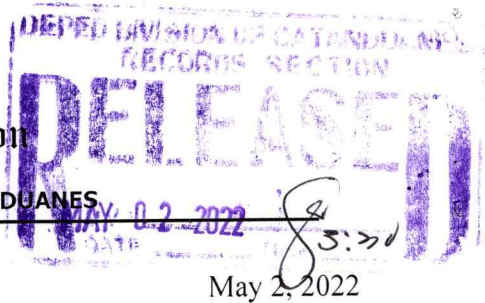Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

May 2, 2022

DIVISION MEMORANDUM
OSDS-SGOD-DM-_211_ S. 2022

Pilot-Implementation of the Digitized Monitoring and Evaluation Tools for Various Programs, Projects, and Activities (PPAs) in SDO Catanduanes

To: Chiefs, CID & SGOD
        Chiefs/Heads of:
                Budget Office
                ICT Office
                SMME Unit
                School Health & Nutrition Unit
                Planning & Research Unit
                Social Mobilization Unit
                Youth Formation Division
                Human Resource Development Unit
                Education Facilities Division
                All concerned

1. Pursuant to Regional Memorandum No. 48, s.2022 the above concerned officers are directed to attend the orientation and participate in the pilot-implementation of the Digitized Monitoring and Evaluation Tools for Various Programs, Projects, and Activities (PPAs) per attached Implementation Plan/Schedule.

2. The School Management Monitoring and Evaluation (SMME) unit shall take the lead in the orientation and implementation of this program under the supervision of the SGOD Chief.

3. The orientation will be on May 4, 2022 for SGOD and on May 5, 2022 for OSDS and CID concerned offices/units. Participants that are not familiar with Google Forms should be assisted by personnel that are capable on the software application.

4. Enclosed is a copy of Regional Memorandum No. 48, s. 2022 for reference.

5. For compliance.

SUSAN S. COLLANO
Schools Division Superintendent

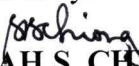San Roque, Virac, Catanduanes
(052) 811-40-63
catanduanes@deped.gov.ph

Implementation Plan
Pilot-Implementation of the Digitized Monitoring and Evaluation Tools for Various Programs, Projects, and Activities (PPAs) in SDO Catanduanes

No.	Title of Activity	Date of Implementation	Responsible Governance Level
1	SDO Orientation-Conference on the Pilot Testing/Implementation of Digitized M&E Tools	May 4, 2022	SGOD
		May 5, 2022	OSDS and CID
2	Preparation/Submission to ROV of SDO Pilot Testing/Implementation/M&E Plan	May 4, 2022	
3	Pilot Testing/Implementation of the Digitized M&E Tools	May 6 -20, 2022	
	CLMD M&E Tools		CID
	ESSD M&E Tools		SGOD-SocMob, YFD, SHN, EFD
	Finance M&E Tools		OSDS-Budget Office
	FTAD M&E Tools		SGOD-SMME
	HRDD M&E Tools		SGOD-HRDD
	ICT M&E Tool		OSDS-ICTO
	QAD M&E Tools		SGOD-SMME
	PPRD M&E Tools		SGOD-Planning & Research
4	Submission of the Consolidated/Summary Report of the Feedback Gathered on the M&E Tool to ROV	May 23-31, 2022	SMME

Prepared by:

SARAH S. CHIONG
SEPS, SMME

Noted:

MARY JEAN S. ROMERO
Chief, SGOD