



Republic of the Philippines  
**Department of Education**  
 Region V – Bicol

**SCHOOLS DIVISION OFFICE OF CATANDUANES**



June 20, 2022

DIVISION MEMORANDUM  
 OSDS-ICTU-DM- 302 s. 2022

**WORKING COMMITTEES FOR THE TRAINING-WORKSHOP ON THE USE OF ADOBE SOFTWARE AND OTHER MULTIMEDIA TOOLS**

TO : Assistant Schools Division Superintendent  
 SDO Chiefs, Section/Unit Heads  
 Education Program Supervisors  
 Public Schools District Supervisors  
 School Heads of Elementary & Secondary Schools  
 District/School ICT Coordinators  
 Teachers Concerned  
 All others concerned

1. In preparation for the conduct of the **Training-Workshop on the Use of Adobe Software and Other Multimedia Tools on July 4-8, 2022**, the following personnel are in-charge of the following working committees:

**OVER-ALL IN-CHARGE:** Romel G. Petajen, CID Chief  
 Jennifer B. Metica, Division ITO

ACTIVITIES/CONCERNS	NAME OF PERSONNEL IN-CHARGE	POSITION TITLE	SCHOOL
<b>Venue &amp; Hotel Accommodation</b>	Maybelle Rubio	Principal-II	SAVS
	Mary Rose Sta Rosa	Principal-I	Palta NHS
	Allan Benoyo	Master Teacher-I	SAVS
	Alvin Joseph Soliveres	Master Teacher-II	SAVS
<b>Registration &amp; Attendance</b>	Marites T. Orbase	Teacher-III	Bote IS
	Catherine de Leon	Teacher-II	San Miguel RDHS
	Lyn Antoneth C. Tadera	JO	SDO-ICT Unit
<b>Program &amp; Certificates</b>	John Carlo Tapel	Teacher-II	CNHS
	Paul Xavier Tejerero	Teacher-III	Bato CES
	Gener Eusebio	Teacher-I	PSAT
	Ian Lopez	Teacher-III	Lumabao ES
	Mary Grace Tayam	Master Teacher-II	Marinawa ES
	Gladyslyn Molina	Teacher-I	Mavil ES
	Christine Joy Tulod	Teacher-II	Viga CES
	Myla Torzar	Teacher-I	Cagraray ES



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<b>Documentation/Narrative Report</b>	John Alrey Tidon	Teacher-II	Cavinitan ES
	John Bryan C. Laguda	AA-I	SDO-ICT Unit
	Chito Carranza	Teacher-I	Sioron ES
	Liza Joson	Teacher-III	Mabato NHS
	Lerma O. Timajo	Teacher-III	Viga CES
<b>Tarpaulin</b>	ICT Unit		
<b>Health Protocols</b>	SGOD-Health Section		
<b>Monitoring Tools</b>	SGOD-M&E Unit		

- The above listed names are requested to attend a meeting on **June 27, 2022 at 1:00PM-3:00PM** at the **SDO Lobby**.
- For information, guidance and compliance.

**MA. LUISA T. DELA ROSA**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

