



29 April 2024

DIVISION MEMORANDUM
No. 250, s. 2024

**VALIDATION OF BASIC EDUCATION INFORMATION SYSTEM (BEIS)
GOVERNMENT SCHOOL PROFILE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ In-Charge of the District
Public Elementary and Secondary School Heads
All Others Concerned

1. Under DepEd Order No. 27, s. 2019 titled, “Guidelines on the Yearly Collection of Data/ Information Requirements and Validation Processes”, the Department provides the basis for the collection and generation of quality annual data in the Basic Education Information System, and in adherence to Unnumbered Memorandum from the Undersecretary and Assistant Secretary for Administration dated March 8, 2024, with the subject, “Basic Education Information System (BEIS) School Year 2023 – 2024 Data Collection”, this office inform the field the name of the focal persons/ program owners whose the main function is to check the accuracy and validate the BEIS data gathering forms.

2. The personnel listed below shall validate the following BEIS data-gathering forms:

Focus	Focal Person/ Program Owner	Reference
Number of Classes, SY 2023 – 2024	Rey C. Bonayon Planning Officer III	Box 1
Learners by Program, SY 2023 – 2024 ASATIDZ/ Muslim Teachers Handling ALIVE Classes, SY 2023 – 2024	Marivic T. Camacho EPS/Division ALIVE Coordinator	Table 1 - 2
Number of Functional Assistive Technology and Devices for SNEd Learners, SY 2023 – 2024	Zarita M. Boneo Master Teacher II/Division SNEd Coordinator	Table 3
Number of Functional Equipment and Tools for SNEd Learners, SY 2023 - 2024		Table 4
Learning Resources Needed for SNEd Learners, SY 2023 – 2024		Table 5
Teachers Handling SNEd Learners (Nationally Funded teachers only), SY 2023 – 2024	Marichelle B. Llave AO IV-HRMO Zarita M. Boneo Master Teacher II/Division SNEd Coordinator	Table 6
Locally-funded Teachers Working in the School by Funding Source, SY 2023 – 2024	Marichelle B. Llave AO IV – HRMO	Table 7 - 8



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Locally- funded Teachers Working in the School who are Qualified and Trained, SY 2023 - 2024	Carol P. Gil SEPS - HRD	
Locally-Funded Non-Teaching Personnel Working in the School by Funding Source, SY 2023 – 2024	Marichelle B. Llave AO IV -HRMO	Table 9
Teaching-Related and Non-Teaching Personnel (Nationally Funded), SY 2023- 2024		Table 10
Teaching Personnel (Nationally Funded), SY 2023 – 2024		Table 11
Teacher Assignments (Nationally-funded teachers working in the school), SY 2023 – 2024		Table 12
Teachers who Received Training while In-Service from July 2022 to December 2023 (Nationally Funded teachers working in the school), SY 2023 – 2024	Carol P. Gil SEPS – HRD	Table 13
Teachers who Received Training on ICT (Nationally Funded teachers working in the school), SY 2023 – 2024	<i>In coordination with:</i> Rommel G. Petajen Chief-CID and Mary Jean S. Romero Chief-SGOD	Table 14
Teachers who Received Training on Pedagogy (Nationally Funded teachers working in the school), SY 2023 – 2024		Table 15
Number of Teachers by Grade Level and Sex, Counted Only Once (Nationally Funded teachers working in the school), SY 2023 – 2024	Marichelle B. Llave AO	Table 16
Number of Teachers by Grade Level and Sex, Counted More than Once (Nationally Funded teachers working in the school), SY 2023 – 2024		Table 17
Number of Teachers by Teaching Assignment in Grades 4 to 6 by Sex (Nationally Funded teachers working in the school), SY 2023 – 2024		Table 18
Number of Teachers by Highest Educational Attainment (Nationally Funded teachers working in the school), SY 2023 – 2024		Table 19
LAC Sessions, SY 2023 – 2024	Rommel G. Petajen Chief-CID	Box 2
Action Research, SY 2023 – 2024	Floren P. Clavo SEPS-PRS	Box 3
Learner Government Program (LGP), SY 2023 – 2024	Rosario B. Vegim Division Youth Formation Coordinator	Box 4
Career Guidance Program, SY 2023 – 2024		Box 5
School Clubs and Organizations, SY 2023 – 2024		Box 6
Youth for Environment in Schools Organization (YES-O) Program, SY 2023 – 2024		Box 7
Number of Functional Computers in School by Funding Source, SY 2023 – 2024	Jennifer B. Metica Information Technology Officer I	Table 20
Number of Functional ICT Equipment in the School by Funding Source, SY 2023 – 2024		Table 21



