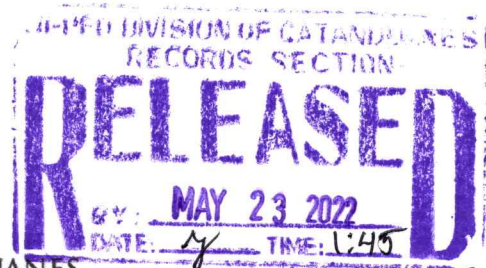




Republic of the Philippines
Department of Education
REGION V
SCHOOLS DIVISION OFFICE OF CATANDUANES



19 May 2022

DIVISION MEMORANDUM
No 235 s. 2022

WORKSHOP ON THE PRODUCTION OF VIDEO LESSONS

TO: Assistant Schools Division
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

1. Please be informed that this Division through CID - LRMS will conduct **WORKSHOP ON THE PRODUCTION OF VIDEO LESSONS** on May 30-June 2, 2022 at the venue to be announced later.
2. The activity aims to:
 - a. evaluate and edit submitted video lessons (post production) for uploading to Division Google Drive for Learning Resources
 - b. create new video episodes (pre-production and production)
 - c. provide exposures to potential new members of Production Team
 - d. provide model localized/contextualized video lessons for SDO-Catanduanes, according to set guidelines of DepEd -LRMS.
3. Accommodation and travel expenses of the production team members shall be charged to FLO/ Division Funds subject to usual accounting and auditing rules and regulations.
4. Attached are the following:
 - A. Enclosure 1- List of Participants
 - B. Enclosure 2- Matrix of Activities
5. For information and guidance.


MA. LUISA T. DELA ROSA

Asst Schools Division Superintendent
Officer in-Charge
Office of the Schools Division Superintendent

: as stated

To be indicated in the perpetual Index under the following subjects:
WORKSHOP ON THE PRODUCTION OF VIDEO LESSONS

JTT/ DM
009/ May 19 il2022



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DepEd Tayo - Region V - Catanduanes

Workshop on the Production Of Video Lessons

May 30- June 2 , 2022

LIST OF PARTICIPANTS

| Name | Role | School /Office | Required No. of Days of Attendance | Inclusive Dates | Live - in/Live-out |
|---------------------------|---------------------------------------|-----------------------|------------------------------------|-------------------------|--------------------|
| Jesslyn T. Taway | Activity Manager | SDO-CID | 4 | May 30-June 2, 2022 | Live -in |
| Jogene Alilly C. San Juan | Technical Asst./ Secretariat | SDO-CID | 4 | May 30-June 2, 2022 | Live-out |
| Maria Odeza V. Sy | Technical Assistant | Balite ES, Vrac North | 4 | May 30-June 2, 2022 | Live -in |
| Emmanuel T. Barrameda | Director/Script Editor | CNHS | 4 | May 30-June 2, 2022 | Live -in |
| Hazel Grace T. Vargas | TB/Scriptwriter | CNHS | 4 | May 30-June 2, 2022 | Live -in |
| Donald Karl T. Sorral | Master Editor | CNHS | 4 | May 30-June 2, 2022 | Live -in |
| Jessie James P. Tanael | Master Editor | SAVS | 3 | May 30-June1,2022 | Live -in |
| John Michael Sarte | Graphic Designer / Animator | SAVS | 3 | May 30-31, June 2, 2022 | Live -in |
| Orlando Alejandro | Director of Photography | Mayngaway NHS | 4 | May 30-June 2, 2022 | Live -in |
| Dennis T. Tulalian | Graphic Designer / Secondary . Editor | San Vicente ES, V | 4 | May 30-June 2, 2022 | Live -in |
| Nathalee Mae Turado | TB/Scriptwriter | Calatagan ES | 4 | May 30-June 2, 2022 | Live -in |
| Alvin Binas | Make -up Artist | Tubli NHS | 4 | May 30-June 2, 2022 | Live -in |
| Marnel Coranez | TB/Scriptwriter | Milaviga IS | 4 | May 30-June 2, 2022 | Live -in |
| Kristina T. Arcilla | Graphic Designer | Gigmoto CES | 4 | May 30-June 2, 2022 | Live -out |
| Arjay Panti | Musical Arranger/ Composer | CNHS | 4 | May 30-June 2, 2022 | Live -out |
| Paul John Padilla | Secondary Editor | VPES | 2 | May 30-31 ,2022 | Live -in |
| Shekiena Joy Timola | Secondary Editor | Baras RDHS | 1 | June 2, 2022 | Live-in |
| Nurse on Duty | Health/Safety Officer | SGOD | 4 | May 30-June 2, 2022 | Live out |
| Stsff | Secretariat | SDO | 4 | May 30-June 2, 2022 | Live out |

