



Republic of the Philippines  
**Department of Education**  
REGION V - BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**

26 MAY 2023

DIVISION MEMORANDUM  
No. 200, s. 2023

**DIVISION ROLL OUT ON THE MERIT SELECTION PLAN (MSP) & RECRUITMENT,  
SELECTION AND APPOINTMENT (RSA) GUIDELINES**

TO :

- Assistant Schools Division Superintendent
- Chief Education Supervisors
- Education Program Supervisors
- Public Schools District Supervisors/In-Charge of the Districts
- Public Elementary and Secondary School Heads
- Teaching & Non-Teaching Personnel
- All Others Concerned

1. The Schools Division Office of Catanduanes shall conduct the orientation on the new Merit Selection Plan (MSP) & Recruitment, Selection & Appointment (RSA) Guidelines of the Department of Education to all teaching & non-teaching personnel in the schools.
2. This activity aims to orient the participants on the new Recruitment, Selection and Appointment Guidelines enclosed in the DepEd Order No. 007 s. 2023 and guide school personnel and teacher applicants toward a systematic and competency-based process on the recruitment, selection, and appointment of personnel.
3. The participants in this activity are all teaching, non-teaching personnel and teacher-applicants of both Elementary and Secondary from each municipality except Virac to conduct a separate roll-out for teacher-applicants.
4. The orientation rollout shall be done on the period between May 29 – June 7, 2023. The venue in each district shall be determined by the respective Public School District Supervisor/In-charge of the District.



San Roque, Virac, Catanduanes  
(052) 811-40-63  
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5. The PSDS, In-Charge of the District, selected school heads, non-teaching personnel and teacher representative who attended the division orientation shall compose the resource persons of the orientation.
6. The list of assigned personnel per district and other details are attached.
7. Expenses to be incurred of the trainers and the participants in this orientation shall be charged to GASS fund and local/school MOOE subject to the usual accounting and auditing rules and regulations.
8. Widest dissemination of this Memorandum is desired.

  
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent

Encls:

To be indicated in the Perpetual Index under the following subjects:

ORIENTATION    RECRUITMENT    SELECTION

MBL/DM- ORIENTATION ROLL OUT OF MERIT SELECTION PLAN (MSP) & RECRUITMENT, SELECTION AND APPOINTMENT (RSA) GUIDELINES

010 / May 26, 2023

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<b>MUNICIPALITY</b>	<b>TRAINING FACILITATORS</b>	<b>DATE</b>
Bagamanoc	Cabrera, Millan Aprhyl De Leon, Christine Louise Guerrero, Ma. Carissa Lim, Milagros Llave, Marichelle Usero, Cynthia Villarey, Brenda	May 30, 2023
Baras	Benavidez, Vilma Sorrera, Ruth Tabuzo, Jay Tedera, Lyn Antoneth Torno, Jupiter Tusi, Lyra	June 5 – 6, 2023
Bato	Alcantara, Timmy Bonayon, Rey Prensader, Sonia Santelices, Naomi Sarmiento, Edgar Tapas, Belen Tito, Marshall	June 5 – 6, 2023
Caramoran	Agunday, Norlito Jr. De Leon, Delfin Eustaquio, Marck John Miraran, Irma Molina, Virgilio Tonio, Josalie Urbano, Mark Lester	June 1- 2, 2023
Gigmoto	Arcilla, Jose Jr. Bonayon, Rizza Mae Soleybar, Roma Angelee Templonuevo, Ramon Tria, Ruben Jose Urbano, Elizabeth	June 5 – 6, 2023
Pandan	Alcantara, Ma. Christina Bernardo, Liza	June 5 -6, 2023



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	Borromeo, Cesmenda Eusebio, Amelia Romero, Mary Jean Valledor, Arnold	
Panganiban	Gil, Carol Magdaraog, Clarissa Marquez, Jannette Palomer, Victoria Perez, Cherie Soliveres, Chanda Velasco, Ranil	May 31 – June 1, 2023
San Andres	Basco, Korina Carla Cerdenia, Reggie Floranza, Jayson Go, Debbie Surban, Francis Rubio, Maybelle Tolentino, Eva Tuibeo, Nieva Vegim, Fidel	June 1 – 2, 2023
San Miguel	Bernal, Diana Bonifacio, Jose Flores, Salvador Lim, Marisol Sarmiento, Sarah Kay Talion, Jessica Valenzuela, Mary Jane	June 5 – 6, 2023
Viga	Abundo, Alexa May Dela Rosa, Ma. Luisa Marquez, Edna Matienzo, Annie Geisha Ruiz, Joselito Tating, McDonald Valenzuela, Jonah Ann	May 31 & June 2 2023
Virac	Abundo, Elias Carpio, Analyn	June 6 – 7, 2023







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	Cestina, Jean Flor Joson, Fatima Petajen, Romel Rodriguez, Miguelito Sapanta, Shiela Marie	
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