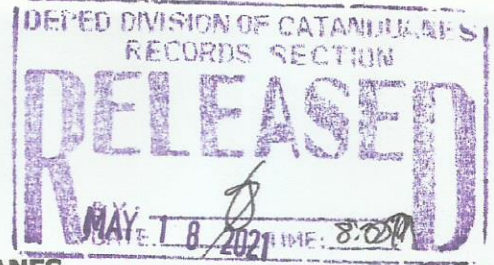




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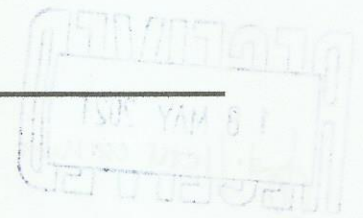
May 17, 2021

DIVISION MEMORANDUM
OSDS-SGOD-DM- 202, s. 2021

To: Assistant Schools Division Superintendent
Chiefs, CID & SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Adopt-A-School Program Coordinators
All others concerned

**ORIENTATION ON THE USE OF DEPED PARTNERSHIPS DATABASE SYSTEM (DPDS) AND
CONTEXTUALIZED SCHOOL-BASED MANAGEMENT (SBM) ASSESSMENT,
PROCESS AND TOOL (APAT)**

1. This Office will be conducting an Orientation on the Use of DepEd Partnerships Database System (DPDS) and Contextualized School-Based Management (SBM) Assessment, Process and Tool (APAT) on **May 27, 28, 31 & June 1, 2021, 8:00 AM to 5:00 PM** at a venue to be announced later.
2. The activity aims to:
 - a. Capacitate newly designated Adopt-A-School Program Coordinators in using the DPDS in reporting partnership activities every quarter and to reorient other coordinators for the same purpose.
 - b. Orient the participants on the contextualized SBM-APAT to be cascaded in their respective schools.
 - c. Develop action plan on SBM implementation.
3. The participants to this activity are the **Elementary and Secondary School Heads and School Adopt-A-School Program Coordinators.**
4. Please be advised to **bring prepaid broadband/pocket wifi** for downloading and uploading of Partnership Data Sheet.
4. Attached is the Indicative Program of Activities and List of Participants per Zone for your reference.
5. The activity shall observe strict minimum health standards (face mask, alcohol, physical distancing).
6. Travel and other incidental expenses shall be charged to School MOOE while morning and afternoon snacks shall be charged to SGOD HRTD/GASS Fund subject to the usual accounting and auditing rules and regulations.





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7. For more information and clarifications, you may contact Marife B. Brequillo, SEPS, Social Mobilization & Networking at 09394513915/09958458071 or Sarah Chiong, SEPS, School Management Monitoring & Evaluation at 09215650921.

8. For immediate dissemination and compliance.

SUSAN S. COLLANO
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent





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Enclosure 1 to Division Memorandum No. ____, s. 2021

**ORIENTATION ON THE USE OF DEPED PARTNERSHIPS DATABASE SYSTEM (DPDS) AND
 CONTEXTUALIZED SCHOOL-BASED MANAGEMENT (SBM) ASSESSMENT,
 PROCESS AND TOOL (APAT)
 May 27, 28, 31 & June 1, 2021**

LIST OF PARTICIPANTS AND SCHEDULE OF ORIENTATION

DATE	ZONE	DISTRICT	A.M. – School Heads	P.M. – School ASP Coordinators
May 27, 2021	1	Virac North	20	20
		Virac South	22	23
		San Andres East	12	12
		San Andres West	18	18
		<i>Total</i>	72	73
May 28, 2021	2	Bato East	12	12
		Bato West	6	6
		Baras North	6	6
		Baras South	7	9
		San Miguel North	13	13
		San Miguel South	9	10
		Gigmoto	7	7
<i>Total</i>	60	63		
May 31, 2021	3	Viga East	10	10
		Viga West	17	18
		Panganiban	10	12
		Bagamanoc North	5	6
		Bagamanoc South	6	7
		<i>Total</i>	48	53
June 1, 2021	4	Pandan East	5	9
		Pandan West	7	13
		Caramoran North	11	11
		Caramoran South	11	12
	Secondary	Secondary *Except IS school heads	34	42
	<i>Total</i>	68	87	
Grand Total			248	276





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Enclosure 2 to Division Memorandum No. _____, s. 2021

**Orientation on the Use of DepEd Partnerships Database System (DPDS) and
 Contextualized School-Based Management (SBM) Assessment, Process and Tool (APAT)**

May 27, 28, 31, & June 1, 2021, 8:00 a.m.- 5:00 p.m.

TRAINING MATRIX

Time	Activity	Person In-Charge
7:30 a.m.-8:00 a.m.	Registration	Registration Committee
8:00 a.m.- 8:15 a.m.	National Anthem	AVP
	Opening Prayer	AVP
	Catandungan Hymn	AVP
8:15 a.m.-8:20 a.m.	Welcome Remarks	AROLINE T. BORJA EPS, SGOD
8:20 a.m.-8:25 a.m.	Acknowledgement of Participants	MARIFE B. BREQUILLO SEPS, SocMobNet
8:25 a.m.-8:30 a.m.	Message	SUSAN S. COLLANO ASDS, OIC, Office of the SDS
8:30 a.m.-8:35 a.m.	Statement of Purpose	SARAH S. CHIONG SEPS, SMM & E
ORIENTATION PROPER		
8:35 – 9:35 a.m.	Contextualized School-Based Management (SBM) Assessment, Process and Tool (APAT)	SARAH S. CHIONG SEPS, SMM & E
9:35 a.m. – 10:00 a.m.	Open Forum	
10:00 a.m. – 12:00 p.m.	Developing SBM Action Plan	
12:00 p.m.-1:00 p.m.	Lunch Break	
1:00 p.m. – 4:00 p.m.	Status of Uploading of ASP Report for First Quarter of FY 2021	MARIFE B. BREQUILLO SEPS, SocMobNet
	Overview of Reporting System for Partnerships	
	Introduction of DPDS	
	Downloading of Template	
	Uploading of Template	
	Generating Reports	
1:00 p.m. – 4:00 p.m.	Reporting Guidelines	
4:00 p.m. – 4:30 p.m.	Open Forum	
4:30 p.m.	Closing Message	MARY JEAN S. ROMERO SGOD Chief
Eva Jra. T. Cariño, EMCEE		

Facilitators : Sarah S. Chiong
SEPS, SMM & E

Marife B. Brequillo
SEPS, SocMobNet

Nurse on Duty :

