

Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

May 8, 2023

DIVISION MEMORANDUM

No. 176 s. 2023

2023 DIVISION SECONDARY SCHOOLS PRESS CONFERENCE (DSSPC)

To: Asst. Schools Division Superintendent
Chiefs Education Supervisors – CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/In- Charge of Districts
Heads, Public and Private Secondary Schools
All Others Concerned

1. Pursuant to Republic Act (RA) No. 7079, also known as the Campus Journalism Act of 1991, released through DepEd Order (DO) No. 94, s. 1992, which stipulates the holding of the annual national elementary, secondary or tertiary Schools Press Conference; the SDO Catanduanes through the Division Association of Secondary School Paper Advisers (DASSPA) announces the conduct of the 2023 Division Secondary Schools Press Conference (DSSPC) at Calatagan National HS, Virac North District on **May 26-28, 2023**.
2. This year's DSSPC will focus on the theme, "**From Campus Journalism to Real-World Journalism: Shaping Minds from Schools to Societies.**"
3. The Division Conference aims to:
 - a. demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
 - b. recognize the role of journalism in advocating for social consciousness and environmental awareness;
 - c. promote fair and ethical use of media as tenets of responsible journalism;
 - d. foster camaraderie and enrich learning experiences through healthy and friendly competitions; and
 - e. provide learners' opportunities to use the skills learned in campus journalism for their future careers.
4. The DSSPC activities shall include the following:
 - a. Individual Contests (English and Filipino)**
 - i. News Writing
 - ii. Features Writing
 - iii. Editorial Writing
 - iv. Sports Writing
 - v. Copyreading and Headline Writing
 - vi. Science and Technology Writing
 - vii. Photojournalism
 - viii. Editorial Cartooning
 - ix. Column Writing
 - b. Group Contests**
 - i. Radio Scriptwriting and Broadcasting (English and Filipino)
 - ii. Collaborative Desktop Publishing (English and Filipino)
 - iii. Online Publishing (English and Filipino)
 - iv. TV Broadcasting (English and Filipino)

c. School Paper Contests (English and Filipino, in PDF)

- i. News Section
- ii. Features Section
- iii. Editorial Section
- iv. Science and Technology Section
- v. Sports Section
- vi. Layout and Page Design

d. Awarding of Outstanding School Paper Advisers (SPAs) and Campus Journalists (CJs)

5. Learners at the secondary levels (both junior and senior high schools) are eligible to join the contests. Considering that the activity will be conducted face-to-face, a written permit must be secured from the parents indicating consent of their child's participation in the DSSPC. The parent's permit should be collected by the division coordinator and submitted to the division committee upon arrival on **May 26, 2023**.
6. The learners should be accompanied and duly supervised by their school paper advisers/coaches and school heads.
7. All schools should ensure that participating in the DSSPC means having a school paper or publications in Portable Document Format (PDF) or digital format of at least **four pages** to be submitted on or before the **May 26, 2023** DSSPC sent to jeffarcilla1993@gmail.com.
8. A campus journalist can participate in only one event, either in an individual or group category. He/ She should not be a participant in the Regional Festival of Talents (RFOT).
9. The top five winners in all individual categories and the top three winners in all group categories shall be recognized during the Awarding Ceremonies in the DSSPC. The accumulated points from individual and group categories shall be included in the computation of the overall **top five** scores to determine the final ranking of the divisions in this year's DSSPC.
10. For the school paper competition, the top ten winners per section and per category will be given recognition, the points shall be added to the overall ranking and results. The top three winners in the Search for Outstanding School Paper Advisers and Campus Journalists will also be awarded.
11. Recognizing and respecting Intellectual Property Rights, SDO Catanduanes adheres to the rule concerning plagiarism. This Office reiterates its stand to disqualify school papers found to have copied and published texts, graphics, and other materials without duly acknowledging their sources. The disqualification covers all sections of the school paper. Any form of plagiarism in all other competitions as proven by the board of judges shall also be a ground for disqualification.
12. The decision of the Board of Judges is **FINAL** and **IRREVOCABLE**.
13. Schools that will join in the school paper contest should submit their entries to this Office on or before **May 23, 2023**, until 5:00 in the afternoon via email- jeffarcilla1993@gmail.com. Specific instructions on the submission of the school papers are given in the NSPC Enclosure.
14. Pertinent documents of the applicants for the Search for Outstanding School Paper Advisers and Campus Journalists shall be submitted on or before **May 23, 2023** at the Curriculum Implementation Division to **Gina B. Pantino**, Education Program Supervisor, DSSPC coordinator.
15. A registration fee of Four Hundred Pesos (Php 400.00) shall be charged to each participant, and this will cover the cost of the Technical Working Group and Officers and guests' snacks, honorarium for speakers, support to billeting schools, supplies and materials, division cliniquing and other incidental expenses. All expenses relative to the participation in this Conference shall be charged against the school's Maintenance and Other Operating Expenses (MOOE) / local/

