

RELEASED

DepEd, Division of Catanduanes

RECORDS SECTION

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Republic of the Philippines
Department of Education
Region V (Bicol)

DIVISION OF CATANDUANES

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September 18, 2018

DIVISION MEMORANDUM

No. 242, s. 2018

1st DepEd Catanduanes

“Salamat Po, Teacher!” Letter Writing Competition

To: SGOD & CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. Pursuant to DepEd Memo No. 412, s. 2018 and Unnumbered Regional Memorandum dated September 6, 2018, the Schools Division of Catanduanes announces the conduct of its *1st DepEd Catanduanes* “Salamat Po, Teacher!” a letter writing competition in partnership with the Philippine Postal Corporation highlighting this years’ Teachers’ Month celebration. This will be held on October 2, 2018 at a venue to be announced later.
2. The contest which will evolve on the theme: “Promoting the 4A’s of Gratitude: Appreciation, Admiration, Approval and Attention” aims to:
 - a. Rekindle the passion for writing despite the existence of modern means of communication and information technology;
 - b. Promote and increase awareness of the Postal Mail Services to the Youth;
 - c. Instil the virtue of gratitude among the Filipino Youth;
 - d. Extend appreciation to the teachers for the important role they play in the lives of students and in society; and,
 - e. Improve the literacy and writing skills of pupils and students.
3. Participants to this activity are the first place winners in the municipal level competition. The municipal contest will be managed by the Public Schools District Supervisors.
4. The contest guidelines and mechanics, expected number of participants from each municipality and in-charge of contest are found in Enclosures 1 and 2. The Division Working Committee and the schedule of activities are found in Enclosures 3 and 4.
5. The Division Working Committee will have a meeting on September 19, 2018, 4:00 p.m. at the Curriculum Implementation Division (CID) and final orientation on October 1, 2018, 8:00 a.m. at the CID.
6. Travel expenses of the participants and a registration of P430 each to defray the cost of 1 lunch and 2 snacks, contest materials, and supplies shall be charged to schools’ Monthly Operating and Other Expense (MOOE) while the Division personnel/working committee’s expense for food at P400 each (1 lunch and 2 snacks) shall be charged to HRTD fund subject to the usual accounting and auditing rules and regulations.
7. For immediate dissemination and compliance.

[Signature]
SOCORRO V. DE LA ROSA, CESO VI
Schools Division Superintendent [Signature]

Contest Guidelines and Mechanics

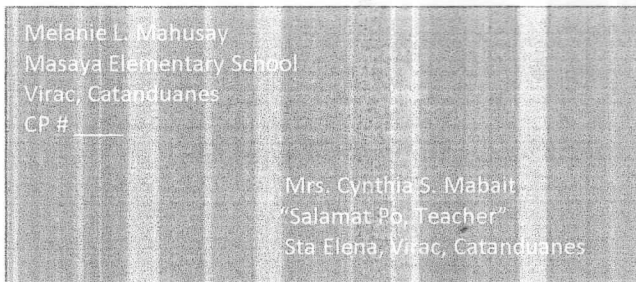
"Salamat Po, Teacher! Letter Writing Competition"

Theme: "Promoting the 4 A's of Gratitude: Appreciation, Admiration, Approval and Attention."

1. The contest is to be participated in by pupils and students from Grades 1-12.
2. Only the first place winners from every municipality in each grade level is eligible to join the Division contest.
3. This is an on-the-spot contest to be done in two (2) hours.
4. Contestants should come in proper attire. They should wear their ID's and school uniform.
5. Coaches are not allowed to go near the contestant while the contest is going on.
6. All contest materials shall be provided by contest administrators.
7. Only the top three (3) winners in each grade level will be announced and will be given prizes.
8. Each contestant shall submit to the contest administrator white, long envelope containing the following details:

Sender and addressee clearly written and visible
(Complete name, contact number, school address of student
and address of the teacher)

Example:



9. The envelope should contain P12.00 for postage fee to be collected by the contest administrator at the end of the contest including the letter written by the contestant.
10. The contestants shall use the following language:

Grade 1 & 2 - Mother tongue	Grade 7 & 8- Filipino	Grade 11 - Filipino
Grade 3 & 4- Filipino	Grade 9 & -10 - English	Grade 12 - English
Grade 5 & 6 - English		
11. The contest entries shall be judged according to the following criteria:

Structure of the letter	25%
Adherence to the theme	30%
Creativity	25%
Use of language	20%
	<hr/>
	100%

12. Each of the first place winners is entitled for a raffle promo to be drawn 2nd week of January, 2018.
13. The top ten raffle promo to be drawn are eligible to join the regional on-the-spot competition.

