

Republic of the Philippines  
**Department of Education**  
 REGION V  
 SCHOOLS DIVISION OFFICE OF CATANDUANES

SGOD-Human Resource Development Unit

July 27, 2021

**DIVISION MEMORANDUM**  
 OSDS-SGOD-HRD-DM- 33 s. 2021

**To: Assistant Schools Division Superintendent  
 Chief Education Supervisors, CID & SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 All Others Concerned**

**LEARNING DELIVERY MODALITIES (LDM) PRACTICUM  
 SUBMISSION OF EVALUATION FORMS (RATING)**

1. Under OSDS-SGOD-HRD-UM-06-03-2021 division unnumbered memorandum dated June 03, 2021, all LDM participating teachers, school LAC Leaders, school heads, instructional coaches were directed to start building their LDM Practicum Portfolio.
2. Explainer videos and guides on building the portfolio, as well as the appropriate evaluation forms to use can be accessed here: [bit.ly/ldmportfolioeval](http://bit.ly/ldmportfolioeval).
3. Evaluation forms shall follow a similar consolidation structure as pre-implementation. Evaluators shall record portfolio scores using Individual Reports and List of Completers for SDO form manager:

a. Individual Reports *(to be accomplished by the respective evaluator)*

Form to be Used	Description	Work Group	Evaluator
LDM Form 1P	LDM Portfolio Evaluation of School Heads	School Heads	Supervisors
LDM Form 2P	LDM Portfolio Evaluation of Supervisors	Supervisors	Regional LDM Coach
LDM Form 3.1P	LDM Portfolio Evaluation of LAC Leaders	MTs, HTs, Senior Teachers	Instructional Coach (School Head or Supervisor)
LDM Form 3.2P	LDM Portfolio Evaluation of Teachers	Teachers	LAC Leaders

b. List of LDM Portfolio Completers *(to be accomplished by SDO Form Manager)*  
 ❖ LDM Form 4P



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4. Digital copies of the evaluation forms must be submitted through the respective link below, on or before **August 15, 2021**.

Form to be Used	Description	Evaluator	Link
LDM Form 1P	LDM Portfolio Evaluation of School Heads	Supervisors	<a href="https://bit.ly/CatLDMPEvalSchoolHeads">bit.ly/CatLDMPEvalSchoolHeads</a>
LDM Form 2P	LDM Portfolio Evaluation of Supervisors	Regional LDM Coach	<i>* to be collected/facilitated by the Regional LDM Coaches</i>
LDM Form 3.1P	LDM Portfolio Evaluation of LAC Leaders	Instructional Coach (School Head or Supervisor)	<a href="https://bit.ly/CatLDMPEvalLACLeaders">bit.ly/CatLDMPEvalLACLeaders</a>
LDM Form 3.2P	LDM Portfolio Evaluation of Teachers	LAC Leaders	<a href="https://bit.ly/CatLDMPEvalTeachers">bit.ly/CatLDMPEvalTeachers</a>

5. SDO Consolidation and uploading of evaluation forms in the designated folder of the Region by the SDO Form Manager is from August 16-19, 2021. Submission of accomplished LDM Form 4P to the DepEd Regional Office is August 20, 2021.
6. For immediate dissemination and compliance.

  
**SUSAN S. COLLANO**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl:

References: OSDS-SGOD-HRD-UM-06-03-2021, NEAP Memo-OSEC-NEAP-OD-2021-50

To be indicated in the Perpetual Index under the following subjects:

Learning Delivery Modalities

ESU/ LEARNING DELIVERY MODALITIES (LDM) PRACTICUM SUBMISSION OF EVALUATION FORMS (RATING)

DM-0\_\_\_\_-2021/July 27, 2021



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