



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



DIVISION MEMORANDUM
No. 03 s, 2017

RELEASED
January 10, 2017
Virac, Division of Catanduanes,
RECORDS SECTION
Date JAN 10 2017
Time: 1:00 P.M.
Initial/Signature: [Signature]

TO: SDO Chiefs
Education Program Supervisors
Elementary Schools Heads
All Other Concerned

1. In order to address the shortage of learning resources and instructional materials of kindergarten teachers particularly the contextualized short stories, poems, songs, etc. A 3-day Division Live-In Writeshop for Kindergarten Teachers' Resource Books will be conducted on **February 2-4, 2017 at Raddell Inn, San Pedro Virac Catanduanes.**
2. Participants are requested to bring laptop, teacher's guide (NKCG), 2016 Standard Competencies for Five Year old Filipino Children, and other references. Since February 4, 2017 falls of Saturday, participants are granted One (1) day service credits or Compensatory Overtime Credit (COC).
3. The training team / facilitators are the writers during the Regional Writeshop on Kindergarten Teachers' Resource Books, Phase I & II held at St. Ellis Hotel, Legaspi City and Eurotel Naga City. They will report to Ms. Gina Custodio EPS-Kindergarten on January 20, 2017 at 8:00 o'clock in the morning at CID Office for planning conference.

Training Team/Facilitators

 1. Ruth Sorerra – PII, JAMAMES
 2. Glenda Isorena, MT-II, Pandan Central ES
 3. Sandra Mae Soneja – T-I, SACES
 4. Emlyn Lanon – T-I, Cagdarao ES Panganinban
 5. Fernie Bermejo – T-I, Bote Integrated School
4. Each district thru the PSDS will send four (4) participants who have writing skills and competence to write the compose short stories, poems, songs etc. in their respective Mother Tongue or native language. The list of participants in the writeshop together with the attached template for profile of kindergarten teachers will be submitted on or before January 20, 2017 to Ms. Gina L. Custodio-EPS, Kindergarten.
5. Meals, snacks, accommodation, materials and reproduction of outputs are chargeable against Provincial Special Education Funds (SEF), while travel Expenses of participants training team / facilitators against school's MOOE subject the usual accounting rules and regulations.
6. Immediate dissemination and compliance of this Memorandum is desired.

[Signature]
SOCORRO DELA ROSA, CESO VI

Profile of Kindergarten Teachers SY 2017-2018

Name: _____

School: _____

School ID: _____

Email Add: _____

1. Highest Educational Attainment

_____ BEd

with Master Units _____ No. of Units earned _____

_____ BSEd

with Doctoral Units _____ No. of Units earned _____

_____ MAED

with ECE Units _____ No. of Units earned _____

_____ EdD

_____ PhD

_____ other courses _____

2. Number of years' experience in teaching/handling kindergarten classes

3. List of Trainings/ seminars related to kindergarten education program (KEP)

Name of Trainings	Level	Conducted by