

Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

May 9, 2023

DIVISION MEMORANDUM
OSDS-ICTU-DM No. 101 s. 2023

**SCHEDULE OF ONSITE VISIT TO SCHOOLS BY THE DIVISION
TECHNICAL TEAM FOR DEPED COMPUTERIZATION PROGRAM(DCP) -Batch 2**

TO : Assistant Schools Division Superintendent
SDO Chiefs, Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
District/School ICT Coordinators
SDO DCP Technical Team
All Others concerned

1. In connection with the attached **DM No. 546 s. 2023** dated November 22, 2022 re: Schedule of Onsite Visit to schools by the District ICT Coordinators and Division Technical Team for DepEd Computerization Program(DCP) and as agreed during the Meeting with the District ICT Coordinators and Division Technical Team for DCP on April 20, 2023 per DM No. 142 s. 2023, the team will conduct onsite visit to schools(Batch 2) with approved letter request and validated by the District ICT Coordinator. (refer to Enclosure 1-List of Priority Schools to be visited by the SDO Technical Team (Batch 2)).
2. Please be guided also with the attached **DM No 285 s. 2022** dated June 15, 2022 re: Composition of Technical Team for DCP for the detailed responsibilities of the team. The School Heads and designated ICT Coordinators 1(Preventive DCP maintenance) are encouraged to accommodate and coordinate with the team to assess/troubleshoot/repair the DCP packages(void warranty) if it is functional, non-functional, can be repaired or beyond repair. DCP packages that are non-functional and beyond repair will be coordinated with the school property custodian for their action.
3. Transportation and other incidental expenses of the team relative to this activity are chargeable to DCP Support Funds(SUB-ARO No. OSEC-5-22-2174 FY 2022) subject to the usual accounting rules and regulations. A service credit will be provided to the team if the scheduled date falls on Saturday and Holiday per CSC & DBM Joint Circular No. 2 s. 2014.
4. For queries, you may contact CP #09291383262/09208779674 or email at ictunit.ctd@deped.gov.ph.
5. For information, guidance and compliance.


SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



Enclosure 1-List of Priority Schools to be visited by the SDO Technical Team (Batch 2)

