



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)
SCHOOLS DIVISION OFFICE OF CATANDUANES
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Division Memorandum NO. 170 s. 2018

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**MEMORANDUM TO: CHIEFS, CID AND SGOD
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOL DISTRICT SUPERVISORS
ELEMENTARY AND SECONDARY SCHOOL HEADS**

FROM: 
SOCORRO V. DELA ROSA, CESO Vb
Schools Division Superintendent

DATE: JULY 17, 2018

SUBJECT: ORGANIZATION OF DIVISION LEARNING RESOURCE DESIGN AND DEVELOPMENT TEAM

- In compliance with the attached Regional Memorandum 94 s. 2018, RE: ORGANIZATION OF LEARNING RESOURCE DESIGN AND DEVELOPMENT TEAMS, the **Division Memorandum 154 s. 2017** entitled **Division Reviewers /Evaluators For Level 2 Quality Assurance of Learning Resources** has been updated and reorganized aligned with the requirements of the said regional memorandum.
- The following are the composition of the DIVISION LEARNING RESOURCE DESIGN AND DEVELOPMENT TEAM AND SUB -COMMITTEES:

A. DIVISION LEARNING RESOURCE DESIGN AND DEVELOPMENT TEAM

CHAIRPERSON: JOSEFA V. ZAPE, Ed. D. - CID Chief

CO-CHAIRPERSON: JESSLYN T. TAWAY, Ed. D, -EPS (LRMDS)/ Division QA Coordinator

MEMBERS /INSTRUCTIONAL DESIGN AND DEVELOPMENT COORDINATORS:

GINA L. CUSTODIO, Ed. D.	- EPS (Kindergarten, Multi-grade)
GINA B. PANTINO, Ed D.	-EPS(English, MTB-MLE, Special Program in Journalism)
MA. GINA M. TEMPLONUEVO, Ed. D.	- EPS (Filipino , Journalism)
JEZRAHEL T. OMADTO	- EPS (Science)
ROMEL G. PETAJEN	- EPS (Math)
CYNTHIA T. SONEJA	-EPS (AP/SPED)
AMELIA B. CABRERA	- EPS (EPP/TLE/ TVL)
FRANKIE T. TURALDE	-EPS (EsP)
NELSON T. SICIO	- EPS (MAPEH)
ERLINDA C. BORBE	- PSDS (Madrasah)
JANE T. TUPLANO	- SEPS (ALS)

B. DIVISION LEARNING RESOURCE DESIGN AND DEVELOPMENT SUB-COMMITTEES:

Kindergarten: Gina L. Custodio, Ed.D.,EPS
Nelson Isorena , PSDS
Ruth Sorreera, PII
Dennis Gianan,PI
Arlene Triumfo, MT II
Glenda Isorena, MT II
Sandra Mae Soneja, T1
Febbie Bermejo ,T1
Emlyn Lanon, T1
Dennis Tulalian, T1

Mother Tongue: Gina B. Pantino, Ed. D.,EPS
Eligio Sales, PI
Liza Arrojo, PII
Jane Tabor,PI
Minnie Lopez,PI
Sharon Begino, T2
Eva Tabuzo MTI
Junalet Nazareno
Ma. Cecilia Tatel, MT
Marichu Tabuzo, T3
Joey Antonio, MT I
Arlene Perlas, T3

Filipino: Ma. Gina M.
Templonuevo,Ed.D, EPS.
Belen Tapas, PSDS
Luz Licup, HT 3
Rico Trollano, HT I
Liza Bonafe,T3
John Edgar Macca, T1
Noreen Uchi, T1
Roselle Templonuevo. T1
Remy Tabilin, MT2
Maria Cecilia Tatel, T3
Efren Magno., MT1
Ricky Tid, MT1

EPP/TLE/TVL: Amelia B. Cabrera,EPS
Merly Gonzales, PSDS
Arnold Valledor,PII
Aileen Tabilog,Asst Prin.
Lorenzo Gando, HT
Jennifer Metica, ITO (ICT)
Noemi Xoyen Tablizo, T2 (FBS)
Donald Karl Sorral (CSS), T
Alvin Josef Soliveres T3 (CSS)
Noel Vargas T2 (EPAS)
Roxan Zinz T2 (Dressmaking)
Pamela Tenerife T3 (Agriculture)
Freddie Tria, Jr. T3 (EIM)
Marilyn Miranda T2 (BPP)
Jobelle AlintanaT2 (FBS)
Catherine de Leon T1(ICT)