Special Education Funds (SEF) or the School Campus Journalism Funds, whichever is applicable.

16. For facilitation and efficient preparation for the upcoming activity, a PRE-REGISTRATION of all participants is required through the Zonal representatives of each municipality. Registration fees in cash should be made on or before **May 25, 2023** to the Cashiers Office c/o Ms. Liza Bernardo.

17. The annual membership fee of Php 50.00 for school paper advisers and Php 30.00 for student-writers shall likewise be paid directly to the treasurer of the Division Association of Secondary School Paper Advisers.

18. Division delegates are expected to be in Calatagan HS on **May 26, 2023** before 7:30 in the morning for the Opening Program. School paper advisers shall take charge of their delegate's accommodation. Those interested to be billeted in Calatagan HS should inform their zonal representatives on or before **May 12, 2023** for arrangement of rooms/area.

19. The list and number of official delegates from the schools should be submitted to this Office via email gina.pantino001@deped.gov.ph on or before **May 18, 2023**. The templates of the List of Student-Contestants and 2023 DSSPC Confirmation Sheet are found in Enclosures. Likewise, the delegates are advised to refer to **DepEd Memorandum No. 24, s. 2023** for specific guidelines and criteria which will be followed in the DSSPC.

20. In the conduct of the press conferences, all participants are reminded to observe basic health protocols to ensure the safety and well-being of everyone. Face masks should always be worn, and hand sanitizers or alcohol should be kept on hand. Physical distancing measures shall also be consistently observed.

21. Considering that **May 27** and **28, 2023** fall on Saturday and Sunday, all teacher-participants are entitled to a two-day vacation service credits, in congruence to the provisions set in DepEd Order No. 53, s. 2003, re: updated Guidelines on the Grant of Vacation Service Credits to Teachers. On the other hand, the non-teaching personnel are entitled to receive a Compensatory Overtime Credit (COC) for the accrued number of hours rendered on the same dates, as provided in CSC & DBM Joint Circular No. 2, s. 2004, re: Non-Monetary Remuneration for Overtime Services Rendered.

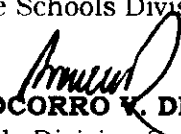
22. As agreed during the meeting of DAASPA and zonal representatives, school paper advisers and campus journalists shall wear white t-shirt during the awarding/closing program, layout and design shall be sent to the zonal representatives, printing in-charge is the school to join in the DSSPC.

23. The schedule of activities, working committees, instructions in the preparation and submission of specific entries, guidelines in the selection of winners in the individual and group categories, and the criteria for the selection of outstanding school paper advisers and campus journalists are found in the attached enclosures.

24. A final meeting of the DSSPC TWG and officers shall be held on **May 12, 2023** for the progress reporting and ocular inspection at the host school at Calatagan HS, Virac, Catanduanes.

25. Immediate and wide dissemination of this Memorandum is desired.

By Authority of the Schools Division Superintendent:


SOCORRO V. DELA ROSA
Schools Division Superintendent
Officer In Charge

As stated Reference:

DepEd Memorandum No. 024, s. 2023

To be indicated in the Perpetual Index under the following subjects:

CAMPUS JOURNALISM CONTESTS LEARNERS
GBP/2023 DIVISION SECONDARY SCHOOLS PRESS CONFERENCE (DSSPC)
5/5/2023

2023 DIVISION SECONDARY SCHOOLS PRESS CONFERENCE

May 26-28, 2023 | Calatagan High School, Virac, Catanduanes

PROGRAM OF ACTIVITIES

May 25, 2023 Thursday – Day 0	May 26, 2023 Friday – Day 1	May 27, 2023 Saturday – Day 2	May 28, 2023 Sunday – Day 3
<p><i>Turnover of Laptops & Emptying of Files</i></p> <p>(Collaborative Desktop Publishing & Online Publishing)</p>	<p>7:00-8:00 AM Arrival</p> <p>8:00-9:30 AM Opening Program</p> <p>INDIVIDUAL EVENTS & GROUP EVENT</p> <p>9:30-10:00 AM Contest Briefings Feature Writing Sci-Tech Writing Photojournalism TV Broadcasting</p> <p>10:00-11:00 AM Contest Proper</p>	<p>7:30-8:30 AM Preparation</p> <p>GROUP EVENTS & INDIVIDUAL EVENT</p> <p>8:30-9:30 Contest Briefings Collaborative Desktop Publishing Online Publishing Radio Scriptwriting & Broadcasting Sports Writing</p> <p>Contest Proper 9:30-11:30 AM (Radio Scriptwriting)</p> <p>9:30 AM-1:30 PM (Collaborative Desktop Publishing)</p> <p>9:30 AM-12:30 PM (Online Publishing)</p> <p>9:30-10:30 AM Sports Writing</p>	<p>8:00-11:00 AM Awarding Ceremonies & Closing Program</p> <p>HOME SWEET HOME!</p>
<p><i>Arrival and settling in at the billeting school</i></p>	<p>1:00-2:00 PM <i>Uploading of Photos & Captioning (cont. Photojournalism)</i></p> <p>1:00 PM onwards <i>(cont. TV Broadcasting)</i></p> <p>INDIVIDUAL EVENTS</p> <p>1:00-1:30 PM Contest Briefings News Writing Editorial Writing Editorial Cartooning Copyreading and Headline Writing Column Writing</p> <p>1:30-2:30 PM Contest Proper</p> <p>3:00-5:00 PM Interview of Candidates for Outstanding CJ & SPA</p>	<p>1:00-5:00 PM Radio Broadcasting (Presentation by team)</p>	

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2023 DIVISION SECONDARY SCHOOLS PRESS CONFERENCE

May 26-28, 2023 | Calatagan High School, Virac, Catanduanes

Executive Committee:

Socorro V. Dela Rosa - Schools Division Superintendent
Luisa T. Dela Rosa - Assistant Schools Division Superintendent
Romel G. Petajen - CID Chief
Gina B. Pantino - Education Program Supervisor (English)
DSSPC Coordinator
Ma. Gina M. Templonuevo - Education Program Supervisor (Filipino)
DESPC Coordinator

WORKING COMMITTEES

Program and Invitation:

Chairperson: Ruel Fernandez
Members: Gener Alberto, Marian Claire Tulod, Christine May Brillantes

Attendance and Registration:

Chairman: Joanne Tanael
Members: Marjorie Vargas, Rosita Marino, Juvy Aracosta

ID Layout/T-Shirt Design/DSSPC Logo/Event Tarp:

Chairperson: Dave Tolentino
Members: Alvin Vargas, Axel James Tomes, Ralph Vargas, Joanne Tanael

Stage Decoration:

Chairperson: Roy Caballero
Members: Gener Alberto, Joanne Tanael and Calatagan HS English & Filipino teachers

Accommodation/Health and Safety/Hall Preparation:

Chairperson: Marcelino Matienzo
Members: German Tejada, Jefferson Arcilla, School & SGOD Nurse

Mess Hall/Food Preparation

Chairperson: Melody Temones
Members: Lyn Cueva, Rosita Marino

DASSPA Color/Shirt/Printing

Chairpersons: Ralph Vargas, Juvy Aracosta

Certificates/Awards

Chairperson: Axel James Tomes
Members: Pinky Talion, Daisylyn Reyes, Marian Claire Tulod

Coding

Chairperson: Gina B. Pantino
Members: Joanne Tanael, Loraine Taule

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Encoding of Results (with PPT)

Chairperson: Gina B. Pantino
Members: Jefferson Arcilla, Dave Tolentino, Joanne Tanael,
Loraine Taule, Rosita Marino, Ruel Fernandez

