



Republic of the Philippines  
Department of Education  
Region V - Bicol  
Schools Division Office of Catanduanes

April 3, 2024

**DIVISION MEMORANDUM**  
No. 282 s, 2024

**SCHEDULE OF FITTING OF DELEGATION UNIFORM OF ATHLETES,  
COACHES, ASSISTANT COACHES, AND CHAPERONES FOR  
PALARONG BICOL 2024**

To : Assistant Schools Division Superintendent  
Chief Education Supervisor CID/SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Private Elementary and Secondary School Heads  
Coaches, Assistant Coaches and Chaperones  
All Others Concern

1. Please be informed of the schedule of fitting of delegation uniform of athletes, coaches, assistant coaches, and chaperones on April 4-5, 2024 from 7:00 am to 5:00 pm at Calatagan High School, Calatagan Proper, Virac, Catanduanes.
2. The schedule of fitting are as follows:
  - \* April 4, 2024 - Virac and San Miguel
  - \* April 5, 2024 - Bato and San Andres
3. The schedule of other municipalities shall be issued thru an advisory.
4. Travel and other incidental expenses shall be charged against local funds/school MOOE/other sources subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

By the Authority of the Schools Division Superintendent:

*Norlito*  
**ATTY. NORLITO, JR P. AGUNDAY**  
Attorney III  
Officer-In-Charge