



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



RELEASED

Division Memorandum No. 159 S. 2018

**MEMORANDUM TO: CHIEFS, CID AND SGOD
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOL DISTRICT SUPERVISORS
SELECTED SCHOOL HEADS OF ELEMENTARY AND SECONDARY SCHOOLS**

DepEd, Division of Catanduanes
RECORDS SECTION
Date JUL 11 2018
Time: 4:45 P.M.
Signature: [Signature]

FROM: [Signature] **SOCORRO V. DELA ROSA, CESO VI**
Schools Division Superintendent

DATE: **JULY 6, 2018**

SUBJECT: ORIENTATION-WORKSHOP ON THE ENHANCED QUALITY ASSURANCE WORKFLOW

1. In support to DepEd Memorandum NO. 82 s. 2017, RE: **Learning Resource Management and Development System in the Rationalized Structure**, the Division Office through the LRMS unit, will conduct one day Orientation –Workshop on the Enhanced Quality Assurance Workflow on July 24, 2018 for Batch 1 and August 17, 2018 for Batch 2 at the venue to be announced later.
2. The objectives of the training workshop are the following ;
 - a. Orient and capacitate Quality Assurance Teams on the processes of evaluating contextualized supplementary learning resources.
 - b. Evaluate supplementary learning materials for uploading and cataloguing in the LR Portal.
 - c. Discuss issues and concerns on the Quality Assurance of learning resources.
3. The expected participants for Batch 1 are 3 from each of the following schools composed of the School Head, LRMS Coordinator and a Key Teacher or Master Teacher. Batch 2 will be composed of Public School District Supervisors and Education Program Supervisors of the different learning areas/programs They should be registered in the LR Portal with DepEd accounts before attending the orientation-workshop and are expected to be at the venue at 7:30 and stay up to 5:00 pm to maximize the 1 day activity.
4. All participants are requested to bring the following:
 - a. Laptop
 - b. Wifi device and extension wire
 - c. School/teacher –developed supplementary LRs for quality assurance/evaluation (minimum of 1 and maximum of 3 SLRs per school)
5. Participants are also expected to cascade the workshop to their respective municipalities after a series of quality assurance of their school supplementary learning resources which are to be further quality assured by Batch 2 participants or for second level evaluation and uploading to LR Portal.
6. Accommodation including lunch and 2 snacks shall be charged to HRTD fund while registration of Php 40.00 per participant from elementary and secondary schools shall be collected. The registration, travel and other incidental expenses of school participants shall be charged against school MOOE /local funds subject to usual accounting and auditing procedure. The registration shall cover handouts and other training materials. Travel expenses of PSDSs and EPSs shall be charged against Division MOOE subject to usual accounting and auditing rules and regulations.
7. Attached are the following :
 - A. Enclosure NO. 1 to Division Memorandum NO. 159 s, 2018-: List of Participants to the Orientation- Workshop on Enhanced Quality Assurance Workflow
 - B. Enclosure No. 2 to Division Memorandum No. 159 s. 2018 : Training Matrix for the Orientation - Workshop on Quality Assurance workflow
8. For information, guidance and compliance.

List Of Participants to the Orientation –Workshop on Enhanced Quality Assurance Workflow

