



Republic of the Philippines  
Department of Education  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES




3 JUN 2022

DIVISION MEMORANDUM  
No. 260 s. 2022

**CONDUCT OF THE END-YEAR NUMERACY ASSESSMENT  
FOR GRADES 1 TO 3 LEARNERS**

To: Public Schools District Supervisors/In-Charge of Districts  
Elementary School Heads  
Elementary Teachers  
School ICT Coordinators  
All concerned

1. In connection to Unnumbered Regional Memorandum dated June 3, 2022 re: Conduct of End-of-Year Numeracy Assessment, Analysis and Interpretation of Data Submission of Consolidated Results and Test Data, this office through the Curriculum Instruction Division, directs all the elementary schools to conduct an End-Year Numeracy Assessment to all Grades I to 3 learners using the Albay Numeracy Assessment Tools within **June 10 to 17, 2022** and submit the Consolidated School and District Reports on or before **June 17, 2022** using the google drive link <https://bit.ly/YearEndNumeracyAssessmentResults>.
2. The assessment aims to:
  - a. determine the numeracy levels of the learners.
  - b. accomplish the e-NAT in the school level using test data
  - c. generate the-Numeracy Card per learner, class, and grade level
  - d. generate scoresheets, list of least learned skills, and graph of reports
  - e. submit the Consolidated School and District E-NAT report.
3. Enclosed are the Timelines, Learners Covered and The Pen and Paper Numeracy Assessment Procedure
4. Expenses related to this activity shall be charged to MOOE/Local Funds subject to the usual accounting rules and regulation.
5. Participants are expected to observe minimum health standards and protocols pursuant to existing health guidelines mandated by IATF, DOH and DepEd.
6. For information, guidance and compliance.

  
**MA. LUISA T. DELA ROSA**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

References:  
To be indicated in the Perpetual Index  
Under the following subjects:

JTO/ DM CONDUCT OF THE END-YEAR NUMERACY ASSESSMENT FOR GRADES 1 TO 3 LEARNERS / June 3, 2022



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- ✓ The Teacher-Advisers/Mathematics Teachers/ Test Administrators shall give briefing and instructions to the learners for 15 minutes only before the test proper.
  - ✓ The teacher-advisers/mathematics teachers/test administrators shall conduct the numeracy assessment to the learners on the schedule given to them.
- **POST**
- ✓ The Teacher-Advisers/Mathematics Teachers/ Test Administrators shall return the test materials to the STC.
  - ✓ The Teacher-Advisers/Mathematics Teachers/ Test Administrators shall conduct debriefing to the learners for around 15 minutes after the test proper. Then, gather the experiences of the learners through small talk regarding their thoughts and feelings in taking the numeracy assessment. Another option is the use of a paper-based journal about the items they found interesting, easy and difficult, but this will not be graded.
  - ✓ The STT shall collect, check, record the test results, and generate numeracy card using Electronic Numeracy Assessment Tool (e-NAT).
  - ✓ Results shall serve as baseline or end-line data and be utilized to plan for instructional adjustments, interventions, and learning recovery activities that will cater for improvement and mastery of numeracy skills.
  - ✓ The STT shall keep the assessment records and testing materials.
  - ✓ The STT shall inform the results and give feedback to learners, parents/guardians, and other stakeholders to gain support for the improvement and mastery of expected outcomes.
  - ✓ Mathematics teachers shall design/reshape intervention/recovery plans to address learning needs of learners along numeracy.
  - ✓ School shall craft interventions/recovery programs to achieve
  - ✓ better performance in Mathematics.