Sound/Technical/Powerpoint Presentation

Chairperson: Alvin Vargas
Members: Dave Tolentino, Marcelino Matienzo

Token Supplies/Supplies

Chairpersons: Rosita Marino, Loraine Taule

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2023 DIVISION SECONDARY SCHOOLS PRESS CONFERENCE

May 26-28, 2023 | Calatagan High School, Virac, Catanduanes

EVENT SPEAKERS/JUDGES & FACILITATORS

INDIVIDUAL EVENTS

News Writing

Judge: Jona Mae F. Camacho
Facilitator: Lyn Cueva

Feature Writing

Judge: Jerard Paul V. Tulod
Facilitator: Ruel Fernandez

Editorial Writing

Judge: Joy Antoinette G. Ordon
Facilitator: Marian Claire Tulod

Sci-Tech Writing

Judge: Anjo Tugay
Facilitator: Juvy Aracosta

Copyreading & Headline Writing

Judge: Ace John F. Tabuzo
Facilitator: Jefferson Arcilla

Column Writing:

Judge: Anjo Tugay
Facilitators: Gener Alberto, Royce Sanchez

Sports Writing

Judge: Felimon L. Guzon Jr.
Facilitators: Axel James Tomes, Alvin Vargas

Editorial Cartooning

Judge: Anjhelica P. Magbanua
Facilitators: Daisylyn Reyes, Ralph Vargas

Photojournalism

Judge: Fernan T. Gianan
Facilitator: Christine May Brillantes,
Roy Caballero, German Tejada

GROUP EVENTS

Collaborative Desktop Publishing

Judge: Ricky V. Tid
Facilitators: Dave Tolentino,
Lorraine Taule, Zyra Mae Tumala

Online Publishing

Judge: Ricky V. Tid
Facilitators: Marcelino Matienzo,
Joanne Tanael

Radio Broadcasting

Judge: Juriz D. Alpapara
Facilitators: Marjorie T. Vargas, Pinky
Teope, Melody Temonos, Rosita Marino

TV Broadcasting

Judge: Gavian Llave
Facilitators: Jefferson Arcilla, Ruel
Fernandez, Alvin Vargas

School Paper Contest

Judges: Ricky V. Tid, Paul John C. Padilla,
Analiza Arzobal
Facilitators: Jefferson S. Arcilla,
Dave S. Tolentino

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LIST of STUDENT-CONTESTANTS

1. INDIVIDUAL CATEGORIES

School _____
 District _____

Complete Name of Student (First Name, MI, and Last Name)	Grade	Event	Medium	School Paper Adviser	School Paper	

11. GROUP CATEGORIES

A. List of Contestants for Radio Scriptwriting and Broadcasting Level:

_____ Medium:

Complete Name of Student (First Name, MI, and Last Name)	Gender	Grade	Role/Assigned Task (indicate additional roles where applicable)	School	Team Coach

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B. List of Contestants for Collaborative Desktop Publishing

Level:

Medium:

Complete Name of Student (First Name, MI, and Last Name)	Gender	Grade	Role/Assigned Task (indicate additional roles where applicable)	School	Team Coach

C. List of Contestants for Online Publishing

Medium:

Complete Name of Student (First Name, MI, and Last Name)	Gender	Grade	Role/Assigned Task	School	Team Coach

Head, Division Delegation Team
Signature over Printed Name



**GUIDELINES FOR THE SELECTION OF WINNERS
IN THE DIFFERENT INDIVIDUAL WRITING CONTESTS**

The Individual Writing Contests are designed to showcase the competencies of campus journalists and promote fair and ethical use of media as tenets of responsible journalism.

Only learners from schools with school papers (print, digital/electronic publication), either in English or Filipino for the school year 2022-2023, can participate.

Only the Top Three winners are allowed to compete in their respective contest categories.