No.	School Name	District/Zone	School Head	School ICT Coordinator 1	Issues	Scheduled Date of visit/assessment/repair(Technical Team)
ZONE 1(Virac & San Andres)						
1	San Vicente Elementary School	Virac North	Opere A. Turado	Amalia M. Aguilar	B16-Typhoon Damage: B40-Projector Connection	May 12, 2023
2	Magnesia ES	Virac South	Felix M. Sorra Jr.	Maidy Ann R. Arcilla	B26 & B29	May 12, 2023
3	Lictin IS	San Andres East	Rosalinda Burce	Edward Kenneth Abando	TA to reassemble DCP packages	May 12, 2023
4	Cornagaycay ES	San Andres East	Rolly Nazareno	Jennifer Borbe	TA to diagnose & repair DCP packages	May 12, 2023
5	San Andres CES	San Andres East	Jayson Floranza	Marisol Tolledo	TA to diagnose & repair DCP packages	May 19, 2023
6	Jose Rizal ES	San Andres East	Cacile Alvea	Aileen Salvador	B26-Typhoon damage	May 19, 2023
7	San Jose ES	San Andres East	Evelyn Garcia	Iganie Besonla	TA to diagnose & repair DCP packages	May 26, 2023
8	Cabcab NHS	San Andres West		Sheryl Sualibio	TA to diagnose & repair DCP packages	May 26, 2023
9	Timbean ES	San Andres East	Ferdinand T. Tusi	Daniel L. Alfaro	B26 Wiring Connection	June 2, 2023
10	Catagbacan ES	San Andres West	Lilibeth B. Manlagrit	Loyolita M. Tolentino	TA to diagnose & repair DCP packages	June 2, 2023
11	Maygaway ES	San Andres West	Dennis I. Gianan	Roda C. Borro	TA to diagnose & repair DCP packages	June 9, 2023
12	Manambrag ES	San Andres West	Manuel N. Tabizo	Michelle M. Borro	TA to diagnose & repair DCP packages	June 9, 2023
ZONE 2(San Miguel, Bato, Baras and Gigmoto)						
1	Bato Central ES	Bato East	Irene T. Torzar	Paul Xavier T. Tejerero	TA to diagnose & repair DCP packages	5/12/2023 am
2	San Pedro ES	Bato East	Elementary	Rocelia S. Trinidad	TA to diagnose & repair DCP packages	5/12/2023 pm
3	Sipi ES	Bato West	Elementary	Aureel P. Sabalas	TA to diagnose & repair DCP packages	5/12/2023
4	Gulnsaan ES	Baras North	Levi Taway	Kristeen Visaya	TA to diagnose & repair DCP packages	5/26/2023 pm
5	Genitigan ES	Baras North	Jan Marvin Toledana	Emma Dayawon	B26 & B29-Typhoon Damage	5/26/2023 am
6	San Miguel Central ES	San Miguel South	Myla B. Cordial	Lea L. Tating	TA to diagnose & repair DCP packages	5/19/2023 am
7	Pacogon ES	San Miguel North	Diana T. Bemal	Shelly Ann Torrefia	TA to diagnose & repair DCP packages	5/12/2023 am
8	San Juan ES	San Miguel South	Bert T. Timbal	Mary Ann Tindugan	TA to diagnose & repair DCP packages	5/12/2023 am
9	Pangilao ES	San Miguel South	Leizl I. Mantangit	Marjorie C. Valenzuela	TA to diagnose & repair DCP packages	5/12/2023 pm
10	Alma ES	San Miguel North	Alex S. Aguilar	Marlyn B. Tapia	TA to diagnose & repair DCP packages	5/12/2023 pm
11	Tilod ES	Baras South	Lilybeth Gualberto	Shiela D. Ramos	TA to diagnose & repair DCP packages	5/26/2023 am
12	Agban National High School	Baras North	Jenilyn I. Toopo	Celso R. Granada Jr.	TA to diagnose & repair DCP packages	6/2/2023
ZONE 3(Viga, Panganiban and Bagamanoc)						
1	Viga Rural Development High School	Viga West	Clemente T. Olarte	Rene Z. Samar	TA to diagnose & repair DCP packages	May 19, 2023
2	Cahan Barrio School	Bagamanoc North	Jente Evangelista	Aron V. De Leon	TA to diagnose & repair DCP packages	May 19, 2023
3	Hinipaan Elementary School	Bagamanoc North	Rebecca Villacorta	Ma. Janine G. Ibarra		May 19, 2023
4	Begonia Elementary School	Viga East	Clenaro V. Robles	Salvador U. Tojon Jr.	TA to diagnose & repair DCP packages	May 19, 2023
5	Bugao National High School	Bagamanoc North	Erlinda P. Villacorta	Ma. Elena N. Herce Megno	TA to diagnose & repair DCP packages	May 10, 2023
6	Magsaysay Elem. Sch.	Viga East	Sheryl U. Lita	Joanna Marie T. Cabrera	TA to diagnose & repair DCP packages	May 19, 2023
7	Pangcayanan ES	Bagamanoc South	Romeo Ogalinola	Albert Cenon	TA to diagnose & repair DCP packages	May 12, 2023
8	Tambognon CES	Viga	Danilo Valderama	Ma Lizette Magistrado	TA to diagnose & repair DCP packages	May 12, 2023
9	Suchan Elementary School	Bagamanoc South	Aileen V. Vera	Rachel V. Pelagie	TA to diagnose & repair DCP packages	May 12, 2023
10	San Rafael Elementary School	Bagamanoc South	Cynthia P. Evangelista	Madonna C. Villalino	TA to diagnose & repair DCP packages	May 12, 2023
11	Bacac Elementary School	Bagamanoc South	Lolita P. Dela Rosa	Hazel V. Sarmiento	Batch 26-No display in the motherboard/the screen is malfunctioning so the 6 HP led monitors are unusable. 1 Infocus Projector is defective and was sent to the technician but wasn't resolved; HP laptop has no power; 1 microlab speaker is defective. Batch 29 Microlab Speaker is defective.	May 12, 2023
12	Salvacion Elementary School	Bagamanoc South	Lery B. Ignacio	Renalyn V. Cabrera	TA to diagnose & repair DCP packages	May 12, 2023
13	Cabuyoan ES	Panganiban	Josephine V. Vallespin	Ariel S. Valledor	TA to diagnose & repair DCP packages	May 26, 2023
14	Cagdarao ES	Panganiban	Walter Turado	Karen P. Pena	TA to diagnose & repair DCP packages	May 26, 2023
15	San Miguel ES	Panganiban	Julie V. Vitalicio	Suzette C. Olarte	TA to diagnose & repair DCP packages	May 26, 2023

