



Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

April 28, 2023

DIVISION MEMORANDUM

OSDS-ICTU-DM No. 16 s. 2023

UTILIZATION OF THE SELF-SERVICE KIOSK LOCATED AT THE SDO LOBBY

TO : **Assistant Schools Division Superintendent**
SDO Chiefs, Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
School Heads
All Others concerned

1. To adopt changes in today's highly digitized world and technological advancements, please be informed that we have installed the **Self-Service Kiosk** located at the SDO Lobby with the following functionalities:

a. **Instant Updates from SDO Catanduanes Website –**

www.depedrovcatanduanes.com (About SDO Catanduanes- Division Organizational Chart per Functional Division, Programs, Updates, Issuances, Articles, Templates ready to download, Gallery, Bids & Award Committee Updates, Request for Vacant Positions, Citizen Charter & Transparency Seal).

b. Online **SDO Catanduanes Client/Citizen Satisfactory Survey** – designed to gauge the satisfaction of the clients who have visited the SDO offices in Catanduanes. The survey results was shared with the respective DepEd email account of SDO Heads so that they can monitor the satisfaction levels of their clients in real time. The survey results can then be used to improve the service delivery and quality of service provided in the SDO offices.

c. Other features (on process).

2. For technical assistance and queries, you may visit the ICTU Office, or you can email at ictunit.ctd@deped.gov.ph.

3. For information, guidance, and compliance of all concerned.


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Schools Division Superintendent



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