



Republic of the Philippines
Department of Education
 Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



May 24, 2022

DIVISION MEMORANDUM
 OSDS-SDS-DM- 24 - 05-24-2022

**CREATION OF SPECIAL HUMAN RESOURCE MERIT PROMOTION
 AND SELECTION BOARD**

TO : Asst. Schools Division Superintendent
 Division Chiefs
 Section/Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary & Secondary School Heads/OIC's
 All Others Concerned

1. Pursuant to Rule IX, Section 84, paragraph 2 of the 2017 Omnibus Rules on Appointment and Other Human Resource Actions, as amended (2019 Edition), and to fast-track the processing of reclassification, this Office hereby creates a special Human Resource Merit Promotion and Selection Board to undertake the evaluation/assessment of the application for reclassification, and shall be composed of the following:

- | | | |
|--------------|---|---|
| Chairperson: | CYNTHIA T. SONEJA
Education Program Supervisor | |
| Members: | JESSLYN T. TAWAY
Education Program Supervisor | Alternate
EVA S. TOLENTINO
Administrative Officer V |
| | MARICHELE B. LLAVE
Administrative Officer IV | ROMA ANGELEE A. SOLEYBAR
Administrative Officer II |
| | EMILY C. AUGUSTO
Senior Bookkeeper | LINDA A. ICARANOM
Administrative Assistant III |

2. The following positions shall be evaluated on May 26, 2022 (Thursday) at 8:30AM-12:00PM:
 a. Head Teacher IV
 b. Head Teacher I

3. It is understood that the alternate representative shall attend/participate in the meeting/deliberation in the absence of the regular member.

4. For information, guidance and compliance.

MA. LUISA T. DELA ROSA
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