Enclosure 1-List of Priority Schools to be visited by the SDO Technical Team (Batch 2)

No.	School Name	District/Zone	School Head	School ICT Coordinator 1	Issues	Scheduled Date of visit/assessment/repair (Technical Team)
ZONE 4(Pandan and Caramoran)						
1	Porot Elementary School	Pandan East	Bernardo Condono Jr	Angelita E. Frias	TA to diagnose & repair DCP packages	May 12, 2023
2	Milaviga Integrated School	Caramoran North	Marla B. Veglim	Maricris R. Molin	TA to diagnose & repair DCP packages	May 26, 2023
3	Supang-Datag NHS	Caramoran North	Salve S. Seria	Ellen Mae L. Romero	TA to diagnose & repair DCP packages	May 26, 2023
4	Tucao-Maysuram Elementary School	Caramoran North	Himerose Pongan	Ma.Cara Johanna P. Alberto	TA to diagnose & repair DCP packages	May 26, 2023
5	Hiyop ES	Pandan East	Arnel T. De Quiros	Andrew A. Azuf	TA to diagnose & repair DCP packages	May 12, 2023
6	Baldoc ES	Pandan East	Arnulfo D. Bernardino	Ma. Lourdes V. Tanigra		May 19, 2023
7	Lourdes ES	Pandan East	Mary Jane S. Rima	Marilou T. Caballo	TA to diagnose & repair DCP packages	May 19, 2023
8	San Isidro ES	Pandan East	Jennierose T. Rodriguez	Jennierose T. Rodriguez	TA to diagnose & repair DCP packages	May 12, 2023
9	LIVSRNHS	Pandan East	Jeric C. San Jose	Analya Belgar	TA to diagnose & repair DCP packages	May 19, 2023
10	Catamban ES	Pandan West	Mary Anne Galicia	Nervie De Quiros	TA to diagnose & repair DCP packages	May 12, 2023
11	Oga ES	Pandan West	Rebecca A. Lopez	Emma Lynn D. Gianan	TA to diagnose & repair DCP packages	May 12, 2023
12	San Andres ES	Pandan West	Minnie I. Lopez	Francis T. Ruel	TA to diagnose & repair DCP packages	May 12, 2023

UPDATED LIST OF DCP TECHNICAL TEAM

No.	NAME	District/Zone	School/Office	Designation
1	JERICK MANLAGNIT	Virac	Calatagan HS	Team Leader for Zone 1(Virac, San Andres)
2	JEROME TINDUGAN	Virac	Buyo IS	DCP Technical Team
3	RENZ REYES	Virac	Antipolo NHS	DCP Technical Team
4	JANE FARRAH D. TALLER	Virac	CNHS	DCP Technical Team
5	EMIL T. ROJAS	Virac	CNHS	DCP Technical Team
6	ALVIN JOSEF SOLIVERES	San Andres	SAVS	DCP Technical Team
7	MISHAEL LIM	San Andres	Mayngaway NHS	DCP Technical Team
8	JEROME ALCANTARA	Gigmoto	Dororian NHS	Team Leader for Zone 2(Baras, Bato, Gigmoto, San Miguel)
9	CATHERINE DE LEON	San Miguel	San Miguel RDHS	DCP Technical Team
10	LEO TUPLANO JR.	Baras	Baras RDHS	DCP Technical Team
11	RENE ROMERO	Bato	Bato RDHS	DCP Technical Team
12	MARK LESTER PADILLA	Bato	Cabugao IS	DCP Technical Team
13	RALPH DOLORES	Viga	San Jose NHS	Team Leader for Zone 3(Bagamanoc, Viga, Panganiban)
14	JAYSON MOLINA	Bagamanoc	Bagamanoc RDHS	DCP Technical Team
15	JERSON J. PASUENGOS	Panganiban	Panganiban NHS-CAIC	DCP Technical Team
16	RENE SAMAR	Viga	Viga RDHS	DCP Technical Team
17	IAN ICARANOM	Caramoran	Caramoran SF	Team Leader for Zone 4(Pandan,Caramoran)
18	VICENTE COMIDA	Pandan	Pandan CES	DCP Technical Team

