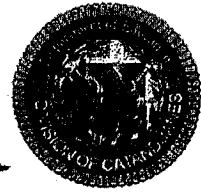




Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**DIVISION OF CATANDUANES**  
Virac, Catanduanes



**DIVISION MEMORANDUM**  
**No. 166, s. 2017**

**RELEASED**

DepEd, Division of Catanduanes


RECORDS SECTION

Date SEP 08 2017

Time: 2:00 PM

Initial/Signature [Signature]

TO : SDO Chiefs  
Education Program Supervisors I  
Public Schools District Supervisors  
Elementary/Secondary School Heads  
SDO Unit Heads  
Education Program Specialists II  
Senior Education Program Specialists  
Project Development Officers

FROM :   
**SOCORRO V. DELA ROSA, CESO VI**  
Schools Division Superintendent

SUBJECT : **4<sup>TH</sup> REGULAR DIVISION MANCOM MEETING**

DATE :  September 8, 2017

1. In connection with the updates corollary to the latest Regional MANCOM Meeting, and to discuss issues and concerns for specific DepEd Programs and Projects and the World Teachers Month Celebration, this Office announces the 4<sup>th</sup> Regular Division MANCOM Meeting on **September 12, 2017**, at Mayngaway Elementary School, San Andres West District, San Andres Catanduanes from 8:00 a.m. to 5:00 p.m.
2. Expected participants are the following : Assistant Schools Division Superintendent, SDO Chiefs, Education Program Supervisors I, Public Schools District Supervisors, Elementary/Secondary School Heads, SDO Unit Heads, Education Program Specialist II , Senior Education Program Specialists and Project Development Officers.
3. A registration fee of Three Hundred Pesos ( Php 300.00 ) shall be charged to cover 2 snacks and 1 lunch. The school heads of the implementing units shall pay the registration fee in cash for the issuance of official receipt. Travel, registration fee and incidental expenses shall be charged against school's MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate and wide dissemination of this Memorandum is earnestly enjoined.