Elementary:
Anchelita Sicio ,PII
Rolando Regalado, PI
Julie Ann Surban,T2 (ICT)
Rochelle Avila, MT I (HE)
Mildred Ferrer,MT I (Agriculture)
Delfin Tabuzo, T3(IA)
Amalia Aguilar, MT I (ICT/HE)

Multi-Grade : Gina L. Custodio, Ed.D.,EPS
Edgar Rima, PSDS
Marjohn Tablizo, T3
Demetrio Suarez, Jr., T3
Janet Benevidez, MT I
Maricel Besonia, T3

English: Gina B. Pantino, Ed. D., EPS
Brenda Villarey, PSDS
Sonia Prensader, PII
Lorraine Tatad ,HT 3
Josalie Tonio, P1
Myla Cordial,PI
Dave Tolentino, T3
Imee Gabion, T3
Jefferson Arcilla, T1
Rey King Bernal , MT I
Sandra Garcia, T3
Ruel Fernandez, T3

Science: Jezrahel T. Omadto
Miguelito Rodriguez,PSDS
Marisol Lim, PIII
Ronald Refre,PI
Nino Gerard Cenata, PI
Mary Rose Sta. RosaPI
Jose Roy Aguilar, HT5
Rebecca Villacorta, HT3
Mari-Ann Manguerra, T3
Judy Marie Barro, T2
Jayson Yutan. T3
Shianne Rubio, T3

Math: Romel G. Petajen,EPS
Elias Abundo,PSDS
Lyra Tusi, PII
Edgar Sarmiento, PI
Ronie Tolledo, MTI
Ludy Avila ,HT3
Carol Gil, MT 1
Jonel Aznar, MT1
Marita Tabuzo, MT I
Jessa Purcil, T3
Jenny Tejerero, T3
Romeo Alcantara, MTI-OIC Prin.

EsP: Frankie Turalde
Herman Bodota ,PSDS
Rosario Socito, PII
Fe Mendoza, PII
Franklin Arcilla, HT3
Cheryl Tupue, MT I
Jane Tolledo,T3
Dolor BREQUILLO,T3
Helen Mendez,T2
Jose Angelo Aquino, T3
Mary Grace Tayam, MT2

MAPEH: Nelson T. Sicio, EPS
Edgardo Valencia, PSDS
Joselito Ruiz, PII
Generosa Sarmiento, PII
Raul Borbor, Asst Prin.
Ferdinand Tusi, P1
Efren Matienzo, HT3
Noel Villanueva, T3
Odeza Sy, T2
Maria Laynes, MTI
Anatoly Raphael Arcilla, T2
Bernardino Sorra, T3
Efren Jimenez, MTII
Edita Barba, MTII

AP: Cynthia T. Soneja, EPS
Teresa Camu, HT3
Imelda Mendoza, MT I
Fredelyn Tarrobal, MT I
Augusto Vargas, MT II
Kevin Escobido, T3
Jupiter Torno, T3
Marilyn Garcia, MT I
Socorro Molod, MT II

Madrasah: Erlinda Borbe, PSDS
Marivic Camacho, P II
Jessie Icaranom, PI
Jose T. Arcila, Jr., PI
Ar-Jay Callos, T1
Mary Jane Valenzuela, MT I,
Cherilyn Turado, T1

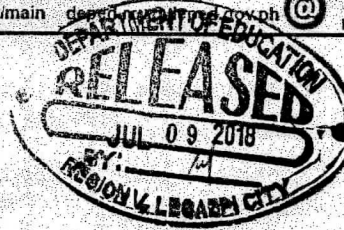
ALS: Jane Tuplano, SEPS
Josefina Tabor, SEPS
Maria Rita Tablate, MT
Marilou Bernal, MT I
Abraham dela Cruz, T3
Allan Sumalde, T2

SPED: Cynthia T. Soneja, EPS
Zarita Boneo, MT II
Liza Molod SPET
Mailene Somido- Maglaqui, SPET I
Judy Soneja SPET I
Francia Alberto T3

3. The School Quality Assurance Team shall be renamed **School LR Committee** with the same composition.
4. For other information relative to the task, roles and responsibilities of the Division Team, Subcommittee and School LR Committee, please refer to the same attachment.
5. For guidance and compliance.



