



DepEd-Division of Catanduanes
RECORDS SECTION

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Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

28 June 2024

DIVISION MEMORANDUM No. 370 s. 2024
OSDS- CID- 06-28-2024/RGP

**LOGISTICS PREPARATION FOR THE DIVISION TRAINING OF TRAINERS
FOR THE MATATAG CURRICULUM IMPLEMENTATION**

To: Assistant Schools Division Superintendent
Chiefs Education Supervisors
Education Program Supervisors
Administrative Officers in Schools and the SDO
Public Schools District Supervisors
Concerned Elementary and Secondary School Heads
All Others Concerned

1. In connection with the conduct of Division Training of Trainers for the Matatag Curriculum Implementation, this office will prepare the necessary logistics such as printing of attendance sheets, sorting of supplies needed, ocular visit of the training venues and others. Thus, this office requests the presence of non teaching personnel to report to the office on **Saturday, June 29, 2024 from 8:00 to 5:00 pm.**
2. The personnel that will be present during the logistic preparations shall be given one (day) service credit/ coc subject to the existing rules and regulations.
3. Attached to this memorandum is the list of expected personnel who will present in the said activity.
4. For information and guidance of all concern.

[Signature]
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



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