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Number of E-Cart Components in the School by Funding Source, SY 2023 – 2024	Jennifer B. Metica Information Technology Officer I	Box 8	
Internet Connectivity, SY 2023 – 2024		Box 9	
Internet Connectivity by Provider, SY 2023 – 2024		Table 22	
Cellular Communication, SY 2023 – 2024		Table 23	
Availability of Printer/ Photocopier, SY 2023 – 2024		Table 24	
Broadcasting Station, SY 2023 – 2024		Table 25	
School Two-Way Radio, SY 2023 – 2024		Table 26	
MOOE Allocation, Utilization and Liquidation from January 2022 to December 2022	Angelo James O. Aguinalde, Accountant III	Table 27	
Availability of Electrical Supply, SY 2023 - 2024	Rodger A. Matienzo Engineer III	Box 10	
School Site, SY 2023 – 2024		Box 11	
Travel Details (One-Way) From School, SY 2023 – 2024		Table 28	
Mode of Transportation, SY 2023 – 2024		Box 12	
School Location, SY 2023 – 2024	Box 13		
Health and Nutrition, SY 2023 – 2024	Kristine G. Santelices Medical Officer III	Table 29	
School Clinic, 2023 – 2024		Box 14	
Availability of Water Supply, SY 2023 – 2024		Box 15	
Number of Existing Wash Facilities, SY 2023 – 2024		Table 30	
Oral Health, Previous SY 2022 - 2023		Table 31	
Medical and Nursing Services, Previous SY 2022 – 2023		Table 32	
Mental Health, SY 2023 – 2024		Table 33	
School Mental Health, Previous SY 2022 – 2023		Box 16	
Cancer Cases, SY 2023 – 2024		Box 17	
Adolescent Reproductive Health, Previous SY 2022 – 2023		Box 18	
Comprehensive Tobacco Control, SY 2023 – 2024		Box 19	
National Preventive Drug Education, SY 2023 – 2024		Box 20	
Feeding Program, SY 2023 – 2024		Box 21	
Food Handling, SY 2023 – 2024		Box 22	
Solid Waste Management, SY 2023 – 2024		Box 23	
Operation and Maintenance of Sanitation Facilities, SY 2023 – 2024		Box 24	
Menstrual Hygiene, SY 2023 – 2024		Box 25	
Learners Rights and Protection, Previous SY 2022 – 2023		Rosario Vegim Child Protection Coordinator	Box 26
Learners Rights and Protection Concerns, Previous SY 2022 – 2023			Box 27
School Sports Program: Available Sports Events, Clubs, and Equipment, SY 2023 – 2024		Fidel A. Vegim Principal II Division Sports Coordinator	Box 28
School Sports Coordinator: Sports Personnel (DepEd Funded), SY 2023 – 2024	Table 34		
School Sports Program: Available Sports Facilities, SY 2023 – 2024	Box 29		



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Disasters/ Calamities, For June 2022 to May 2023	Maria Audrea L. Vivo Project Development Officer II DRRM Coordinator	Table 35
Disasters/ Calamities (Human-Induced Hazards), For the months of June 2022 to May 2023		Table 36
Enabling Environment, For the months of June 2022 to May 2023		Box 30
DRRM and CCAM Organizational and Budget Support		
Research and Information System		
Monitoring and Evaluation		
Pillar 1: Safe Learning Facilities, For the months of June 2022 to May 2023		Box 31
Pillar 2: School Safety and Educational Continuity Management, For the months of June 2022 to May 2023		Box 32
Disaster Preparedness		
Disaster Response		
Pillar 3: Risk Reduction and Resilience Education, For the months of June 2022 to May 2023	Box 33	
Curriculum Integration		
Information, Education, and Communication (IEC) and Advocacy		
Resilience Education	None - No IPED Program	Box 34
Indigenous Peoples Education (IPEd) Program, SY 2023 - 2024		

3. An **orientation meeting** to clarify the roles and functions of the focal persons/ program owners is scheduled on **May 7, 2024, from 1:30 PM to 4:00 PM at the SGOD Office.**

4. Encoding of BEIS SY 2023 - 2024 is from **March 25 to May 31, 2024**, and the Data Validation of the Focal Persons/ Program Owners in the Division will be on the following schedule and venue:

May 10, 2024	Zone 1	SDO Lobby
May 14, 2024	Zone 2	SDO Lobby
May 15, 2024	Zone 3	SDO Lobby
May 16, 2024	Zone 4	SDO Lobby



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5. Validators from the Central Office and Regional Office will conduct their joint onsite data validation of selected data elements in the LIS and BEIS on May 13 to 17, 2024.
6. Expenses relative to the conduct of the above-mentioned activity shall be charged against Division/ School MOOE/ local and other eligible sources of funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance to this Memorandum is desired.


SOCORRO V. DELA ROSA CESO V
Schools Division Superintendent