



Republic of the Philippines  
 Department of Education  
 Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



15 JULY 2022

**DIVISION MEMORANDUM**

No. 347, s. 2022

**PRODUCTION OF THE 1<sup>st</sup> and 2<sup>nd</sup> PODCAST BASED LESSONS IN ENGLISH AND QUALITY ASSURANCE OF SMILE LEARNER'S PACKETS IN ENGLISH TO DIGITAL AUDIO FILES**

1. In preparation for the upcoming school year 2022-2023 and the blended learning modality for the 1<sup>st</sup> quarter, there will be a division Production of the 1<sup>st</sup> and 2<sup>nd</sup> Podcast Based Lessons in English and Quality Assurance of SMILE Learner's Packets in English to Digital Audio Files on **July 25-27, 2022** in a venue to be announced later.

2. The activity aims to:

- a. evaluates developed podcast-based lesson in English for the 3<sup>rd</sup> and 4<sup>th</sup> quarters given the tool from the LR.
- b. produce and quality assure Podcast Based Lessons in English for the 1<sup>st</sup> and 2<sup>nd</sup> quarters.

3. The lists of participants and quality assurance team are attached for reference purpose. Likewise, participants are advised to bring laptops and gadgets necessary for recording and production, MELC and other references.

4. Participants are entitled to three days service credits pursuant to DepEd Order No. 53, s. 2003.

4. Travel and other incidental expenses shall be charged to the school's MOOE while meals(lunch) and snacks for three days are charged to the HRTD CID English fund subject to the accounting and auditing rules and regulations

4. For immediate information, dissemination and compliance.

**SUSAN S. COLLANO**  
 Schools Division Superintendent

Encl.:

References:

To be indicated in the Perpetual Index

Under the following subjects:

gbp/ **PRODUCTION OF THE 1<sup>st</sup> and 2<sup>nd</sup> PODCAST BASED LESSONS IN ENGLISH AND QUALITY ASSURANCE OF SMILE LEARNER'S PACKETS IN ENGLISH TO DIGITAL AUDIO FILES 7/15/2022**



San Roque, Virac, Catanduanes  
 052 - 8114063  
[catanduanes@deped.gov.ph](mailto:catanduanes@deped.gov.ph)  
[www.depedrovcatanduanes.com](http://www.depedrovcatanduanes.com)  
 DepEd Tayo - Region V - Catanduanes



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**Enclosure No. 1 to Division Memorandum No. \_\_, s. 2022**

**LIST OF PARTICIPANTS:**

Teacher- Podcasters

1. Ma. Lyn M. Broncate - SACES
2. Ma. Cristina Tanael – Patagan ES
3. Bernadette Obo – Puranran ES
4. Janice Icawat – Virac Pilot ES
5. Techie P. Terrago – Pananaogan ES
6. Vernie Postrado - Hilawan ES
7. David Sarmiento - CNHS
8. Christine Mae Brillantes – Antipolo NHS
9. Michelle Estavillo – Gigmoto RDHS
10. Shane S. Manlangit – Manambrag NHS
11. Loraine M. Santos – Bagamanoc RDHS
12. Marianne Claire Ogalesco – Viga RDHS

**QUALITY ASSURANCE TEAM:**

1. German Tejada – Dororian NHS
2. Imee Gabion - CNHS
3. Adeleine Rubio – Tubli ES
4. Sandra Garcia – Virac Pilot ES
5. Joanne Tanael – Calatagan NHS
6. Jeric San Jose – LIV NHS
7. Paul Xavier Tejerero – Bato Central ES
8. Gina B. Pantino- CID



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