LIST OF DISTRICT ICT COORDINATORS

No.	NAME	District/Zone	School/Office	Designation
1	ANA MERLA RODRIGUEZ	Bagamanoc North	Sagrada ES	District ICT Coordinator
2	RICHELLE BRAGAIS	Bagamanoc South	Bagamanoc CES	District ICT Coordinator
3	RHEA TATING	Baras North	San Miguel ES	District ICT Coordinator
4	NANCY TENDENCIA	Baras South	Baras CES	District ICT Coordinator
5	PAUL XAVIER TEJERERO	Bato East	Bato Central ES	District ICT Coordinator
6	MARY GRACE TAYAM	Bato West	Marinawa ES	District ICT Coordinator
7	SHYNE BALOLOY	Caramoran North	Caramoran CES	District ICT Coordinator
8	FRONDOZO	Caramoran South	Datag CES	District ICT Coordinator
9	CHITO CARRANZA	Gigmoto	Sioron ES	District ICT Coordinator
10	ARNEL DE QUIROS	Pandan East	Hiyop ES	District ICT Coordinator
11	EMMA LYNN GIANAN	Pandan West	Oga ES	District ICT Coordinator
14	MARITES SOLANO	San Andres West	Cabcab CES	District ICT Coordinator
15	ROSA AUSTERO, JRA.	San Miguel North	Mabato CES	District ICT Coordinator
16	MARY ANN TINDUGAN	San Miguel South	San Juan ES	District ICT Coordinator
17	KRISTINE LIMPANGOG	Viga East	Buenavista ES	District ICT Coordinator
18	LERMA TIMAJO	Viga West	Viga CES	District ICT Coordinator
19	JAKE SARMIENTO	Virac North	VPES	District ICT Coordinator
20	JOHN ALREY TIDON	Virac South	Cavinitan ES	District ICT Coordinator



Republic of the Philippines
Department of Education
Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES

November 22, 2022

DIVISION MEMORANDUM
OSDS-ICTU-DM- 596

SCHEDULE OF ONSITE VISIT TO SCHOOLS OF THE DISTRICT ICT COORDINATORS AND DIVISION TECHNICAL TEAM FOR DEPED COMPUTERIZATION PROGRAM (DCP)

TO : Assistant Schools Division Superintendent
SDO Chiefs & Staff
SDO Section/Unit Heads & Staff
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary and Secondary)
SDO Supply Officer/School Property Custodian
District/School ICT Coordinators
SDO DCP Technical Team
All others concerned

1. In line with Program Support Fund provided by the Regional Office for the assessment and repair of defective DepEd Computerization Program (DCP) packages in schools and as agreed during the meeting with the District ICT Coordinators and Division Technical Team for DepEd Computerization Program last November 18, 2022, they (team) will conduct onsite visit to schools with approved letter request for technical assistance following the attached scheduled date (Enclosure 1- List of Priority Schools to be visited by the SDO Technical Team).
2. Attached is **DM NO. 285 S. 2022 dated June 15, 2022 – Composition of Technical Team for DepEd Computerization Program** for the detailed responsibilities of the team. The School Heads and designated School ICT Coordinators 1 (Preventive DCP maintenance) are encouraged to accommodate and coordinate with the team to assess/troubleshoot/repair the DCP packages (void warranty) if it is functional, non-functional, can be repaired or beyond repair. DCP packages that are non-functional and beyond repair will be coordinated with the school Property Custodian for their action.
3. Transportation and other incidental expenses of the team relative to this activity are chargeable to DCP Support Funds (SUB-ARO NO. OSEC-5-22-2174 FY 2022) subject to the usual accounting rules and regulations. A service credit will be



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DepEd Tayo – Region V - Catanduanes




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provided to the team if the scheduled date falls on Saturday and holiday per CSC & DBM Joint Circular No. 2 s. 2014.

