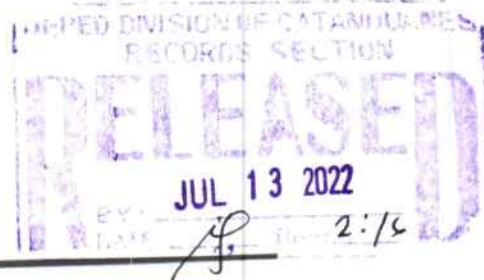




Republic of the Philippines  
Department of Education  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES



8 JULY 2022

**DIVISION MEMORANDUM**  
OSDS-CID-DM- 34 s. 2022

**DIVISION WORKSHOP ON THE PRODUCTION OF VIDEO LESSONS IN  
ARALING PANLIPUNAN AND SOCIAL SCIENCES**

TO: Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads  
All concerns

1. The Schools Division of Catanduanes through the Curriculum Implementation Division shall conduct a Division Workshop on the Production of Video Lessons in Araling Panlipunan and Social Sciences on July 26-30, 2022 (Day 0 - July 25, 2022 at 3:00 PM). The venue will be announced later.

2. The workshop is a live-in activity with the following schedules:

Scriptwriters: 2 days live-in (July 26-27, 2022)  
Other Production Teams: 5 days live-in (July 26-30, 2022)

3. Specifically, the division workshop aims to enable the participants to:

- create new video episodes for Araling Panlipunan and Social Sciences (pre-production and production);
- evaluate and edit submitted video lessons (post production);
- provide exposures to potential new members of Production Team, and
- provide model localized/contextualized video lessons for SDO-Catanduanes according to set guidelines of DepEd-LRMDS.

4. The division workshop shall be conducted in a limited face-to-face modality observing social distancing and health protocols to ensure safety of participants and personnel amidst Covid-19 pandemic. **Only fully-vaccinated participants** shall be allowed to attend the training.

5. Since July 26-30, 2022 fall on vacation time, a 5- day service credits and 1-day Compensatory Overtime Credit (COC) shall be granted to the teacher participants, school head and supervisor respectively.



San Roque, Virac, Catanduanes  
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DepEd Tayo - Region V - Catanduanes



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6. Enclosed herewith are the list of participants and Training Matrix for reference.
7. Participants are expected to bring the following:
  - a. Laptop for each participant
  - b. USB Flash Drive
  - c. Headphone
  - d. Extension wire
  - e. Condenser/mixer, if available
  - f. Soft and hard copies of Scripts, Learning Resources (SLMs, / LAS, / SMILE-LPs)
8. Snacks, meals and other expenses relative to this activity shall be charged against Division FLO Fund while travel expenses of the participants is chargeable to school MOOE subject to the usual accounting and auditing rules and regulations.
9. For information, guidance and compliance.

**MA. LUISA T. DELA ROSA**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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Enclosure No. 1 to Div. Memo No. \_\_\_\_\_ s. 2022

**DIVISION WORKSHOP ON THE PRODUCTION OF VIDEO LESSONS IN  
 ARALING PANLIPUNAN AND SOCIAL SCIENCES**  
 July 26 to 30, 2022

**LIST OF PARTICIPANTS**

KEY STAGE	NAME	SCHOOL	DISTRICT
<b>SCRIPTWRITERS</b>			
Key Stage 1	Donna Padilla	Virac Pilot	Virac North
	Ma. Nieves T. Magat	Virac Pilot	Virac North
	Ma. Eden T. Evangelista	JMAMES	Virac North
Key Stage 2	Rosalie C. Granada	JMAMES	Virac North
	Peter Daniel Pantl	Sto. Cristo ES	Virac South
Key Stage 3	Mylene C. Guerrero	Baras RDHS	Baras South
	Jingky T. Sabayle	CNHS	Virac North
	Leandro A. Guerrero	Bagamanoc RDHS	Baras South
	Joy I. Saberola	Caramoran RDHS	Caramoran North
Stage 4	Leo Jr. S. Tosoc	San Miguel RDHS	San Miguel South
	Charmaine L. Villafior	CNHS	Virac North
<b>MASTER EDITORS</b>			
	John Anthony F. Romero	CNHS	Virac North
	Elmer V. Tabor	CNHS	Virac North
	Jessie S. Joven	SAVS	San Andres East
<b>DIRECTOR OF PHOTOGRAPHY</b>			
	Rommel L. Valenzuela	Hawan NHS	Virac South
	Christine Phoebe C. Bien	CNHS	Virac North
<b>DIRECTOR</b>			





