



Republic of the Philippines
Department of Education
 REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

16 July 2024

DIVISION MEMORANDUM
 No. 379 s. 2024

CONDUCT OF SCHOOL-BASED TRAINING OF TEACHERS (SBTT) ON THE MATATAG CURRICULUM

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID, and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 Department Heads/Master Teachers
 Program Management Team
 School-Based Program Management Team
 All Others Concerned

1. In connection with the implementation of the Matatag Curriculum in all schools, this office shall simultaneously conduct the **School-Based Training of Teachers (SBTT)** on the MATATAG Curriculum on **July 22-26, 2024**. The expected participants are Kinder, G1, Grade 4, and Grade 7 Master Teachers and Teachers. Details of the activity are as follows:

Elementary

No.	Municipalities	District	Persons In-charge	Position	Role	Venue
1		Virac North	Elias Abundo	PSDS	Over-all Program Managers	TBA
2		Virac South	Miguelito Rodriguez	PSDS		
3	San Andres		Ruth Sorreera	PSDS		
			Jayson Floranza	PSDS In-charge		
4	Bato		Belen T. Tapas	PSDS		
			Timmy Alcantara	PSDS In-charge		
5	Baras		Jose Arcilla Jr	PSDS		
			Juan O. Geromo	PSDS In-charge		



San Roque, Virac, Catanduanes
 (052) 812-83-63
 info@catanduanes.deped.gov.ph
 www.deped-division-office-catanduanes.com
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6	Digosita		Joselito T. Ruiz	PSDS		
7	San Miguel		Marcos T. Lim	PSDS		
			Analya P. Carpio	PSDS In-charge		
8	Ingamanoc		Brenda Villarey	PSDS		
			Noe Villamartin	PSDS In-charge		
9	Vigo		Nancy D. Turiso	PSDS		
10	Panganiban		Cynthia Ueno	PSDS In-charge		
			Arnold M. Valdeor	PSDS		
11	Caramoran		Delfin De Leon	PSDS		
			Imma Mirasol	PSDS In-Charge		
12	Pandan		Arnold Bonifacio	PSDS In-Charge		
			Amalia Domingo	PSDS In-Charge		

Secondary

Zone	District	Persons In-charge	Position	Role	Venue
1	Virac North & Virac South San Andres East & San Andres West	Elice Abundo	PSDS	Over-all Program Managers	TBA
		Miguelito Rodriguez	PSDS		
		Iruth Sorra	PSDS		
		Jayson Florante	PSDS In-charge		
		Maybelle S. Rubin	School Principal III	Program Manager	
2	Bato Baras	Belen T. Tapas	PSDS		



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6	Gigmoto	Joselito T. Ruiz	PSDS
7	San Miguel	Marisol T. Lim	PSDS
		Analyn P. Carpio	PSDS In-charge
8	Bagamanoc	Brenda Villarey	PSDS
		Noe Villamartin	PSDS In-charge
9	Viga	Nieva DJ Tuibeo	PSDS
10	Panganiban	Cynthia Usero	PSDS In-charge
		Arnold M. Valledor	PSDS
11	Caramoran	Delfin De Leon	PSDS
		Irma Miraran	PSDS In-Charge
12	Pandan	Arnel Bonifacio	PSDS In-Charge
		Amalia Domingo	PSDS In-Charge

Secondary

Zone	District	Persons In-charge	Position	Role	Venue
1	Virac North & Virac South San Andres East & San Andres West	Elias Abundo	PSDS	Over-all Program Managers	TBA
		Miguelito Rodriguez	PSDS		
		Ruth Sorraera	PSDS		
		Jayson Floranza	PSDS In-charge		
		Maybelle S. Rubio	School Principal III	Program Manager	TBA
2	Bato Baras	Belen T. Tapas	PSDS		



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	Gigmoto San Miguel	Timmy Alcantara	PSDS In-charge	Over-all Program Managers	TBA
		Jose Arcilla Jr	PSDS		
		Juan O. Geromo	PSDS In-charge		
		Joselito T. Ruiz	PSDS		
		Marisol T. Lim	PSDS		
		Analyn P. Carpio	PSDS In-charge		
		Lyra Tusi	SP-II	Program Manager	
3	Bagamanoc Panganiban	Brenda Villarey	PSDS	Over-all Program Managers	TBA
		Noc Villamartin	PSDS In-charge		
		Arnold M. Valledor	PSDS		
	Viga	Nieva DJ. Tuibeo	PSDS	Program Owner	
		Cynthia Usero	PSDS-In Charge		
		Milagros V. Lim	School Principal II		
4	Caramoran Pandan	Delfin De Leon	PSDS	Over-all Program Managers	TBA
		Irma Miraran	PSDS-In Charge		
		Amalia S. Domingo	PSDS-In Charge		
		Arnel Bonifacio	PSDS-In Charge		

2. The 5-day training aims to:
 - a. discuss the features and enhance teachers' competencies along the implementation of the MATATAG Curriculum from Kindergarten, Grade 1, Grade 4, and Grade 7, and
 - b. provide a concrete understanding of the elements of the curriculum guide, pedagogy instructional plan, and assessment related to the learning area.

3. The PSDS and PSDS Charge as the overall program Managers shall be responsible for the following duties and functions:



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- 3.1 *Oversee the implementation of the entire program*
 - 3.2 *Organizes and supervised the PMT to ensure that all processes are carried out and outputs delivered according to standards*
 - 3.3 *Orients the PMT and the resource persons/ subject-matter experts on their terms of reference and the details of the program design*
 - 3.4 *Leads in conducting debriefing with the PMT and resource speakers/ subject matter experts*
 - 3.5 *Lead in crafting the Program Completion Report.*
4. Participants are expected to be present for the entire duration of the training and should also bring their laptop, extension cord, and printed copy of curriculum guide.
 5. The conduct of the training will be by municipality **except for Virac North & Virac South Districts which will be conducted by district, while the Grade 7 teachers will be grouped/trained by zone.**
 6. The meals, and training materials to be incurred by the participants and the PMT Members shall be charged to the 2024 HRTD MATATAG Fund while the travel expenses may be charged to school MOOE/local funds subject to the usual accounting and auditing rules and regulations.
 7. Enclosed is the number of expected participants and PMTs in Kinder, Grade 1 Grade 4 per municipality/district/zone.
 8. All materials to be used in the SBTT can be accessed through this link <https://bit.ly/SBTT-PMT-Files>.
 9. For information, guidance, and compliance of all concerned.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



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Enclosure to DM No. 229, s. 2024

Target number of Participants and PMT's

Elementary

Municipality	K	G-1	G-4	PMT's	LFs	Total
Bagamanoc	14	16	15	9	68	122
Baras	16	19	18	9	69	131
Bato	23	25	35	9		92
Caramoran	27	33	37	9	60	166
Gigmoto	7	7	10	9		33
Pandan	25	27	27	9		88
Panganiban	13	16	15	9		53
San Andres	34	42	41	9	93	219
San Miguel	23	24	25	9		81
Viga	28	32	33	9		102
Virac North	27	42	55	5		129
Virac South	23	28	27	4		82

Secondary

Zone	Total
1	164
2	104
3	93
4	99

Nothing follows*****



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