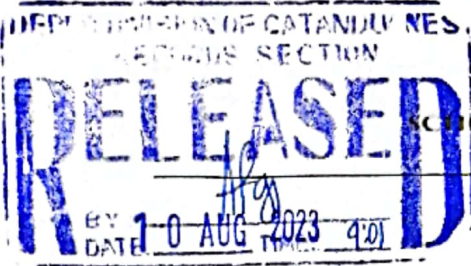




Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES



August 9, 2023

DIVISION MEMORANDUM
OSDS- SGOD -DM- 309 S. 2023

**REGIONAL TRAINING WORKSHOP ON THE PREPARATION OF STRATEGIC
PLAN: SCHOOL IMPROVEMENT PLAN (SIP) SY 2023-2024**


To:

Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Concerned School Heads

1. Per reference to Regional Memorandum Nos. 229 and 334 s. 2023, concerned SDO personnel and School Heads are hereby advised to attend a *Regional Training Workshop On The Preparation Of Strategic Plan: School Improvement Plan (SIP) SY 2023-2024, on August 16- 18, 2023 at NEAP R Hall, Rawis, Legazpi City.*
2. The training workshop aims to:
 - a. Orient the participants on the various development and changes along the Basic Education thrust:
 - b. Understand the need to adjust and align the schools' strategic plans with the Basic Education Development (BEDP), Regional Development Plan (REDP) Division Education Development Plan (DEDP), and the DepEd Matatag Agenda and:
 - c. Guide the participants in the crafting and appraising of their strategic plans.
2. In addition, school heads participants are requested to bring the following:
Laptop, extension wire, data from their respective schools such as enrolment, intake, completion, retention, transition, and dropout rates results of the situational analysis identifying the underlying causes of its key challenges and issues in access (if there are any); and the performance in National Achievement Test, Regional and Division Achievement Tests, CRLA, ALNAT, awards and recognition and performance in International Large Scales (ILSAs) if the schools participated.
3. Meals, accommodation, and training materials shall be charged against the PMIS Continuing Fund of the Regional Office, while travel and other incidental expenses of the participants shall be charged against the local funds subject to the usual existing budgeting and accounting rules and regulations.

4. Attached to this are the expected participants to the training (Enclosure 1) and the indicative program of activities for your reference.



SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent 

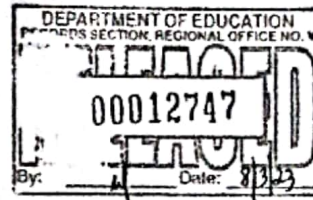
Encl: as stated
To be indicated in the Perpetual Index under the following subjects:
Planning Schools Training Workshop
ATB-DM-08/09/2023



San Roque, Virac, Catanduanes
(052) 811 40 63
catanduanes@deped.gov.ph
www.deped-catanduanes.com
DepEd Taysan Region V - Catanduanes



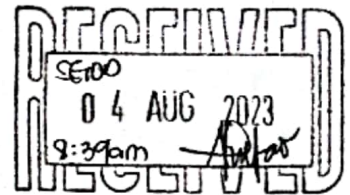
Republic of the Philippines
Department of Education
REGION V - BICOL



Office of the Regional Director

August 2, 2023

Regional Memorandum
No. 334, s. 2023



**ADDENDUM AND CORRIGENDUM TO REGIONAL MEMORANDUM
NO. 229, s. 2023 (REGIONAL TRAINING WORKSHOP ON THE
PREPARATION OF STRATEGIC PLAN: SCHOOL
IMPROVEMENT PLAN (SIP), SYs 2023-2028)**

To : Schools Division Superintendents
All Others Concerned

1. With reference to Regional Memorandum No. 229, s. 2023, dated June 28, 2023, the Senior Education Program Specialists (SEPS) for Planning and Research of the Schools Division Offices are included in the list of participants.
2. In addition, the School Head participants are requested to bring the following: laptop, extension wire, data from their respective schools such as enrollment; intake, completion, retention, transition, and dropout rates; results of situational analysis identifying the underlying causes of its key challenges and issues in access (if there are any); and the performance in National Achievement Tests, Regional and Division Achievement Tests, CRLA, ALNAT, awards and recognition, and performance in International Large-Scale Assessments (ILSAs,) if the school has participated.
3. Further, the corrected list of participants from SDO Tabaco City, Masbate City, and Masbate Province are the following:

SDO	Name	School	Position
Tabaco City	Erwin Barrios	SDO-SGOD	EPS
	Marlou Borlasa	Sagurong ES	ESP I
	Jessica Soliman	Tabaco North CES	ESP I
	Emerson Brosas	Pawa ES	ESP I
	Marcial Bellen	San Antonio NHS	SSP II
	Salve Estrella	Tabaco NHS	Asst. Principal
Masbate City	Shirley Bataller	San Miguel NHS	SSP I
Masbate City	Marcelino E. Ibañez	SDO-SGOD	EPS
Masbate (Prov.)	Rosa M. Bulanon	Lagta NHS	SSP 1

4. Likewise, attached is the Indicative Program of Activities for reference.
5. All other contents of the aforesaid Memorandum remain the same.