Note:

Live- in participants are expected to check-in on Day O of their respective inclusive dates with dinner as their first meal while live -out participant are expected to be at the venue at 7:30am .

WORKSHOP ON PRODUCTION OF VIDEO LESSONS FOR SELECTED TOPICS

May 30 – June 2, 2022

MATRIX OF ACTIVITIES

| Day 1 (May 30, 2022) | Group A | Group B |
|----------------------|--|--|
| Time | Topic/Activity | Topic/Activity |
| 8:00 - 8:30 | Opening Program and Orientation | |
| 8:30-12:00 | Reviewing and Assessment of Outputs | Polishing of Script |
| 12:00-1:00 | Lunch | |
| 1:00 - 5:00 | Musical Scoring Lay-outing of Music Add-ons | Storyboarding <ul style="list-style-type: none"> • OBB • Creative Repetition |
| 5:00-6:00 | Dinner | |
| 6:00-8:00 | Recording of Voice Over of Segments | Storyboarding <ul style="list-style-type: none"> • Presentation |

| Day 2 (May 31, 2022) | Group A | Group B |
|----------------------|--|---|
| Time | Topic/Activity | Topic/Activity |
| 8:00 - 8:30 | Breakfast and Recap of Output | |
| 8:30-12:00 | Review for Missing or Additional Illustrations | Storyboarding <ul style="list-style-type: none"> • Exemplification • Assessment |
| 12:00-1:00 | Lunch | |
| 1:00 - 5:00 | Curing <ul style="list-style-type: none"> • Creative Repetition | Storyboarding <ul style="list-style-type: none"> • OBB • Creative Repetition |
| 5:00-6:00 | Dinner | |
| 6:00-8:00 | Curing of Exemplification | Identification of Locations for the segments |

| Day 3 (June 1, 2022) | Group A | Group B |
|----------------------|--|---|
| Time | Topic/Activity | Topic/Activity |
| 8:00 - 8:30 | Breakfast and Recap of Output | |
| 8:30-12:00 | Review for Missing or Additional Illustrations Curing of Illustrations | Illustration of Segments needed in OBB, Creative Repetition, and Opening Spiel |
| 12:00-1:00 | Lunch | |
| 1:00 - 5:00 | Curing <ul style="list-style-type: none"> • Assessment • CBB | Illustration of Segments needed in Presentation and Assessment Illustration of Materials needed in Closing Spiel and CBB Production <ul style="list-style-type: none"> • Opening Spiel • Closing Spiel Presentation |
| 5:00-6:00 | Dinner | |
| 6:00-8:00 | Final Review of the Episode | Voice-Over Recording |

| Day 4 (June 2, 2022) | Group A | Group B |
|----------------------|---|---|
| Time | Topic/Activity | Topic/Activity |
| 8:00 - 8:30 | Breakfast and Recap of Output | |
| 8:30-12:00 | Final Curing OBB Presentation | Editing <ul style="list-style-type: none"> • OBB • Creative Repetition • Opening Spiel |
| 12:00-1:00 | Lunch | |
| 1:00 - 5:00 | Final Curing Exemplification Assessment | Editing <ul style="list-style-type: none"> • OBB • Creative Repetition • Opening Spiel |
| 5:00-6:00 | Dinner | |
| 6:00-8:00 | Final Curing Creative Repetition | • Voice Over |