4. For queries, you may contact at CP# 09291383262/09208779674 or email at ictunit.ctd@deped.gov.ph.
5. For information, guidance and compliance.

By Authority of the Schools Division Superintendent:


ATTY. NORLITO JR. P. AGUNDAY
Attorney III
Officer-in-charge



Enclosure 1-List of Priority Schools to be visited by the SDO Technical Team

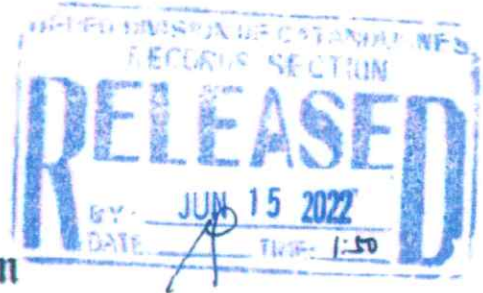
No.	School Name	District/Zone	School Head	School ICT Coordinator	Scheduled Date of visit/assessment/rep air/Technical Team)	No. of Days	Technical Team In-Charge
ZONE 1 (Virac & San Andres)							
1	Batang Elementary School	Virac	Daisy V. Cambonga	Nessley T. Paril	December 2, 2022, FRIDAY	1	JERICK M. MANLAGNIT
2	Danicop Elementary School	Virac	Perilla V. Tadel	Cristle A. Taduzco	December 2, 2022, FRIDAY	1	MISHAEL T. LIM
3	San Isidro Village Elementary Sch	Virac	Arlene G. Domingo	Arnor D. Sales	December 2, 2022, FRIDAY	1	JANE FARRAH D. TALLER
4	Cavintan Elementary School	Virac	Jane C. Tabor	John Alvey V. Tidon	December 2, 2022, FRIDAY	1	JEROME TINDUGAN
5	Pajo Baguio Elementary School	Virac	Waller L. Marras	Janel L. Banauldez	December 3, 2022, FRIDAY	1	JERICK M. MANLAGNIT
6	Artipolo Elementary School	Virac	Ruben Jose V. Tria	Mary Grace M. Manoguc	December 3, 2022, FRIDAY	1	RENZ DELOS REYES/MISHAEL LIM
7	Palnab Elementary School	Virac	Jessie V. Isarom	Elma S. Tarnale	December 3, 2022, SATURDAY	1	JANE FARRAH D. TALLER
8	Hawan ES	Virac	Shieia Marie M. Sapania	Rodeyn V. Galang	December 3, 2022, FRIDAY	1	JEROME TINDUGAN
9	Cabceb CES	San Andres	Solceda S. Gianar	Marlies H. Soliano	December 9, 2022, FRIDAY	1	ALVIN JOSEF SOLIVERES
ZONE 2(San Miguel, Bato, Baras and Gigmoto)							
1	SMRDHS (MABATO HIGH SCHOOL ANNEX)		Alleen A. Tabilog		11/29/2022 Whole Day	1	Zone 2 Technical Team
2	Mabato CES	San Miguel North	Vanessa T. Polero	Rosa B. Austero, Jia	12/14/2022 AM	0.5	Zone 2 Technical Team
3	Paraiso B	San Miguel North	Marilyn C. Soriao	Marilyn C. Soriao	12/14/2022 PM	0.5	Zone 2 Technical Team
4	San Miguel ES	Baras North	Lilybeth Guiberto	Rhea T. Tanael	12/22/2022 AM	0.5	Zone 2 Technical Team
5	Baras Central Elementary School	Baras South	Arsenia T. Tejada	Nancy L. Tendancia	12/22/2022 PM	0.5	Zone 2 Technical Team
6	Marinawa ES	Bato West	ESTRELLAT. ROJAS JR	Mary Grace T. Tayan	12/01/2022 AM	0.5	Zone 2 Technical Team
7	Guinobatan ES	Bato West	Jenny B. Tayan	Allen B. Marino	12/01/2022 PM	0.5	Zone 2 Technical Team
8	San Roque ES	Bato East	Alan Tesero	Jessia M. Vargas	12/13/2022 AM	0.5	Zone 2 Technical Team
9	Batalay ES	Bato East	Virginia M. Tejerero	John Ronald M. Templeruervo	12/13/2022 PM	0.5	Zone 2 Technical Team
10	Dororian ES	Gigmoto	Marino T. Pantaleon	Cherissa Loren T. Morales	12/6/2022 AM	0.5	Zone 2 Technical Team
11	Biong ES	Gigmoto	Juan D. Tadel	Angelica T. Tecligo	12/6/2022 PM	0.5	Zone 2 Technical Team
12	Gigmoto CES	Gigmoto	Juan O. Geroro	Jean Kathleen Y. Tayan	12/9/2022 AM	0.5	Zone 2 Technical Team
13	Dermindador Guerrero ES	Gigmoto	Rodel Tayo	Jaycee T. Gonzales	12/9/2022 PM	0.5	Zone 2 Technical Team