GILBERT T. SADSAD
Regional Director

Encl: As stated:
Ref: RM No. 229, s. 2023 dated June 28, 2023
To be included in the Perpetual Index under the following subjects:

PLANNING SCHOOLS TRAINING WORKSHOP
PPRD/lcra/08/02/2023



Regional Center Site, Rawis, Legazpi City 4500
0969 516 9555
region5@deped.gov.ph

MATATAG
Stronger Learners. Brighter Future.

Enclosure to Regional Memorandum No. 334, s. 2023
**REGIONAL TRAINING WORKSHOP ON THE PREPARATION OF STRATEGIC PLAN:
 SCHOOL IMPROVEMENT PLAN (SIP)
 SYs 2023-2028**

August 9-11 and 16-18, 2023
 NEAP-R5 Hall
 Rawis, Legazpi City

Indicative Matrix of Activities

DAY 1		
Time	Activity	Person/s Involved
7:00-8:00	Registration	PPRD Secretariat
8:00-9:00	Opening Program ↓ Philippine National Anthem ↓ Prayer ↓ Bicol Regional March ↓ DepEd Quality Policy Statement	AVP
	Welcome Remarks	ARD Bebiano I. Sentillas
	Presentation of the Participants and Trainers	Engr. Shannon D. Abogado
	Inspirational Message	RD Gilbert T. Sadsad
	Statement of Purpose	Roy T. Bañas
	Setting the Mood	Hallen R. Monreal
9:00-10:00	Context and Policy Direction (4-point Basic Education Agenda)	Roy T. Bañas
10:00-10:15	Health Break	
10:15 – 11:00	Overview/Updates of Learning Recovery Plan	Joan L. Lagata/Grace U. Rabelas
11:00-12:00	Overview of BEDP 2030 and REDP 2023-2028	Charlie B. Tayas
12:00 -1:00	Health Break	
1:00 – 3:00	Strategic Planning Process (Phase 1) Development of the National Planning Framework and Guidelines <i>(Phases of Strategic Process: Strategic Structure)</i>	Lida R. Alcantara
3:00-3:15	Health Break	
3:15- 5:00	Strategic Planning Process (Phase 2) Development And Alignment of Strategic Plan: SIP <ul style="list-style-type: none"> • 2A – Planning to Plan • 2B- Organizing and Mobilizing the Planning Team • 2C – Understanding the Vision, Mission, Mandate, Core Values, Strategic Directions • 2C.1 -Education Intermediate Outcomes and Results Framework 	Charlie B. Tayas
5:00-7:00	Dinner	

Emcee: Ms. Hallen R. Monreal

DAY 2		
7:30-8:00	Management of Learning/Reflection	Host Team
8:00-10:00	2D – Discussion and Workshops on the Formulation of the In-depth Situational Analysis (PESTLE, SWOT)	SDS Susan S. Collano
10:00-10:15	Health Break	
10:15-11:00	The Problem Tree	Lida R. Alcantara
11:00-12:00	2E-Identifying Key and Immediate Challenges 2F-Formulation of Strategic Directions and Their Alignment Across Levels	Charlie B. Tayas
12:00-1:00	Health Break	
1:00-3:00	2G -Preparing the Financial Plan	Engr. Shannon D. Abogado
	2H-Analyzing and Managing Risks	Roy T. Bañas
	2H1- Data Organizing	Mercy S. Castillo
3:00-3:15	Health Break	
3:15-4:00	2H2 – Forecasting and Targeting	Jocelyn C. Villanueva
4:00-5:00	2I – Writing the Development Plan	Lida R. Alcantara

Emcee: Ms. Lida R. Alcantara

Day 3		
7:30-8:00	Management of Learning/Reflection	Host Team
8:00-9:00	Quality Assurance of the Strategic Plan a. Appraising the Development Plan	Hallen R. Monreal
9:00-12:00	Mobilization for Implementation a. Communicating the Development Plan b. Preparation of Implementation Plan c. M&E for Strategic Plan c.1 process evaluation c.2 results evaluation	Andrew P. Raguero
12:00-1:00	Health Break	
1:00-2:00	Presentation of Implementation Plan	Andrew P. Raguero
2:00-3:00	Clearing House/Challenge Agreements and Ways Forward	Roy T. Bañas
	Response	Participants' Representative
3:00-5:00	Closing Message	ARD Bebiano I. Sentillas
	Distribution of Certificate	
	Closing Prayer	AVP

Emcee: Ms. Jocelyn C. Villanueva