




Republic of the Philippines
Department of Education
REGION V – BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

DIVISION MEMORANDUM
OSDS-SGOD-DM- 261 s. 2023

TO : All Public Schools District Supervisors
All School Heads Elementary and Secondary
All Others Concerned

FROM : 
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SUBJECT : **Submission of School DRRM Coordinator's Profile of Schools with Newly Replaced DRRM Coordinator**

DATE : July 11, 2023

1. To ensure proper cascading and coordination of Disaster Risk Reduction and Management related projects and programs For CY 2023-2026, **schools with replaced School DRRM Coordinators** are hereby instructed to accomplish the *2023-2026 School DRRM Coordinator's Profile* through this link: <https://bit.ly/2023-2026SchoolDRRMProfile> not **later than July 15, 2023**.

2. As indicated in *DepEd Order No. 33, s.2021*, School Heads shall designate one **(1) School DRRM Coordinator** with the following **guidelines**:

- a. From the permanent pool of Teaching or Non-teaching staff. **Whenever feasible, the coordinator should be a non-teaching personnel**;
- b. Has completed **any** training on Disaster Risk Reduction and Management, Climate Change Adaptation and Mitigation, Education in Emergencies, and Basic Life Support;
- c. Computer and internet literate;
- d. Place of residence is accessible to the school in times of disaster and emergencies;
- e. Physically fit;
- f. Able to form and sustain linkages with community stakeholders and local authorities; and
- g. Able to discharge duties for at least three (3) consecutive years in consideration of service continuity.

3. Also, please be advised to utilize **UPPERCASE** Format in accomplishing the template.

4. For wide dissemination and strict compliance.



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