



Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES



1 July, 2022

DIVISION MEMORANDUM

No 323 s. 2022

PLANNING CONFERENCE ON UPSKILLING AND WORKSHOP FOR STORYBOOK WRITERS

TO: Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. Please be informed that there will be a Planning Conference on the conduct of the Division Upskilling and Workshop for Storybook Writers on July 2, 2022 (2pm) at CID Office. This is in preparation for the coming 4th National Competition on Storybook Writing to be announced later.

2. The activity aims to:
- identify relevant topics and local resource speakers to be included in the activity.
 - organize activity matrix to be followed and prepare needed materials
 - coordinate on other related matters

3. The following are the participants to the Planning Conference:

NAME	POSITION	SCHOOL/ OFFICE
Jesslyn T. Taway	EPS (LRMDS)	SDO-CID
Peachie Roshele T. Chavez	Librarian !!	SDO-CID
Jogene Alilly C. San Juan	PDO (LRMDS)	SDO-CID
Emmanuel T. Barrameda	Teacher II	CNHS
Sharon B. Caneza	Teacher III	Cabcab CES
Ma. Cecilia T. Tatel	Master Teacher I	Danicop ES
Ma. Odeza V. Sy	Master Teacher I	Balete ES

3. Snacks and travel expenses of the participants shall be charged to FLO Funds/ Division Funds subject to usual accounting and auditing rules and regulations.

4. Participants shall also be granted service credits and Compensatory Overtime Credit for teaching and non-teaching personnel respectively since the activity falls in a Saturday.
5. For information and guidance.

MA. LUISA T. DELA ROSA
Asst Schools Division Superintendent
Officer in-Charge
Office of the Schools Division Superintendent

: as stated

To be indicated in the perpetual Index under the following subjects:
PLANNING CONFERENCE ON UPSKILLING AND WORKSHOP FOR STORYBOOK WRITERS
JTT/ DM
0014/ July 1, 2022



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