ZONE 3(Miga, Panganiiban and Bagamanoc)							
1	SAN VICENTE ELEMENTARY SQ	Bagamanoc North	Jose Tapia	Leonora O. Villamarin	December 1, 2022	1	Zone 3 Technical Team
2	PANGANIBAN NATIONAL HIGH S	Panganiban			December 2, 2022	1	Zone 3 Technical Team
3	Viga Central Elementary School	Viga West	Ma Liza R. Arojo	Lerna O. Timejo	December 2, 2022	1	Zone 3 Technical Team
4	Panganiban Central ES	Panganiban	Linda V. Dela Rosa	Marjorie C. De Leon	December 2, 2022	1	Zone 3 Technical Team
5	Bugao CES	Bagamanoc North	Maria Luz G. Bautista	Wilfred Villalor	December 1, 2022	1	Zone 3 Technical Team
6	Mavil ES	Bagamanoc North	Cherry S. San Jose	Gladyslyn V. Molina	December 1, 2022	1	Zone 3 Technical Team
7	Sagrada ES	Bagamanoc North	Nieves Fernandez	Ara Merla L. Rodriguez	December 1, 2022	1	Zone 3 Technical Team
8	Bagamanoc Central ES		Romeo T. Ogallinola	Richelle D. Bragais	December 2, 2022	1	Zone 3 Technical Team
ZONE 4(Pandan and Caramoran)							
1	Caramoran Central ES	Caramoran North	Irma S. Miran	Shyne I. Balotoy	December 14, 2022	1	Zone 4 Technical Team
2	Datag Central ES	Caramoran South	Alan S. Guc	Nessie S. Frondozo	December 5, 2022	1	Zone 4 Technical Team
3	Marambong ES	Pandan East	Mary Jane S. Rina	Shielda S. Gorzales	January 11, 2022	1	Zone 4 Technical Team
4	Tabugoc CES	Pandan East	Arnal D. Bonifacio	Lorenzo F. Ballezar	January 18, 2022	1	Zone 4 Technical Team
5	Oga ES	Pandan West	Rebeca A. Lopez	Erma Lynn D. Gianan	January 25, 2022	1	Zone 4 Technical Team
6	Tubli NHS	Caramoran	Irene T. Aguilar	Kristine Adille		1	Zone 4 Technical Team

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Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



June 15, 2022

DIVISION MEMORANDUM
OSDS-ICTU-DM- 285 s. 2022 ✓

**COMPOSITION OF DIVISION TECHNICAL TEAM FOR
DEPED COMPUTERIZATION PROGRAM(DCP)**

TO : OIC, Office of the Assistant Schools Division Superintendent
SDO Chiefs, Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
School Heads
District/School ICT Coordinators
DCP Technical Team
All others concerned