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Enclosure 1

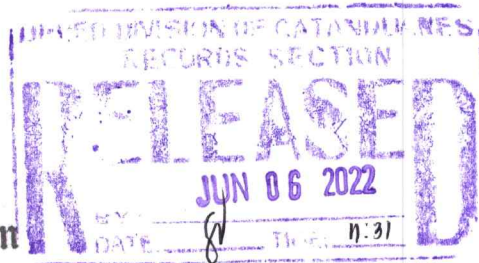
- Timelines
  - June 6-8, 2022 – Orientation/Roll Out of Schools
  - June 10-17, 2022- Conduct of the End-Year Numeracy Assessment
  - June 18-19 – Submission of School and Division Consolidated Results of the Division
  - June 20-24- Division Consolidation, analysis and interpretation of data.
  - June 27-29, 2022- Submission of Division consolidated results and test data to RO
  
- Learners Covered
  - For the purpose of the Learning Recovery Plan of the region which focuses on the early grades (Grades 1 to 3) , we will be needing the division test data on the numeracy for Grades 1 to 3.
  - Set to be administered – All Set B
  
- The Pen and Paper Numeracy Assessment Procedure
  - **PRE**
    - ✓ School Head shall organize the School Testing Team (STT), one week before the opening of classes.
    - ✓ The Composition of the STT: School Head  
School Testing Coordinator/Guidance Coordinator  
District/School Mathematics Coordinator/Department Head IT Coordinator (District/School)  
Teacher-Advisers/Mathematics Teachers/Test Administrators
    - ✓ The STT shall conduct orientation to the stakeholders, in particular the parents, guardians, learning facilitators, and volunteer tutors, on the purpose and manner of administration of the test.
    - ✓ Grades 1 to 3 teacher-advisers shall prepare the list of all the learners who will take the numeracy assessment.
    - ✓ School Head shall request for the test materials from the Division Office through Curriculum Implementation Division – Mathematics Program.
    - ✓ The STT, led by the School Head/School Testing Coordinator (STC) shall reproduce and prepare the test materials and venue. The reproduction of the materials shall be charge to School MOOE, subject to usual budgeting, accounting, auditing and procurement rules and regulations.
    - ✓ Teacher-advisers/Mathematics teachers shall assist in the distribution process of test materials.
  - **DURING**
    - ✓ The Teacher-Advisers/Mathematics Teachers/ Test Administrators shall give briefing and instructions to the learners for 15 minutes only before the test proper.
    - ✓ The teacher-advisers/mathematics teachers/test administrators shall conduct the numeracy assessment to the learners on the schedule given to them.







Republic of the Philippines  
**Department of Education**  
 REGION V - BICOL



Office of the Regional Director

**MEMORANDUM**

To: **Schools Division Superintendents**

From:  **GILBERT T. SADSAD**  
 Regional Director

Subject: **CONDUCT OF END-OF-YEAR NUMERACY ASSESSMENT,  
 ANALYSIS AND INTERPRETATION OF DATA AND SUBMISSION  
 OF CONSOLIDATED RESULTS AND TEST DATA**

Date: **June 3, 2022**



In order to come up with baseline data on the numeracy skills of Bicolano learners as significant input in the region's Learning Recovery Plan, this Office through the Curriculum and Learning Management Division (CLMD), directs all Schools Division Offices (SDOs) to conduct an End-of-Year Numeracy Assessment to all Grades 1 to 3 learners using the Albay Numeracy Assessment Tools within June 6 – 17, 2022.

The division core teams that attended the Regional Orientation-Workshop on the Utilization of Appropriate Numeracy Tools and Learning Resources in Mathematics for Blended Learning on May 25 - 27, 2022, are advised to spearhead the rolling out of the said activity in their respective divisions to equip the division, district, and school personnel who will be involved in the conduct of the assessment, analysis and interpretation of data and submission of test results.

Only the consolidated results and test data for Grades 1 to 3 will be submitted to the region not later than June 29, 2022. However, SDOs may also conduct numeracy assessment to Grades 4 to 10 learners using the said tools.

The template for the division reports will be provided in a separate advisory.

Immediate dissemination of this Memorandum is desired.

Cimd/abb/hhb  
 06/03/2022



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