessman/Private Individual			
	▪ Teachers			
	▪ Faith-based/School Organizations			
	▪ Other Volunteers			
b	Donations received for Brigada Eskwela/Resources Generated (9)			
	▪ Reading Program Support			
	▪ Technology Support			
	▪ Support to Infrastructure, Physical Facilities, and Furniture			
	▪ Learning Support			
	▪ Support to Health & Nutrition			
	▪ Training & Development			
	▪ Support to learners with special needs			
	▪ Support to School DRRM			
	▪ Other Donations			
c	▪ Relationships in the community: (Describe)			

III OVERALL ASSESSMENT					
a	How would you rate the overall implementation of Brigada Eskwela in the school? (Part I)				
	5 <i>Outstanding</i>	4 <i>Very Satisfactory</i>	3 <i>Satisfactory</i>	2 <i>Fair</i>	1 <i>Poor</i>
	<i>(95-100% of the indicators in the pre-implementation and implementation stages were observed/ present)</i>	<i>(85-94% of the indicators in the pre-implementation and implementation stages were observed/ present)</i>	<i>(75-84% of the indicators in the pre-implementation and implementation stages were observed/ present)</i>	<i>(65-74% of the indicators in the pre-implementation and implementation stages were observed/ present)</i>	<i>(Below 65% of the indicators in the pre-implementation and implementation stages were observed/ present)</i>
b	How would you rate the spirit of volunteerism in the school? (Part II)				
	5 <i>Outstanding</i>	4 <i>Very Satisfactory</i>	3 <i>Satisfactory</i>	2 <i>Fair</i>	1 <i>Poor</i>
	<i>(95-100% of the volunteer types/needs were represented/ mobilized)</i>	<i>(85-94% of the volunteer types/needs were represented/ mobilized)</i>	<i>(75-84% of the volunteer types/needs were represented/ mobilized)</i>	<i>(65-74% of the volunteer types/needs were represented/ mobilized)</i>	<i>(Below 65% of the volunteer types/needs were represented/ mobilized)</i>
c	Commendations/Suggestions/Recommendations:				

Monitored by:

Name : _____

Position : _____

Date : _____

Conformed:

School Head/Representative