



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

August 31, 2023

DIVISION MEMORANDUM
No. 312, s. 2023

LIVE-IN TRAINING COURSE FOR LANGKAY AND KAWAN LEADERS

TO: Chief Education Supervisors
Public Schools District Supervisors
Elementary & Secondary School heads
Teaching & Non-Teaching Personnel
All Others Concerned

1. This is relative to the council memorandum no.7 s. 2023 regarding the conduct a Live-in Training Course for Langkay and Kawan Leaders on September 22-24, 2023 at Virac Pilot Elementary School.
2. Public school district supervisors are encouraged to submit not less than 4 participants from their district assignment langkay (kindergarten teacher) and kawan leaders (grade 1,2,3 teachers), to participate in the live-in training course.
3. A registration of two thousand pesos only (Php2,000.00) will be charged to each participant to defray expenses for meals and snacks for 3 days, handouts, certificates, and other administrative costs which is chargeable to school MOOE, subject to existing accounting and auditing rules and regulation.
4. A pre-registration form (see enclosed) shall be submitted to the Public Schools District Supervisor on or before September 10, 2023. Meanwhile, the Office of the PSDS shall forward the accomplished and signed District Confirmation by PSDS to SDO-SGOD on or before September 15, 2023, not later than 5 p.m.
5. For questions or concerns, please contact Ms. Rosario B. Vegim, PDO – I, Boy Scout of the Philippines Coordinator, SDO – SGOD at cellphone number 09318833925.
6. For immediate dissemination and guidance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



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Enclosure No. 1 to DM Live - In Training Course for Langkay and Kawan Leaders

LIVE - IN BASIC TRAINING COURSE FOR LANGKAY AND KAWAN LEADERS

Virac Pilot Elementary School, San Roque, Virac atanduanes
September 22 -24, 2023

DISTRICT PRE-REGISTRATION FORM

Name of District: _____ NAME OF PSDS: _____

NO.	Name of Lankay/Kawan leader <small>(First Name, Middle Initial, Last Name)</small>	Gender	Birthdate <small>(mm/dd/yy)</small>	Age	Grade Level Assignment (kinder, Grade 1,2,3)	Complete Name of School	Email Address and Contact Number	Food Restriction	Religion	In Case of Emergency		
										Name	Relationship	Contact Number
1.												
2.												
3.												
4.												
5.												

Endorsed by:

Public Schools District Supervisor

Note: Please use separate sheet if necessary