1. Relative to the DepEd Order No. 78 s. 2010 re: Guidelines on the Implementation of the DepEd Computerization Program (DCP) dated June 10, 2010 that aims to provide public schools with appropriate technologies that would enhance the teaching-learning process and meet the challenges of the 21st century. This program shall respond to the computer backlog of public schools by providing them hardware and software and training on simple trouble shooting.
2. Monitoring, maintenance, and repair of the DCP is one of the challenges that resulted in the formation of the Division Technical Team for DCP, which will assist schools on DCP related issues and concerns. In connection to this, the School Heads through their designated School ICT Coordinators are requested to provide us Letter Request to our SDS (Attention: Division ITO) or accomplish this link: <https://tinyurl.com/DCPTechnicalIssues> for any assistance and support that the team could provide to schools related to DCP related issues and concerns.
3. The Division DCP Technical Team was composed of selected school ICT Coordinators and Computer System Servicing (CSS) Teachers with NC-II who are experts in troubleshooting both hardware and software and internet setup and networking. An online meeting of the Division Technical Team for DCP will be conducted on **Friday (June 17, 2022, 8a.m. – 10:00 a.m.)** via MS Teams. Attached is the list of Division Technical Team for DCP with their area of assignment (Enclosure 1).



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4. The responsibilities of the Division Technical Team for DCP are the following:
 - ✓ Assess the DCP packages within their assigned area/s for prioritization or scheduling of the visit especially those schools with Letter Request and who were reported by the District ICT Coordinators that needs TA during the meeting last June 10, 2022.
 - ✓ To coordinate with the District/School ICT coordinator, ask about the problem and then arrange a schedule of the visit.
 - ✓ Make a schedule of the visit and submit to the ITO for the approval of the SDS.
 - ✓ During the visit, the following will be done by the team - Conduct assessment, Action, Recommendation (if not repaired) ex. Needs of classroom, tools, cabinets etc., Documentation (taking of pictures before and after the repair),
 - ✓ The DCP Technical team can go to school even during Saturdays but if the school refuses during Saturdays, make a report stating that the school refuses. To avoid issues, the Technical Team will only entertain concerns within their area/zone assignment.
 - ✓ The Team Leader will make an Accomplishment Report after the visit and to be submitted to the ITO for reference purposes.
5. Travel and other incidental expenses relative to this activity shall be charged to school MOOE and DCP monitoring fund subject to existing accounting and auditing rules and regulations. Service credit for Teachers and Compensatory Overtime Credit for the Non-Teaching Personnel will be granted to the Technical Team per CSC & DBM Joint Circular No. 2 s. 2014 for the related activities that will fall on Saturdays and Holidays.
6. For queries, Technical Assistance, and additional information, please contact the ICT Unit thru (CP#09291383262) or email at ictunit.ctd@deped.gov.ph.
7. Immediate dissemination and compliance to this memorandum is desired.

MA. LUISA S. DELA ROSA
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent





Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

(Enclosure 1)

DIVISION TECHNICAL TEAM FOR DEPED COMPUTERIZATION PROGRAM(DCP)

OVERALL IN-CHARGE: **JENNIFER B. METICA (Division ITO)**

Area of Assignment	Role	Name of Teacher	School
ZONE 1(Virac & San Andres)			
	Team Leader	Jerick Manlagnit	Calatagan HS
	Members	Jerome Tindugan	Buyo IS
		Renz Reyes	Antipolo NHS
		Jane Farrah D. Taller	CNHS
		Alvin Josef Soliveres	SAVS
ZONE II(San Miguel, Bato, Baras and Gigmoto)			
	Team Leader	Jerome Alcantara	Dororian NHS
	Members	Leo Tuplano	Baras RDHS
		Rene Romero	Bato RDHS
		Mark Lester Padilla	Cabugao IS
		Catherine de Leon	San Miguel RDHS
ZONE III(Viga, Panganiban and Bagamanoc)			
	Team Leader	Ralph Dolores	San Jose NHS
	Members	Jayson Molina	Bagamanoc RDHS
		Jer Jacob Pasuengos	Panganiban NHS(CAIC)
		Rene Samar	Viga RDHS
ZONE IV(Pandan and Caramoran)			
	Team Leader	Ian Icaranom	Caramoran SF
	Members	Emil Rojas	Caramoran RDHS
		Mary Rose Alcantara	Caramoran SF
		Mishael Lim	Tubli NHS
SDO-OSDS-ICTUnit Office			
	In-Charge	John Bryan Laguda	IT Staff