The following guidelines will be strictly implemented:

A. General:

1. Should there be questions and assistance needed, the participants can only raise their concerns to the assigned proctor and (or examiner).
2. School paper advisers, teachers, principals, parents, or guardians who will be found in the contest venue will be grounds for disqualification of their contestants.
3. The top five (5) winners per medium shall be recognized and their points will be included in the computation of the overall scores (combined scores of Individual and Group Contests).
4. Any violation of the stipulated guidelines will be grounds for disqualification of the participant.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

B. Specific:

1. **News Writing, Feature Writing, Editorial Writing, Science and Technology Writing, and Column Writing**
 - a. Fact sheets or other sources of information shall be given to the contestants as bases for writing the article.
2. **Sports Writing**
 - b. The RTWG shall orient and provide instructions to the contestants before the contest proper.
 - c. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.
 - d. An actual game shall be covered by the contestants.

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- e. A post-game conference shall be held to interview officials and athletes after the game.
- f. The contestants shall proceed to the designated contest room for the writing of the sports article.

3. **Copyreading and Headline Writing**

- g. The contestants shall bring their pencils for the contest.
- h. The contestants shall follow the directions given in the contest piece.
- i. The contestants shall provide a headline for the article.

4. **Editorial Cartooning**

- a. The contestants shall bring their own pencil no. 2 while the RTWG shall provide Oslo papers for the contest.
- b. The cartoon must be anchored on the given topic or issue.
- c. The cartoon should be compliant with the professional and ethical standards of media.

5. **Photojournalism**

- a. Preparation
 - 1) Contestants should be at the contest venue thirty (30) minutes before the orientation on the guidelines and rubrics.
 - 2) The contestants are allowed to use any digital camera (point and shoot only) with a maximum of 24.3 megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will not be permitted to join the contest.
 - 3) The contestant should bring his/her camera cable for uploading and saving pictures.
 - 4) Cellular phones, extra digital cameras, extra storage cards, or any additional materials/ equipment are not allowed in the contest area.
 - 5) Contestants shall bring their black ink ballpens while the RTWG will provide scratch papers where contestants can write down notes during the shooting.
- b. Provision for Memory Card
 - 1) The contestants shall load the empty storage card in front of the examiner on the contest day.
- c. Photo Shoot, Uploading, and Captioning
 - 1) The loading and unloading of the storage card will be done in front of the examiner.
 - 2) The control shot shall be the first shot.
 - 3) Contestants are given one (1) hour to take pictures.
 - 4) Contestants are allowed to take unlimited shots but will submit only five (5) possible photos with captions for the given theme and the control shot.
 - 5) Write the file name of each photo in the caption sheet.

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- 6) Caption sheets will be provided by the RTWG.
- 7) Contestants will be given 30 minutes to write captions for each of the five (5) photos.
- 8) Throughout the duration of the competition, the advisers, trainers, and parents are NOT allowed in the venue.

GUIDELINES FOR RADIO SCRIPTWRITING AND BROADCASTING CONTEST

A. General Guidelines

1. Each school shall organize a team of five (5) members for English and Filipino in elementary and secondary levels who shall not be competing in any of the individual writing categories.

2. To facilitate proper identification, the participants shall wear white shirts without any form of identification of their division or school.

3. Orientation shall be conducted for all the contestants. The directors will draw lots to determine the order of the presentation.

4. The awards for this category are the following:

Individual Awards	Group Awards
1. Best Anchor	1. Best in Technical Application
2. Best News Presenter	2. Best Infomercial
	3. Best Script

5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.

6. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

7. The decision of the Judge is final and in-evocable.

B. Scriptwriting

1. Each team may use up to four (4) official laptops that are cleared of stored documents, and an inkjet printer in preparing and printing the script.

2. The team will be given two (2) hours to prepare a script for a five-minute radio broadcast that includes one (1) infomercial and four (4) news articles.

The infomercial may depict health, environment, politics, and social issues. It shall have a maximum length of one (1) minute and shall use the language that the group is competing in.

The news articles may be based on press releases, raw data, or any other source given by the examiner/ s.

Another 30 minutes will be allotted for the printing of the output. After two and a half (2 1/2) hours, each team should submit four (4) copies of the

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script. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/ s. The team may print extra copies for their use.

3. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the restrooms.

4. The script should not bear any information that may identify the school, division, or region but it should include the names of the members of the team with their respective roles (i.e., anchor, news presenter, etc.).

5. Scripts should be:

o encoded using Arial font size 12; o with directorial instructions in capital letters; o double-spaced with normal margin (1 inch on all sides); and o printed in A4-sized bond paper (8.27x11.69 inches).

