



Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

July 3, 2023

DIVISION MEMORANDUM
OSDS-CID-DM- 250 s. 2023

REGIONAL ACHIEVEMENT TEST ADMINISTRATION FOR SY 2022-2023

To: CID Chief
SGOD Chief
SEPS & EPS, M & E
Education Program Supervisors
Public Schools District Supervisors
In-Charge of Districts
Elementary & Secondary School Heads
All Others Concerned

1. DepEd Order No. 27, s. 2022 underscores that examinations benefit the schools by helping them identify learning gaps, design appropriate interventions, and prepare for establishing a new system assessment baseline for the succeeding school year.
2. Relative to this, Regional Memorandum No. 212, s. 2023 mandates the administration of the Regional Achievement Test on the 1st week of July, 2023 which aims to track student progress in the attainment of standards, promote self-reflection and personal accountability for one's learning; and provide a basis for the profiling of learner's performance this SY 2022-2023.
3. The following guidelines below are being reiterated to ensure the effective conduct of the said test:

I.	Timeline	July 3-7, 2023
II.	Duration	2 days
III.	Who will Administer	Teachers handling the subjects should be the ones to oversee the assessment, and they should ensure the confidentiality and reliability of the examination and its results. During the examination, learners shall be directed to answer the questions in a separate answer sheet per learning area. No answer shall be written in the test booklets.
IV.	Test Materials	1:1 ratio of test materials during examination





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V. Important Reminders	<ul style="list-style-type: none">• Schedule of the Test Administration shall be prepared by the School Heads with an option of conducting the assessment for two days.• The number of minutes to be allotted for every learning area should correspond to the number of minutes that subject is being taught.• The number of test items had been judiciously considered in every learning area and grade level to ensure their suitability to the ability of the learners.• In Mother Tongue, assessments tools are expected to have been developed in the division level, and shall be administered together with other learning areas in Grades 1 to 3.
VI. Scoring	<ol style="list-style-type: none">1. The scores shall be rated using the D.O, No. 8, s. 2015 which is computed as: $\text{Raw score/highest possible score} \times 100.$2. Scores of the learners shall be recorded per subject as well as the Mean Percentage Score (MPS) per class.
VII. Item Analysis	<ol style="list-style-type: none">1. Automated test analysis using the MS Excel Office is encouraged, inputting: 1: for every checked answer 0: for every wrong answer.2. Online Spreadsheets/Google Sheets shall be used in reporting the District consolidated reports for both elementary and secondary for an easier and more speedy process. The link will be shared as soon as the they are available.
	<ol style="list-style-type: none">3. The test SHALL NOT be used to rank the schools according to academic performance based on the RAT results; but rather to review the learning standards and determine the learner's readiness and plans for school-based interventions should be made as a result of the assessment.






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	4. The RAT materials may also be used by the schools as pre-test/Diagnostic materials for SY 2024-2025, if desired.
VIII. Confidentiality	Confidentiality and integrity to ensure the reliability of the RAT are enjoined.

5. Service credits/COC shall be granted to both teaching and non-teaching personnel who will render services on Saturdays, Sundays, and year-end break to reproduce the test materials, conduct the item analysis, consolidate reports in the school, district and division level.
6. All allowable expenses incurred in the administration of the abovementioned examination shall be charged to local funds/ MOOE subject to the usual accounting and auditing rules and regulations.
7. For your information, guidance and compliance.


SOCORRO V. DELA ROSA
Schools Division Superintendent

Encl.:
References:
To be indicated in the Perpetual Index
Under the following subjects:

Assessment Item Analysis Regional Achievement Test

CID/mtc
07/03/2023



San Roque, Virac, Catanduanes
052 - 8114063
catanduanes@deped.gov.ph
www.depedrovcatanduanes.com
Dept d Tayo - Region V - Catanduanes