



RELEASED

August 27, 2019

DepEd, Division of Catanduanes

RECORDS SECTION

Date: AUG 28 2019

Time: 9:10 A.M.

Signature: [Signature]

DIVISION MEMORANDUM

No. 284, s. 2019

COMPOSITION OF SCHOOLS DIVISION RESEARCH COMMITTEE (SDRC)

TO: Asst. Schools Division Superintendent
Chief, School Governance & Operation Division
Chief, Curriculum Implementation Division
Education Program Supervisors
All Elementary & Secondary School Heads
Public Schools District Supervisors
All Other Concerned SDO Personnel

- In connection with Regional Memorandum No. 99, s. 2019 dated August 1, 2019, re: Composition of DepEd Region V Regional Research Committee, the Schools Division Office of Catanduanes hereby re-organized the Schools Division Research Committee (SDRC) pursuant to DepEd Order No. 16, s. 2017 dated March 20, 2017 entitled "Research Management Guidelines".
- The SDRC will provide guidance on research directions, particularly in aligning such initiatives with the National and Local Basic Education Research Agenda per DepEd Order No. 39, s. 2016 which makes known the research priorities of the Department across Four (4) Themes: Teaching & Learning, Child Protection, Human Resource Development and Governance and three (3) Cross-cutting Themes: Gender and Development, Disaster Risk Reduction and Management and Inclusive Education.
- The composition of the SDRC is as follows:

Adviser : **SOCORRO V. DE LA ROSA, CESO V**
 Schools Division Superintendent

Chair : **MA. LUISA T. DELA ROSA**
 Asst. Schools Division Superintendent

Co-Chairs : **MIGUEL C. OGALINOLA**
 Chief, School Governance & Operation Division

JOSEFA V. ZAPE
 Chief, Curriculum Implementation Division

Members : **RAQUEL L. PAHUYO**
 Senior Education Program Specialist, Planning & Research

CID Representative/s based on Requirement for the Evaluation:

AMELIA B. CABRERA, EPS I – TLE
GINA L. CUSTODIO, EPS I – Pre-School, Multigrade
JEZRAHEL T. OMADTO, EPS I – Science
GINA B. PANTINGO, EPS I – English
ROMEL G. PETAJEN, EPS I – Mathematics & SHS Coordinator
NELSON T. SICIO, EPS I – MAPEH

CYNTHIA T. SONEJA, EPS I – AP & SPED
JESSLYN T. TAWAY, EPS I – LRMD
GINA M. TEMPLONUEVO, EPS I – Filipino
FRANKIE T. TURALDE, EPS I – Guidance/VE

Finance Representative:

ANGELO JAMES O. AGUINALDE, Accountant III
MA. CIELO C. TUBALE, A.O. V (Budget Officer)

By Invitation: Focal Person of concerned Division/Learning Area/Section/Program

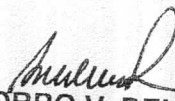

4. To facilitate the evaluation and approval of research proposals & to represent the committee members during SDRC meetings, in case of unavailability, the following are the Designated Alternates and Technical Working Committee Members

Chair : MARY JEAN S. ROMERO, EPS I-SGOD
Co-Chair : REY C. BONAYON, Planning Officer III
Members : MA. SIONNE MAY T. CRISPINO,
Education Program Specialist II
MARIFE B. BREQUILLO, Education Program Specialist II
EVA T. CARINO, Project Development Officer
ROSARIO B. VEGIM, Project Development Officer
MARIA AUDREA L. VIVO, Project Development Officer

Secretariat : School Governance & Operation Division

5. The Schools Division Research Committee (SDRC) will assume the responsibilities of research management at the schools division level. The SDRC will have the following roles and responsibilities:
- a. Provide directions on research initiatives through the national and local Basic Education Research Agenda, and other identified priority research areas in the divisions;
 - b. Evaluate and approve research proposals and other related research initiatives from the schools and community learning centers (CLCs) to be funded under BERF;
 - c. Evaluate and approve research proposals and other related research initiatives within the schools' division to be funded by other fund sources;
 - d. Forge partnerships with academic and research institutions, government agencies and other DepEd offices on education research initiatives and projects;
 - e. Prepare and submit reports to RRC on all research initiatives conducted in the division from all fund sources;
 - f. Resolve emerging issues on the management and conduct of research;
 - g. Ensure that cost estimates fall under the existing accounting and auditing rules and regulations; and
 - h. Endorse approved school level proposals to the Regional Office for confirmation and release of funds under BERF.
6. The SDRC Secretariat will have the following duties and functions:
- a. Organize, coordinate, and document meetings of the committee;
 - b. Conduct initial screening of submitted proposals for compliance with submission guidelines;
 - c. Aid SDRC members in recommending proposals for approval as per the criteria and scoring template provided in Annex 4;
 - d. Liaise with academic and research institutions, government agencies, and other DepEd Offices in the conduct of research;
 - e. Provide technical assistance to researchers on the conduct of their studies;

- f. Conduct periodic monitoring on research initiatives in schools and community learning centers (CLCs) within the division;
 - g. Prepare periodic report on accomplishments related to division research initiatives; and
 - h. Prepare complete staff work in support of the Committee's functions as needed.
7. Widest dissemination of this Memorandum is desired.


SOCORRO V. DELA ROSA, CESO V/9
Schools Division superintendent 

Reference:

DepEd Order No. 16, s. 2017 dated March 20, 2017
DepEd Order No. 39, s. 2016 dated June 10, 2016

To be indicated in the PERPETUAL INDEX under the following subjects:

BASIC EDUCATION
COMMITTEE
FUNDS

ORGANIZATION/COMPOSITION
POLICY
RESEARCH