C. Broadcast Simulation

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judge, and examiner/ s shall be allowed inside.

2. The organizers/ host division shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/ auxiliary cord/adaptor will be provided for the laptops and other sources of sound effects.

3. Except for the volume meter, contestants/ technical directors shall not be allowed to change, adjust, or manipulate the main control board during their presentation.

4. Mobile phones and reference materials shall not be allowed in the contest area.

5. In case of power failure, the affected team shall be allowed to broadcast again.

6. Loudspeakers may be set up outside the broadcast room.

7. Each team shall be given nine (9) minutes: three (3) minutes for preparation, five (5) minutes for the actual broadcast, and one (1) minute for the exit. Provided running time shall be applied.

8. The organizers shall provide a clock or a timer that can be seen by the contestants and the judges. There will be an official timekeeper.

9. A yellow flaglet shall be raised to signal the team that they have one (1) minute left for preparation. A green flaglet shall then be raised to signal the team to start. A yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining followed by a red flaglet to indicate that their time is up.

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10. The team who complied with the five-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme of deductions shall be followed:

Undertime / Overtime

1 second — 20 seconds — 1 point

21 seconds — 40 seconds — 2 points

41 seconds — 60 seconds — 3 points

61 seconds and above - 4 points

GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING CONTEST

1. Each school shall organize a team of five (5) members for English and Filipino both in elementary and secondary levels who shall not be competing in any of the individual writing categories.

2. Contestants shall wear white shirts without any form of identification of their division or school.

3. All contestants are required to attend the orientation before the competition.

4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.

5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.

6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post-conference shall be held for interviews and data gathering.

7. The team will be given one (1) hour for data gathering and five (5) hours for writing, layout, and editing.

8. Each team is allowed to bring only the following: • two (2) digital/ DSLR cameras; • one (1) inkjet printer with scanner; • one (1) card reader; • one (1) blank flash drive; • extension wires; • maximum of four (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output; and • A4 size bond paper.

9. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/DSLRs and laptops with disabled internet connection.

10. Each team will be required to convert their output into PDF, print in A4 size bond paper, and submit it to the examiner/ s. The collaborative desktop publishing team shall submit both hard and soft copies of their entries.

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They should ensure that no identifying marks about their school, division, or region can be found on their output as it would be a ground for disqualification.

11. The output of the contest is an A4-size four-page full-colored publication. The output will be stored in a flash drive provided by the examiner/s and uploaded to the designated computer for judging.

12. The top five (5) teams shall be recognized, and their points will be included in the determination of the overall scores.

13. The decision of the Board of Judges is final and irrevocable.

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GUIDELINES FOR THE ONLINE PUBLISHING CONTEST

1. Each school shall organize a team of five (5) members for English and five (5) members for Filipino at the secondary level who shall not be competing in any of the individual writing categories.

2. Contestants may wear their school uniforms or plain white t-shirts.

3. All contestants are required to attend the one-hour orientation before the competition.

4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.

5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures or videos of the mini press conference and sports event.

6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post-conference shall be held for interviews and data gathering.

7. The team will be given three (3) hours for writing, layout, and editing articles online after the creation of an online publication using the official platform to be provided by the organizer. Coverage/ Data gathering through a mini press conference, the pre-game, actual game, and post-conference shall be excluded from the three-hour time allotment.

8. Specific instructions on the number of articles to be produced will be given during the orientation.

9. Each team will be required to bring only the following:

o one (1) flatbed scanner/ 3-1 printer (mobile/ phone scanner is NOT allowed) ; o maximum of two cameras -digital camera (point and shoot only) with a maximum of 24.3 megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will not be permitted to join the contest (Standard process in the Photojournalism Event shall be observed in checking the cameras and SD cards.); o maximum of four (4) laptops installed with Photoshop for image enhancement; • maximum of two (2) pocket wifis (preferably with two different networks) or one (1) wireless router; and o extension cord.

10. Each group shall email their URL to the assigned examiner.

11. The top five (5) teams shall be recognized, and the points will be included in the determination of the overall standing. All competing teams shall be given points and ranked accordingly.)