Expected Number of Participants Per Municipality
(Division Level Competition)

Municipality	Contestants		Coach		TOTAL
	Elementary	Secondary	Elementary	Secondary	
Bato	6	6	6	6	24
Baras	6	6	6	6	24
Gigmoto	6	6	6	6	24
Virac	6	6	6	6	24
San Andres	6	6	6	6	24
Caramoran	6	6	6	6	24
Pandan	6	6	6	6	24
Viga	6	6	6	6	24
Bagamanoc	6	6	6	6	24
Panganiban	6	6	6	6	24
San Miguel	6	6	6	6	24
TOTAL	66	66	66	66	264

Municipal Contest Managers/Facilitators

Bato	Merly Gonzales
Baras	Herman Bodota
Gigmoto	Henry Marin
Virac	Edgar Rima
San Andres	Elias Abundo
Caramoran	Edgardo Valencia
Pandan	Nelson Isorena
Viga	Miguelito Rodriguez
Bagamanoc	Brenda Villarey
Panganiban	Erlinda Borbe
San Miguel	Belen Tapas

MANAGEMENT TEAM

Socorro V. Dela Rosa, CESO VI
Schools Division Superintendent

Ma. Luisa T. Tumala
Assistant Schools Division Superintendent

Josefa V. Zape Chief, Curriculum Implementation Division **Miguel C. Ogalinola**
Chief, School Governance and Operation Division

WORKING COMMITTEE

Contest Administrators

Grade 1-3 Chair: Gina Custodio, EPS
Members: Belen Tapas, PSDS Dennis Gianan, PII- San Andres CES
Edgardo Valencia, PSDS Remy Tabilin, MT II -Virac Pilot ES
Edgar Rima, PSDS Cecile Alvea, PI - Bislig ES

Grade 4-6 Chair: Jesslyn Taway, EPS
Members: Erlinda Borbe, PSDS Sonia Prensader, PII- San Miguel RDHS
Elias Abundo, PSDS Luz Licup, HTII, CNHS
Miguelito Rodriguez, PSDS Josalie Tonio, Antipolo NHS

Grade 7 -10 Chair: Gina Pantino, EPS
Members: Merly Gonzalez, PSDS Janet T. Tonio, PI - Tambongon NHS
Henry Marin, PSDS Juan Geromo, PII- Gigmoto CES
Nelson Isorena, PSDS Eligio Sales, PII- Palumbanes IS

Grade 11-12 Chair: Ma. Gina Templonuevo, EPS
Members: Brenda Villarey, PSDS Rosemarie Bernal, TIII - San Miguel RDHS
Herman Bodota, PSDS Pio Teleg, MT II - Bato RDHS
Soledad Gianan, PI, Codon ES

Ma. Gina M. Templonuevo - Overall Chairperson

Awards & Prizes

Chair: Imelda Abejo, SEPS
Members: Ma. Siony Mae Crispino, EPS II
Marife Brequillo, SEPS

Program & Invitation

Chair: Ar-Jay Callos, TII- Virac Pilot
Members: Edgar Maca, TIII- CNHS
Ma. Theresa Satairapan, MTII- JMAMES

Documentation

Chair: Edgar Maca, TIII - CNHS
Members : Alberto Achilles, SEPS

Registration

Chair: Helen Garcia, TIII- Calatagan HS
Jesselou Balmadrid, TIII - Taytay ES
Members: Dolores Todoc - CID
Roderick Balane - CID
Shelita Valeza - CID

Mailing Activity

Chairman: Eligio Sales
Members: Jesselou Balmadrid
Helen Garcia

Transportation/Decoration

Chair: Salve Templo
Members: Cristopher Tud
Gary Posada

SCHEDULE OF ACTIVITIES
 October 1, 2018
 "Salamat Po, Teacher!" Letter Writing Competition

Time	Activity	Grade Level	Venue	No. of Contestants	Contest Administrators
7:30 - 8:30	Registration of Participants				
8:30 - 9:30	Opening Program				
9:30 - 10:00	Snacks				
10:00 - 12:00	Competition Proper				
12:00 - 1:00	Lunch Break	Grades 1-3 Grades 4-6	-	33 33	Gina L. Custodio Jesslyn T. Taway
1:00 - 3:00	Continuation of Contest	Grades 7-10 Grades 11-12	-	44 22	Gina B. Pantino Ma. Gina M. Templonuevo
3:00 - 5:00	Judging of Letters				
5:00 - 6:00	Closing Program (Announcement of Winners)				

Note: There will be a lecture on letter writing to be done at the designated contest rooms/venue before the actual contest.