July 9, 2018



REGIONAL MEMORANDUM

No. 94 s., 2018

ORGANIZATION OF LEARNING RESOURCE DESIGN AND DEVELOPMENT TEAMS

TO: Schools Division Superintendents

1. In accordance with the purpose of the Curriculum and Learning Management Division (CLMD) and the Curriculum Implementation Division (CID) to contribute in the improvement of performance specifically on learning outcomes and to ensure an effective implementation of the curriculum, through: **localization and indigenization; enforcement of standards; and provision of access to quality and varied learning resources** and in line with DepEd Order No. 76, s. 2011 (*National Adoption of the Learning Resources Management and Development System*), the CLMD and the CID are directed to organize and mobilize Learning Resource Design and Development Teams. Consequently, the Schools Division Offices through the Curriculum Implementation Division (CID) shall ensure that School Learning Resource Teams are likewise organized.

2. The teams are organized to:
a. Ensure that contextualized supplementary learning resources for all the learning areas/domains in all grade levels are developed; and
b. Ascertain that learning resources are developed in accordance with the standards and guidelines set by the LRMDS

3. **The Regional Learning Resource Design and Development Team** is composed of the:

- CLMD Chief as Chairperson;
- Education Program Supervisor for LRMDS as Co-Chairperson and Quality Assurance Coordinator and;
- Education Program Supervisors in charge of the Learning Areas, Alternative Learning System (ALS) and Kindergarten as members and will serve as Instructional Design and Development Coordinators of their respective learning areas.
- The Regional Education Program Supervisors may organize a sub-committee with the Division Education Program Supervisors handling the same learning area as members.

4. **The Division Learning Resource Design and Development Team** is composed of the:

- Chief of the CID as Chairperson;
- Education Program Supervisor for LRMDS as Co-Chairperson and Quality Assurance Coordinator and;
- Education Program Supervisors in charge of the learning areas, Alternative Learning System (ALS) and Kindergarten as members and will serve as Instructional Design and Development Coordinators of their respective learning areas.
- The Division Education Program Supervisors may organize a sub-committee with selected PSDS's, school heads, master teachers or key teachers as members. The

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members of the sub-committees may vary depending on the learning resources developed or evaluated for a particular key stage or grade level.

5. The Schools Division Offices are expected to submit a list of the committee members to the Regional LRMDS Unit for cataloging purposes.
6. The School LR Committee shall be composed of the School Head as Chairperson and master teachers/key teachers as members.
7. The Learning Resource Design and Development Teams are expected to:
 - a. Assess and evaluate learning resource needs in relation to: underachievement (test results); competencies (teacher capacity in subject area and pedagogy); resource gaps across subject and year levels; contextualization requirements; alternative modes of delivery; and support facilities for use of resources.
 - b. Develop contextualized learning resources by learning area
 - c. Evaluate new learning resources for acquisition or procurement
 - d. Evaluate existing resources for reproduction
 - e. Evaluate teacher-developed materials
 - f. Evaluate locally-developed materials for uploading and publishing in the LR Portal
 - g. Provide technical assistance to schools and Learning Centers in line with learning resources development
8. For any learning resource development initiative, the Education Program Supervisors as Instructional Design and Development Coordinators shall coordinate and collaborate with the LRMDS EPS who is responsible for supervising the development, production and distribution of all types of learning resources. The process flow of evaluating learning resources is in Enclosure 1.
9. The LRMDS Unit of the region and divisions are responsible for providing orientation to the division and school teams as to their tasks, roles and responsibilities. The unit shall take the lead in building the capacity of the teams in the processes and technical aspects of the development, quality assurance and production of learning resources.
10. Expenses relative to activities of the Learning Resource Design and Development Teams Committee shall be charged against local and other funds subject to the usual accounting and auditing rules and regulations.
11. For compliance.


RAMON FIEL G. ABCEDE
Regional Director

References: DepEd Order No. 76, s. 2011 (*National Adoption of the Learning Resources Management and Development System*), Memorandum 1/25/2018 (*Compendium of DepED Office Functions and Job Descriptions*), LRMDS Framework

To be indicated in the PERPETUAL INDEX under the following subjects:

SYSTEMS

LEARNING RESOURCES

ROLES AND RESPONSIBILITIES

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