12. The decision of the Board of Judges is final and irrevocable.

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GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS
(in Portable Digital Format)

A. The School Paper Contest is open to elementary and secondary schools in the 13 divisions.

B. The Top 10 highest pointers both in English and Filipino shall be awarded and the top performing divisions in school paper production will also be given recognition; but the points of their ranking shall not be added to determine the best-performing divisions that shall be recognized in the awarding ceremony at the last day of conduct of the 2023 RSPC.

c. For any school paper found to have copied and published texts, images, and other materials without duly acknowledging their sources, the following sanctions shall be applied:

First Offense: Disqualification from the contest

Second Offense: A formal notification shall be sent to the SDS, who shall inform the concerned school head. The SDS shall issue a written reprimand to the school paper adviser/ s and the school principal. The concerned school paper adviser shall undergo a refresher course on plagiarism organized by the SDO. Accordingly, the school head shall implement plans and programs on intensifying academic honesty and integrity.

Third Offense: Disqualification from the School Paper Contest for three (3) consecutive years

D. The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.

E. For 2023 DSSPC, each division shall submit their entries in PDF through a link that will be provided to the division coordinators. No school is allowed to submit their school paper entry/entries directly to the Regional Office; submission should be channelled to the division coordinators who will submit the same to the Division Office through the given link.

The following, properly foldered for each section and labeled (e.g., Division News-Eng-Elementary), are to be submitted:

1. Certificate of Circulation from the school head duly noted by the SDS. Indicated in the certificate is the corresponding link to the school website or Facebook page where the school papers are published, if published online.
2. Certificate of Endorsement signed by the SDS, certifying all the required documents were submitted to, checked, and reviewed by the SDO before submitting to the RO

F. The different SECTIONS/CATEGORIES in the school paper contest, both English and Filipino, are as follows:

1. News Section / Pahinang Balita
2. Editorial Section / Pahinang Editoryal
3. Features Section / Pahinang Lathalain
4. Sports Section / Pahinang Pampalakasan

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5. Science and Techn010U Section / Pahinang Agham at Teknolohiya
6. Layout and Page Design Category / Kategoryang Pag-aanyo at Disenyong Pahina

G. The technical specifications for both Elementary and Secondary levels are as follows:

1. No. of pages: minimum of 12 and maximum of 20
 - News Section— at least three (3)
 - Sports Section — at least two (2)
 - Feature Section — at least three (3)
 - Editorial Section — at least two (2)
 - Science and Techn010U Section — at least two (2)
2. Process: Digital
3. Color: All pages in full color
4. Size: 9"x12" (Elementary)
12"x18" (Secondary)

H. Failure to comply with the set guidelines in evaluating school papers will be a ground for disqualification.

GUIDELINES FOR THE SELECTION OF THE BEST SECTIONS AND LAYOUT AND PAGE DESIGN CATEGORIES FOR THE SCHOOL PAPER CONTEST

A. Editorial Section

1. The section should have at least two (2) pages and should include the following: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included but are not required.

2. The treatment of the issues must demonstrate a fair and balanced presentation of both sides of the issue tackled, clear moral purpose, logical reasoning, and proper citations or attributions of sources.

3. Topics found in the section should tackle various international, national, or local issues that may directly or indirectly affect the school or the community the school serves.

4. The decision of the Board of Judges is final and irrevocable.

B. News Section

1. The section shall consist of at least three (3) pages.

2. The content and scope of the news stories shall cover international, national, regional, community, and school-based news stories.

3. The content of the section may include straight or spot news, advance/ follow-up reports, news bits, news features, news analysis, and in-depth news/ investigative news. 4. The decision of the Board of Judges is final and irrevocable.

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C. Features Section

1. The section should have at least three (3) pages.
2. The feature articles should display a unique and creative presentation of topics, logical organization of ideas and facts, writers' facility of the language, and proper citations or attributions of sources.
3. The decision of the Board of Judges is final and irrevocable.

D. Sports Section

1. The section shall consist of at least two (2) pages.
2. The content and scope of the sports articles shall include coverage of international, national, regional, community, and school-based sports news stories.
3. The content of the section may include straight or spot news, advance/ follow-up reports; news bits; news features/ news analysis; in-depth news, features, and editorial or column concerning or pertaining to sports.
4. The decision of the Board of Judges is final and irrevocable.

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