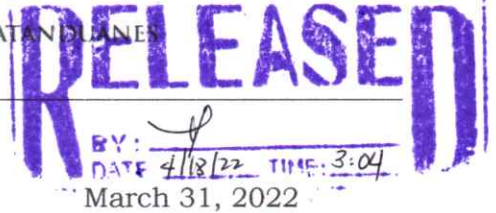




Republic of the Philippines  
**Department of Education**  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANUNGAN



DIVISION MEMORANDUM  
DM No. 188 S. 2022

**DIVISION WORKSHOP ON THE CONVERSION OF LEARNING RESOURCES TO  
AUDIO FILES IN ALTERNATIVE LEARNING SYSTEM**

To: Chief, CID  
Education Program Supervisors  
Division ALS Focal Person  
Public Schools District Supervisors  
ALS Teachers  
All other concerned

1. In consonance to Regional Memorandum No. 141, s. 2022 entitled Regional Training of Trainers on the Conversion of Learning Resources to Audio Files and with our desire to improve learner's opportunities to learn by making available varied supplementary materials for Alternative Learning System, this office through the Curriculum Implementation Division (CID) will conduct a three-day Division Workshop on the Conversion of Learning Resources to Audio Files on May 25-27, 2022 at a venue to be announced later.
2. Specifically, this activity aims to enable the participants to:
  - be oriented on the conversion of learner's packets/SLMs/LRs to audio files;
  - determine the specific learner's packet/SLMs/LRs in ALS that can be converted to digital audio files;
  - develop their own audio files.
3. This training will be conducted face-to-face. Participants are expected to be vaccinated and shall be required to present their vaccination card to the health personnel assigned to monitor the conduct of this activity and **MUST** observe health protocols all throughout the activity.
4. Participants are advised to bring the following:
  - a. Laptop
  - b. USB Flash drive or similar budget
  - c. Headphone
  - d. Extension wire
  - e. Condenser/mixer, if available

- f. Soft and hard copy of learning resources (SLM/LAS/packets) in ALS
5. Snacks and lunch for three days shall be provided to participants and management team chargeable against the Division CID funds (GASS). Travel and other incidental expenses of participants and teacher-trainers shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
  6. A one-day division staff orientation workshop (DSOW) for all trainers and management team shall be conducted on April 8, 2022, 1:00 PM at the ALS office.
  7. The list of participants, training management team, trainers and facilitators is found in the enclosure.
  8. For information, guidance and compliance.



**SUSAN S. COLLANO**  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
REGION V  
SCHOOLS DIVISION OFFICE OF CATANDUANES

**DIVISION WORKSHOP ON THE CONVERSION OF  
LEARNING RESOURCES TO AUDIO FILES IN ALS**

**LIST OF PARTICIPANTS**

**May 25-27, 2022**

	<b>Name of Participants</b>		<b>District</b>
1	Jocelyn A. Rutor	Writer/Broadcaster	Bato East
2	Leonila T. Flores	Writer/Broadcaster	Bato West
3	Joana T. Buendia	Writer/Broadcaster	San Miguel North
4	Melba Tevar	Writer/Broadcaster	San Miguel North
5	Lea T. Balmaceda	Writer/Broadcaster	Caramoran South
6	Lea L. Cabrera	Writer/Broadcaster	Caramoran South
7	Teresita F. Sanchez	Writer/Broadcaster	Pandan East
8	Mariles V. Besonia	Writer/Broadcaster	San Andres West
9	Rea Samar	Writer/Broadcaster	Bagamanoc North
10	Mary Cris Israel	Writer/Broadcaster	Baras North
11	Margie M. Valatero	Writer/Broadcaster	Viga West
12	Marites T. Arcilla	Writer/Broadcaster	Virac North
13	Alona G. Tio	Writer/Broadcaster	Virac South
14	Emma Ceballo		Panganiban
15	Nimfa Ceballo		Bagamanoc South
16	Tito F. Tutanés		Gigmoto
17	Cesar M. Trasmano		Gigmoto
18	Joel Soliman		Viga East
19	Aileen C. Gianan		Virac North
20	Raul V. Villacorta		Bagamanoc North

**TRAINERS**

1	Cynthia R. Carranza	Gigmoto
2	Raul Y. Eustaquio	San Andres West
3	Maria Rita SR. Tablate	SDO-CID
4		
5		

**MANAGEMENT TEAM**

1	AMELIA B. CABRERA, EPS, Division ALS Focal Person	SDO-CID
2	JANE T. TUPLANO, Education Program Specialist II-ALS	SDO-CID
3	MARIA RITA SR. TABLATE, Education Program Specialist II-ALS	SDO-CID



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