



February 12, 2017

RELEASED

DIVISION MEMORANDUM

No. 31, s. 2018

DepEd, Division of Catanduanes

RECORDS SECTION

Date FEB 12 2018


Time: 4:30 PM

Initial/Signature [Signature]

SUBMISSION OF 2018 BRIGADA ESKWELA FORM 1 AND FORM 2

To : Public Schools District Supervisors
Elementary and Secondary Schools Heads
School Brigada Eskwela Coordinators

1. The Brigada Eskwela is an annual program of the Department of Education. The preparation for its successful implementation should start as early as January.
2. In this regard, school heads are advised to organize and submit the Brigada Eskwela Steering Committee with the following committees:
 - a. Advocacy and Marketing Committee
 - b. Resource Mobilization Committee
 - c. Program Implementation Committee
 - d. Administrative and Finance Committee; and
 - e. Documentation Committee
3. In addition, school Brigada Eskwela Coordinators must accomplish and submit Forms 1 and 2 to SGOD – Social Mobilization and Networking Unit c/o Maria Imelda S. Abejo and Marife B. Brequillo, Division ASP/BE Coordinators on or before **February 20, 2018**. Attached are sample templates of forms to be accomplished.
4. For your information and compliance.


SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent



Republic of the Philippines
 Department of Education
 Region V (Bicol)
DIVISION OF CATANDUANES
 Virac, Catanduanes
 Email Add: catanduanes@deped.gov.ph; drcatanduanes@deped.gov.ph
 Website: www.depedcatanduanes.com Tel No.: 052331-4043



BE Form 1.2

**PHYSICAL FACILITIES AND MAINTENANCE NEEDS ASSESSMENT FORM
 FOR WATER AND SANITATION FACILITIES**

School: _____ School ID: _____ Barangay: _____ District: _____ Division: _____

Type of Facility (*must be based on NSBI Report)	Total Number	Building Components (Write 1 if needs minor repair; 2 for major repair)							General Condition of the Classroom (Write 1 if Unsatisfactory)	Nature of improvement				Proposed Budget (to attach detailed budgetary requirement)	
		Roof covering and structure	Ceilings	Walls	Floors	Electricals	Toilet bowl	Door		Septic tank **For CR only	Write 1 if needs minor repair	Write 1 if needs major repair	Write 1 if needs replacement		Write 1 if needs repainting
Eg. Three Seater Toilet Detached	3	1	1	1	1	1			1						
Handwashing Counter Detached Type 1															
TOTAL															

Instruction: Conduct ocular inspection of the school physical facilities listed below. Then provide the needed information to facilitate the improvement to be done on these identified facilities. Use additional form if needed.

Prepared by: _____

Noted by: _____

Validated by: _____

School Physical Facilities Coordinator and School BE Coordinator

School Head

Division Engineer III



Republic of the Philippines
Department of Education
Region V (Bicol)

DIVISION OF CATANDUANES

Virac, Catanduanes
Email Add: catanduanes@deped.gov.ph; catanduanesd15@gmail.com
Website: www.deped.gov.ph/calanduanes.com; Tel No.: (052) 831-40-63



BE Form 2

BRIGADA ESKWELA SCHOOL WORK PLAN

School ID: _____ School: _____ Barangay: _____ District: _____ Division: _____

KRA	Activities	Timeline	Person's Responsible	Materials Needed
1. Advocacy and Marketing				
2. Resource Mobilization				
3. Implementation				
4. Monitoring and Evaluation				
5. Reporting and Documentation				

Prepared by: _____

Noted: _____

School Head

Public Schools District Supervisor