



Republic of the Philippines
Department of Education
 REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES



April 29, 2022

DIVISION MEMORANDUM

No. 210, s. 2022

PRIME-HRM COACHING WITH DIRECTOR ABORDO

TO: Assistant Schools Division Superintendent
 Chief Education Program Supervisors
 PRIME-HRM Technical Working Groups
 All Others Concerned

1. This office convenes the Technical Working Groups (TWGs) on the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) for a coaching with Director Abordo on May 4, 5, 6, and 11, 2022 at a venue to be announced later.

2. The activity aims to:

- a) Assess the Evidence Requirements (ERs) available vs the result of assessment tool;
- b) Provide guidance on the TWGs for each system on how to produce ERs needed as reflected on the assessment tool
- c) Submit a complete ERs

3. The schedule are as follows:

- a) Learning & Development - May 4, 2022
- b) Performance Management - May 5, 2022
- c) Rewards & Recognition - May 6, 2022
- d) Recruitment, Selection & Placement-May 11, 2022

4. The participants in this activity are the members of the Technical Working Groups found in the table below and the invited Resource Speaker, to wit:

Team Members	Recruitment Selection and Placement	Performance Management	Learning Development and	Rewards and Recognition
Chair	Susan S. Collano Schools Division Superintendent			
Co-Chair	Ma. Luisa T. Dela Rosa Asst. Schools Division Superintendent			



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Members	Marichelle B. Llave Administrative Officer IV	Romel G. Petajen Chief Education Supervisor	Mary Jean S. Romero Chief Education Supervisor	Eva S. Tolentino Administrative Officer V
	Roma Angelee A. Soleybar Administrative Officer II	Cynthia T. Soneja Education Program Supervisor	Aroline T. Borja Education Program Supervisor	Ma. Cielo C. Tubale Administrative Officer V
	Norlito Jr. P. Agunday Attorney III	Frankie T. Turalde Education Program Supervisor	Gina B. Pantino Education Program Supervisor	Liza R. Bernardo Administrative Officer IV
	Fidel A. Vegim School Principal II	Amelia B. Cabrera Education Program Supervisor	Angelo James O. Aguinalde Accountant III	Ma. Gina M. Templonuevo Education Program Supervisor
	Elias V. Abundo Public Schools District Supervisor	Rey C. Bonayon Planning Officer III	Gina L. Custodio Education Program Supervisor	Jezzrahel T. Omadto Education Program Supervisor
	Imaculate T. Latorre Education Program Specialist II	Ruben Jose V. Tria School Principal I	Jeslyn T. Taway Education Program Supervisor	Cristina T. Barrameda Administrative Officer IV
	Jose Bonifacio School Principal I	Nino Gerald C. Ceneta Education Program Supervisor	Anjo G. Tugay Senior Education Program Specialist	Kristine G. Santelices Medical Officer III
	Edna D. Marquez Master Teacher II	Sarah S. Chiong Senior Education Program Specialist	Marife B. Brequillo Senior Education Program Specialist	Audrea L. Vivo Project Development Officer II
		Marisol T. Lim School Principal III	Emeline Francia P. Abrasaldo Nurse II	Maybelle Rubio Principal II
		Efren O. Matienzo School Principal I		
		Efren T. Gurrobat Head Teacher III		
Information and Communication Technology				
Chair	Jennifer B. Metica, Information Technology Officer I			
Members	Jake S. Sarmiento Teacher III	Joselito T. Ruiz School Principal II OIC-PSDS	Elizabeth S. Urbano Education Program Specialist II	Jun Carlo A. Tapel Teacher II
	Bryan C. Laguda COS	Jake M. Tablo Administrative Assistant III	Jerald A. Sualibio Administrative Aide VI	Jean Flor Cestina Administrative Aide VI
Secretariat	Christine Louise S. De Leon, AO II	Linda A. Icaranom Administrative Assistant III	Ma. Carissa M. Guerrero Administrative Officer II	Korina Carla H. Basco, AO II



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5. The expenses for this activity shall be charged to the Office of the Schools Division Superintendent-Human Resource Training and Development (OSDS-HRTD) funds; while travelling expenses shall be charged to the schools for the school-based participants and division MOOE for the division-based participants.
6. Additional members for Recruitment, Selection & Placement TWGs are the following:
 - a) Mary Rose V. Sta. Rosa- School Principal I
 - b) Amelia R. Eusebio- School Principal III
 - c) Sonia V. Prensader-School Principal II
7. 100% attendance of all participants is required.
8. All the participants are reminded to strictly observe the guidelines on onsite reporting and minimum health protocols, as explicitly reiterated in the recent issuances.
9. Widest dissemination of this Memorandum is desired.

SUSAN S. COLLANO
Schools Division Superintendent

