



Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
SCHOOLS DIVISION OFFICE OF CATANDUANES



July 26, 2023

DIVISION MEMORANDUM  
OSDS-DM- 294 S. 2023

**AUTHORITY TO DRAW CASH ADVANCE**

MEMORANDUM TO : EDGAR T. SARMIENTO  
School Principal I  
Cabugao Integrated School

1. In addition to your usual duties and functions, you are hereby designated as special disbursing officer for Cash advance of travel of Learners' Convergence PH 2023 delegates.
2. As such you are hereby authorized to draw cash advance not to exceed Forty Eight Thousand (Php48,691.00) and liquidate the same in accordance with the accounting rules and regulations.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