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SCHOOLS DIVISION OFFICE OF CATANDUANES

**DIVISION WORKSHOP ON THE PRODUCTION OF VIDEO LESSONS IN  
ARALING PANLIPUNAN AND SOCIAL SCIENCES  
July 26 to 30, 2022**

**TRAINING MATRIX**

TIME	DAY 0	DAY 1	DAY 2	DAY 3 BREAKFAST	DAY 4	DAY 5
6:00-7:00						
7:30- 8:00						
8:00-8:30		<b>OPENING PROGRAM</b>		<b>MOL</b>		
8:30-12:00	<ul style="list-style-type: none"> <li>Reviewing and Assessing submitted outputs/Scripts</li> <li>Polishing of Scripts</li> <li>Rhona Columna</li> <li>Gian Carlo Osido</li> <li>-Fredelyn Tarrobal</li> <li>Augusto Vargas</li> <li>Jupiter Torno</li> </ul>	<ul style="list-style-type: none"> <li>Review for Missing or Additional Illustrations</li> <li>Storyboarding</li> <li>Exemplification Assessment</li> <li>JM Sarte</li> <li>Jorge Tejada</li> <li>Christine Phoebe Bien</li> <li>- Celeste Tria</li> </ul>	<ul style="list-style-type: none"> <li>Review for Missing or Additional Illustrations</li> <li>Illustration of segments needed in OBB, Creative Repetition and Opening Spiel</li> <li>-Jorge Tejada</li> <li>-Rommel Valenzuela</li> <li>-Elmer V. Tabor</li> </ul>		<ul style="list-style-type: none"> <li>Final Curing OBB</li> <li>Presentation</li> <li>Editing OBB</li> <li>Creative Repetition</li> <li>Opening Spiel</li> <li>-JM Sarte</li> <li>-Rhona Columna</li> <li>-Christine Phoebe Bien</li> </ul>	<ul style="list-style-type: none"> <li>Final Curing</li> <li>Creative Repetition</li> <li>Voice Over</li> <li>-Production Team</li> </ul>
12:00-1:00				<b>LUNCH</b>		
1:00-5:00/	<ul style="list-style-type: none"> <li>Scoring of Music and Lay-outing of Music Add-ons</li> <li>Storyboarding</li> <li>OB</li> <li>Creative Repetition</li> <li>Jorge Tejada</li> </ul>	<ul style="list-style-type: none"> <li>Curing</li> <li>Creative Creation</li> <li>Storyboarding</li> <li>OB</li> <li>Creative Repetition</li> </ul>	<ul style="list-style-type: none"> <li>Curing</li> <li>Assessment</li> <li>CBB</li> <li>Illustrating of Segments needed in Presentation, Opening Spiel and closing Spiel</li> <li>Presentation</li> </ul>		<ul style="list-style-type: none"> <li>Final Curing</li> <li>Exemplification</li> <li>-CBB</li> <li>Editing</li> <li>OB</li> <li>Creative Repetition</li> <li>Opening Spiel</li> </ul>	<ul style="list-style-type: none"> <li>Presentation of Outputs</li> <li>Augusto Vargas</li> <li>Jupiter Torno</li> </ul>
3:00-5:00	Arrival/ Registration					



