



Republic of the Philippines  
Department of Education  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES

31 AUG 2023

**DIVISION MEMORANDUM**

No. 336, s. 2023

**CONDUCT OF THE RAPID LITERACY ASSESSMENT (RLA) FOR GRADES 4-12  
LEARNERS AND VIRTUAL ORIENTATION ON THE RLA ADMINISTRATION**

TO: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/In Charge of Districts  
Secondary/Elementary School Heads  
ICT Coordinators  
All Others Concerned

1. Corollary with Regional Memorandum No. 363, s. 2023 re: Guidelines in the Administration of the Rapid Literacy Assessment (RLA) for grades 4-12 Learners in Region V, all schools in the elementary and secondary from grades four to six and the grades seven to grades 12 in senior high school are enjoined to conduct the Rapid Literacy Assessment in English and Filipino for the first month of the school year 2023-2024.
2. The Rapid Literacy Assessment (RLA) is intended to determine the word attack or decoding skills of the Grades 4 to 12 learners in English and Filipino. These basic skills are necessary to transition Key Stage 2-4 learners into successful readers. (RM No. 363, s. 2023)
3. Division Orientation for Public Schools District Supervisors, key school heads and teachers was conducted last August 22, 2023, however a **Virtual Orientation** of all teachers in English and Filipino who will conduct the said Rapid Literacy Assessment will be held on **September 2, 2023 at 8:30 in the morning**.
4. District and schools ICT coordinators are requested to assist in the conduct of the virtual Orientation to facilitate the smooth conduct of the activity. A link will be sent a day before the Virtual RLA Orientation to the Public Schools District Supervisors in coordination with the Division ICT team.
5. To limit the number of personnel for easy virtual conduct and orientation of the activity, limited participants will be identified in the GMeet, particularly the District ICT coordinators with 4 other key participants each district. The PSDS are requested to lead in the identification of the personnel who shall have access to the link.
6. It is suggested that each district sets a conducive place/venue where the participants can freely interact regarding the RLA administration. A one day service credit/COC shall be charged each participant and technical working group since the activity falls on a Saturday. The District attendance sheet and Special Order request sheet shall be prepared by district and submitted at the Curriculum Implementation Division attn: Gina B. Pantino, Education Program Supervisor.

7. For immediate information, dissemination and compliance.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent 

Reference: As stated

To be indicated in the Perpetual Index  
Under the following subjects:

Assessment                      Rapid Literacy Assessment

gbp/CONDUCT OF THE RAPID LITERACY ASSESSMENT (RLA) FOR GRADES 4 12 LEARNERS AND VIRTUAL  
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