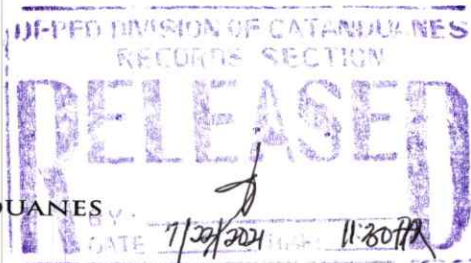




Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES



July 21, 2021

DIVISION MEMORANDUM
OSDS-SGOD-D.M. 211 S. 2021/rbv

TO: Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Education Program Supervisors
Public Schools District Supervisor/ In- Charge of the Districts
Elementary & Secondary School Heads
All Others Concerned

INVITATION TO ENROLL IN TESDA'S SPECIAL TRAINING FOR EMPLOYMENT PROGRAM (STEP)

1. This office would like to inform the field that Technical Education Skills Development Authority (TESDA) is inviting all Junior High Completers, Senior High School Learners / Graduates, and ALS Learners to avail the Special Training for Employment Program (STEP).
2. The STEP program is part of the continued support to K-12 Program which aims to provide sufficient time for mastery of concepts and skills of senior high school learners and to develop the Entrepreneurship skills to improve employability. This Scholarship Program is open from **July to December 2021 only. Scholars will receive National Certificates with corresponding number of days & hours and a daily allowance of 160 pesos/day.**
3. The following are the courses offerings and requirements to be submitted at SGOD c/o Mrs. Rosario B. Vegim- PDO I.

Courses Offerings:

- Perform pre-lay Activities(Leading to Animal Production(Poultry Chicken) NCII) – 94 Hrs./12 days
- Produce Organic Fertilizer(Leading to Organic Agriculture Production NC II) – 88 hrs./11 days
- Carpentry NC II – 186 hrs./14 days

List of Requirements

- At least 17 years of age
 - 3 pcs. Passport, 4pcs. 1x1 taken at studio only
 - Birth Certificate
 - Long Brown Envelope (blank – no name)
 - Once enrolled 100% attendance is encouraged
 - Form 212
4. For more questions please contact YFD with cp number 09318833925.
 5. For information and widest dissemination.

SUSAN S. COLLANO
Assistant School Division Superintendent
Officer-In-Charge
Schools Division Superintendent



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