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Augusto R. Vargas, MT II	Virac Pilot ES	Virac North
Jupiter Torno, HT I	Carorian ES	Bato East
Charmaine L. Villafior	CNHS	Virac North
Mary Franz T. Tejada	Agban NHS	Baras North
TV BROADCASTER		
Donna Padilla	Virac Pilot	Virac North
Mylene C. Guerrero	Baras RDHS	Baras South
ILLUSTRATOR		
Celeste P. Tria	JMAMES	Virac North
MUSICAL SCORER		
Anatoly Rafael Arcilla	VPES	Virac North
TRAINERS/FACILITATORS		
Gian Carlo S. Osido	SAVS	San Andres East
Jorge E. Tejada	Dororian NHS	Gigmoto
Rhona Columna	San Andres Central ES	San Andres East
Donald Karl T. Sorral	CNHS	Virac North
John Michael F. Sarte	SAVS	San Andres East
QA Team		
Augusto R. Vargas, MT II	Virac Pilot ES	Virac North
Fredelyn M. Tarrobal, T III	Bato RDHS	Bato East
Jupiter Torno, HT I	Carorian ES	Bato East
Jinky Sabayle	CNHS	Virac North
TRAINING MANAGER		
Cynthia T. Soneja, EPS	SDO-CID	
SAFETY/HEALTH OFFICER		
Nurse	SDO-SGOD	





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5:00-6:00	Setting-up of Studio/Equipment	<ul style="list-style-type: none"> <li>- Anatoly Arcilla</li> <li>- Charmaine Villafior</li> <li>• Recording of Voice Over of Segments</li> <li>- John Anthony F. Romero</li> <li>- Don Karl Sorral</li> <li>- Elmer V. Tabor</li> </ul>	<ul style="list-style-type: none"> <li>- Rhona Colimna</li> <li>- Jessie Joven</li> </ul> <p>Curing of Exemplification Identification of Locations for the segments</p> <ul style="list-style-type: none"> <li>- Gian Carlo Osido</li> <li>John Anthony Romero</li> </ul>	<p>Final review of Episodes Voice-Over Recording</p> <ul style="list-style-type: none"> <li>- Training Team</li> </ul>	<p>Don Karl Sorral</p> <p>JM Sarte</p> <p>Gian Carlo Osido</p> <ul style="list-style-type: none"> <li>-Jessie Joven</li> <li>-Jorge Tejada</li> <li>Rhona Columna</li> </ul>	3:00 -4:00 CLOSING PROGRAM
6:00-7:00		DINNER				
7:00-8:00	<p>Presentation of Action Research Findings on the Utilization of SLMs in Araling Panlipunan/</p> <p>Submission of Outputs/Scripts</p> <ul style="list-style-type: none"> <li>- Jingky Sabayle</li> <li>- Fredelyn Tarrobal</li> <li>- Augusto Vargas</li> <li>- Jupiter Torno</li> </ul>	<p>Cont.</p> <ul style="list-style-type: none"> <li>• Recording of Voice Over of Segments</li> <li>- John Anthony F. Romero</li> <li>- Elmer V. Tabor</li> <li>- Anatoly Arcilla</li> </ul>	<ul style="list-style-type: none"> <li>• Review for Missing or Additional Illustrations</li> <li>• Illustration of segments needed in OBB, Creative Repetition and Opening Spiel</li> <li>-Don Karl Sorral</li> <li>-Jupiter Torno</li> <li>-Augusto R. Vargas</li> <li>-Celeste Tria</li> </ul>	<p>Final review of Episodes Voice-Over Recording</p> <ul style="list-style-type: none"> <li>- Production Team</li> </ul>	<p>Continuation of the Workshop</p> <ul style="list-style-type: none"> <li>- Production Team</li> </ul>	
Officers of the Day	Rommel L. Valenzuela Charmaine L. Villafior	Fredelyn M. Tarrobal Mylene C. Guerreo	Elmer V. Tabor Jungky T. Sabayle	Augusto R. Vargas Franz T. Tejada	Jupiter Torno Christine Phoebe Bien	Elmer V. Tabor Charmaine L. Villafior
8:00-12:00		SETTLING				



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Prepared by:

  
 CYNTHIA T. SONEJA  
 Education Program Supervisor

NOTED:

  
 ROMEL G. PELTAJEN  
 Chief Education Supervisor, CID

