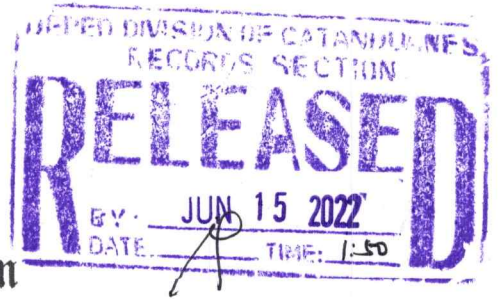




Republic of the Philippines
Department of Education
Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



June 15, 2022

DIVISION MEMORANDUM

OSDS-ICTU-DM- 285 5.2022 ✓

**COMPOSITION OF DIVISION TECHNICAL TEAM FOR
DEPED COMPUTERIZATION PROGRAM(DCP)**

TO : OIC, Office of the Assistant Schools Division Superintendent
SDO Chiefs, Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
School Heads
District/School ICT Coordinators
DCP Technical Team
All others concerned

1. Relative to the DepEd Order No. 78 s. 2010 re: Guidelines on the Implementation of the DepEd Computerization Program (DCP) dated June 10, 2010 that aims to provide public schools with appropriate technologies that would enhance the teaching-learning process and meet the challenges of the 21st century. This program shall respond to the computer backlog of public schools by providing them hardware and software, and training on simple trouble shooting.
2. Monitoring, maintenance, and repair of the DCP is one of the challenges that resulted in the formation of the Division Technical Team for DCP, which will assist schools on DCP related issues and concerns. In connection to this, the School Heads through their designated School ICT Coordinators are requested to provide us Letter Request to our SDS (Attention: Division ITO) or accomplish this link: <https://tinyurl.com/DCPTechnicalIssues> for any assistance and support that the team could provide to schools related to DCP related issues and concerns.
3. The Division DCP Technical Team was composed of selected school ICT Coordinators and Computer System Servicing (CSS) Teachers with NC-II who are experts in troubleshooting both hardware and software and internet setup and networking. An online meeting of the Division Technical Team for DCP will be conducted on **Friday (June 17, 2022, 8a.m. – 10:00 a.m.)** via MS Teams. Attached is the list of Division Technical Team for DCP with their area of assignment (Enclosure1).



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DepEd Tayo – Region V - Catanduanes



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4. The responsibilities of the Division Technical Team for DCP are the following:
 - ✓ Assess the DCP packages within their assigned area/s for prioritization or scheduling of the visit especially those schools with Letter Request and who were reported by the District ICT Coordinators that needs TA during the meeting last June 10, 2022.
 - ✓ To coordinate with the District/School ICT coordinator, ask about the problem and then arrange a schedule of the visit.
 - ✓ Make a schedule of the visit and submit to the ITO for the approval of the SDS.
 - ✓ During the visit, the following will be done by the team - Conduct assessment, Action, Recommendation (if not repaired) ex. Needs of classroom, tools, cabinets etc., Documentation (taking of pictures before and after the repair),
 - ✓ The DCP Technical team can go to school even during Saturdays but if the school refuses during Saturdays, make a report stating that the school refuses. To avoid issues, the Technical Team will only entertain concerns within their area/zone assignment.
 - ✓ The Team Leader will make an Accomplishment Report after the visit and to be submitted to the ITO for reference purposes.

5. Travel and other incidental expenses relative to this activity shall be charged to school MOOE and DCP monitoring fund subject to existing accounting and auditing rules and regulations. Service credit for Teachers and Compensatory Overtime Credit for the Non-Teaching Personnel will be granted to the Technical Team per CSC & DBM Joint Circular No. 2 s. 2014 for the related activities that will fall on Saturdays and Holidays.

6. For queries, Technical Assistance, and additional information, please contact the ICT Unit thru (CP#09291383262) or email at ictunit.ctd@deped.gov.ph.

7. Immediate dissemination and compliance to this memorandum is desired.

MA. LUISA S. DELA ROSA
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent



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(Enclosure 1)

DIVISION TECHNICAL TEAM FOR DEPED COMPUTERIZATION PROGRAM(DCP)

OVERALL IN-CHARGE: **JENNIFER B. METICA (Division ITO)**

Area of Assignment	Role	Name of Teacher	School
ZONE 1(Virac & San Andres)			
	Team Leader	Jerick Manlagnit	Calatagan HS
	Members	Jerome Tindugan	Buyo IS
		Renz Reyces	Antipolo NHS
		Jane Farrah D. Taller	CNHS
		Alvin Josef Soliveres	SAVS
ZONE II(San Miguel, Bato, Baras and Gigmoto)			
	Team Leader	Jerome Alcantara	Dororian NHS
	Members	Leo Tuplano	Baras RDHS
		Rene Romero	Bato RDHS
		Mark Lester Padilla	Cabugao IS
		Catherine de Leon	San Miguel RDHS
ZONE III(Viga, Panganiban and Bagamanoc)			
	Team Leader	Ralph Dolores	San Jose NHS
	Members	Jayson Molina	Bagamanoc RDHS
		Jer Jacob Pasuengos	Panganiban NHS(CAIC)
		Rene Samar	Viga RDHS
ZONE IV(Pandan and Caramoran)			
	Team Leader	Ian Icaranom	Caramoran SF
	Members	Emil Rojas	Caramoran RDHS
		Mary Rose Alcantara	Caramoran SF
		Mishael Lim	Tubli NHS
SDO-OSDS-ICTUnit Office			
	In-Charge	John Bryan Laguda	IT Staff



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