



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)
SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

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DIVISION MEMORANDUM

No. 341 s. 2019

RELEASED

TO : Chief Education Supervisor, CID
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All concerned

DepEd, Division of Catanduanes
RECORDS SECTION

Date SEP 23 2019

Time: 8:12 AM
Signature:

FROM : **SOCORRO V. DELA ROSA, CESO V**
Schools Division Superintendent

SUBJECT: **DIVISION TRAINING-WORKSHOP ON LIVELIHOOD TRANSITION PROGRAMS**

DATE : September 20, 2019

1. The Artisan French Parfums by HOA c/o Conrad Aporto Jr., Director, in coordination with DepEd-SDO Catanduanes shall conduct a **Division Training-Workshop on Livelihood Transition Programs on October 18-19, 2019 at Juan M. Alberto Memorial Elementary School, Lanao, Virac, Catanduanes..**
2. The training-workshop aims to:
 - a. develop ability of the learners, teachers and parents in manufacturing their own goods for profitable income; and
 - b. enhance their skills and achieve functional independence to maximize their potential in functional livelihood programs.
2. In this Division Training-Workshop, the HOA personnel shall provide Basic Training in manufacturing Parfums out of Aloe Vera and Citronella with the following products:
 - Alcolgel with Anti-Dengue Formula
 - Fragrance Lotion with Anti-Dengue Formula
 - Cologne with Anti-Dengue Formula
 - 2-in-1 Reed Diffuser with Citronella
3. The following expected participants shall register (submit list of participants) to Mrs. Cynthia T. Soneja, EPS at CID office or at JMAMES c/o Marivic Camacho, SP II or Zarita M. Boneo, MT II, to complete the given slots:
 - **SPED Transition Learners and teacher** (at least 2 SPED learners per school with Transition Program together with 1 teacher (SPED or Regular) and parents, if available
 - **JMAMES SPED Center Transition Program** – 5 learners & 1 SPED Teacher and parents
 - **All SPED Teachers** (with or without Transition Program)
 - **ALS Learners and Teachers** (at least 2 ALS Learners and 1 teacher per district with ALS classes)
 - **TLE and TVL learners and teachers of Junior and Senior High Schools** (at least 2 learners and 1 teacher, big schools may send 5 learners)
4. There is **NO** registration, however Basic Kit Materials for Hands-on Training costing Php 700.00 – 1,000.00 shall be purchased from the service provider by each participating school.
5. Travel and Training Kit expenses of participants shall be charged to school MOOE fund or other school funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination and compliance of this Memorandum is highly desired.