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DepEd Tayo – Region V - Catanduanes

LIST OF DCP TECHNICAL TEAM

No.	NAME	District/Zone	School/Office	Designation
1	JERICK MANLAGNIT	Virac	Calatagan HS	Team Leader for Zone 1(Virac, San Andres)
2	JEROME TINDUGAN	Virac	Buyo IS	DCP Technical Team
3	RENZ REYES	Virac	Antipolo NHS	DCP Technical Team
4	JANE FARRAH D. TALLER	Virac	CNHS	DCP Technical Team
5	ALVIN JOSEF SOLIVERES	San Andres	SAVS	DCP Technical Team
6	MISHAEL LIM	San Andres	Mayngaway NHS	DCP Technical Team
7	CATHERINE DE LEON	San Miguel	San Miguel RDHS	Team Leader for Zone 2(Baras, Bato, Gigmoto, San Miguel)
8	LEO TUPLANO JR.	Baras	Baras RDHS	DCP Technical Team
9	RENE ROMERO	Bato	Bato RDHS	DCP Technical Team
10	MARK LESTER PADILLA	Bato	Cabugao IS	DCP Technical Team
11	JEROME A. LCANTARA	Gigmoto	Dororian NHS	DCP Technical Team
12	RALPH DOLORES	Viga	San Jose NHS	Team Leader for Zone 3(Bagamanoc, Viga, Panganiban)
13	JAYSON MOLINA	Bagamanoc	Bagamanoc RDHS	DCP Technical Team
14	JERSON J. PASUENGOS	Panganiban	Panganiban NHS-CA C	DCP Technical Team
15	RENE SAMAR	Viga	Viga RDHS	DCP Technical Team
16	IAN ICARANOM	Caramoran	Caramoran SF	Team Leader for Zone 4(Pandan, Caramoran)
17	EMIL T. ROJAS	Caramoran	Caramoran RDHS	DCP Technical Team
18	ROBERTO CONDENO	Caramoran	Tubli NHS	DCP Technical Team
19	VICENTE COMIDA	Pandan	Pandan CES	DCP Technical Team

LIST OF DISTRICT ICT COORDINATORS

No.	NAME	District/Zone	School/Office	Designation
1	ANA MERLA RODRIGUEZ	Bagamanoc North	Sagrada ES	District ICT Coordinator
2	RICHELLE BRAGAIS	Bagamanoc South	Bagamanoc CES	District ICT Coordinator
3	RHEA TATING	Baras North	San Miguel ES	District ICT Coordinator
4	NANCY TENDENCIA	Baras South	Baras CES	District ICT Coordinator
5	PAUL XAVIER TEJERERO	Bato East	Bato Central ES	District ICT Coordinator
6	MARY GRACE TAYAM	Bato West	Marinawa ES	District ICT Coordinator
7	SHYNE BALOLOY	Caramoran North	Caramoran CES	District ICT Coordinator
8	FRONDOZO	Caramoran South	Datag CES	District ICT Coordinator
9	CHITO CARRANZA	Gigmoto	Sioron ES	District ICT Coordinator
10	ARNEL DE QUIROS	Pandan East	Hiyop ES	District ICT Coordinator
11	EMMA LYNN GIANAN	Pandan West	Oga ES	District ICT Coordinator
14	MARITES SOLANO	San Andres West	Cabcab CES	District ICT Coordinator
15	ROSA AUSTERO JRA	San Miguel North	Mabato CES	District ICT Coordinator
16	MARY ANN TINDUGAN	San Miguel South	San Juan ES	District ICT Coordinator
17	KRISTINE LIMPANGOG	Viga East	Buenavista ES	District ICT Coordinator
18	LERMA TIMAJO	Viga West	Viga CES	District ICT Coordinator
19	JAKE SARMIENTO	Virac North	VPES	District ICT Coordinator
20	JOHN ALREY TIDON	Virac South	Cavinitan ES	District ICT Coordinator