Batch 1 – July 24, 2018

Venue: To be announced later

School	School Head /Representative /OIC	LRMDS Coordinator	Key Teacher/MT
Bagamaoc CES	Nemia Villaluna	Richelle Bragais	Lydia Vitalicio
Bagamanoc RDHS	Milã Lim	Jennifer Peralta	Danica Magno
Baras CES	Generosa Sarmiento	Nancy Tendencia	Cathelyn Arcilla
Baras RDHS	Bella Petajen	Christine Vesagas	Rosita Marino
Bato CES	Marivic Camacho	Marilyn Tasarra	Marites Tatel
Bato RDHS	Jose Roy Aguilar	John Dewey Chavez	Jomar Francisco
Datag CES	Allan Gud	Belen Solero	Janet Idanan
Gigmoto CES	Juan Geromo	Kathleen Jane Romero	Efren Jimenez
Panganiban CES	Liza Arrojo	Liza Robles	Quadaupe Villamor
Panganiban NHS (CC)	Arnold Valledor	Ma. Kristina Obo	Jerson Pasuengos
Pandan CES	Ma. Celia Evangelista	Richrd Japson	Glenda Isorena
Pandan SAT	Lyra Tusi	Socorro Bonifacio	Charmaine Sanchez
Cabcab CES	Anchelita Sicio	Marites Solero	Sharon Begino
San Andres VS	Rosario Socito	Alvin Josef Soliveres	Cynthia Toledo
San Miguel CES	Gloria Soriao	Lourdes Basierto	Nelsie Arango
San Miguel RDHS	Sonia Prensader	Catherine Zafe	Beth Bernal
Viga CES	Cynthia Usero	Lerma Timajo	Arlene Tudio
Viga RDHS	Nestor Emerenciana	Rene Zuniga	Marilyn Garcia
Virac PES	Marisol Lim	Ar-Jay Callos	Maria Cecilia Tatel
Catanduanes NHS	Teresa Camu	Ronie Tolledo	Ma.Cristina Condeno

Batch 2 Participants - August 17, 2018

Venue: To be announced later

Division QA Chairman	Learning Area/Program
Gina L. Custodio, Ed. D.	Kindergarten, Multigrade and Private Education
Gina B. Pantino, Ed.D.	English, MTB-MLE, Special Program in Journalism
Ma. Gina M. Templonuevo, Ed. D.	Filipino , Journalism
Jezrahel T. Omadto	Science, Science Technology and Engineering (STE)
Romel G. Petajen	Mathematics, Senior High School
Cynthia T. Soneja	AP. SPED
Amelia B. Cabrera	EPP/TLE/ TVL
Frankie T. Turalde	EsP
Nelson T. Sicio	MAPEH
Erlinda Borbe	Madrasah
Jane T. Tuplano	ALS
Quality Assurance Coordinator	District/Municipality
Brenda V. Villarey	Bagamanoc North and South
Herman L. Bodota	Baras North and South
Merly T. Gonzales	Bato East and West
Edgardo V. Valecia	Caramoran North and South
Henry T. Marin	Gigmoto
Erlinda C. Borbe	Panganiban
Nelson L. Isorena	Pandan
Belen T. Tapas	San Miguel North and South
Elias V. Abundo	San Andres East and West
Miguelito T. Rodriguez	Viga East and West
Edgar A. Rima	Virac North and South

Training Matrix for ORIENTATION –WORKSHOP ON ENHANCED QUALITY ASSURANCE WORKFLOW

Batch 1- July 24, 2018

Venue: To be announced later

TIME	ACTIVITY	RESOURCE SPEAKER
7:30-8:00	REGISTRATION	
8:00-8:30	OPENING PROGRAM	
8:30 -9:30	Session 1 UNDERSTANDING LRMDs QUALITY ASSURANCE PROCESSES	JESSLYN T. TAWAY, Ed. D. EPS (LRMDS Manager/ Division QA Coordinator)
9:30-10:30	Session 2 • LR PORTAL UTILIZATION • METADATA • Working Snack	JOGENE ALILLY C. SAM JUAN Project Development Officer II (LRMDS)
10:30 -11:30	Session 3 COPYRIGHT (IPR,PAGIARISM, INFRENGEMENT AND RELATED MATTERS)	ATTY. TITO M. TONIO, JR. Attorney III
11:30-12:00	OPEN Forum	
12:00-1:00	Health Break	
1:00-2:00	Session 4 • SCHOOL LIBRARY COLLECTIONS ON TEXT-BASED LRs AND GENERAL REQUIREMENTS • FORMAT, PRESENTATION AND ORGANIZATION	PEACHIE ROSHELE T. CHAVEZ Division Librarian II
2:00- 3:30	Session 5 • GUIDE IN INDIVIDUAL AND TEAM EVALUATION OF SLRS • ENHANCED EVALUATION TOOLS • Working Snack	BELEN T. TAPAS, PSDS BLR National SLR Evaluator (Level 2)
3:30-4:30	WORKSHOP ON EVALUATING SLR	
4:30-5:00	CLOSING PROGRAM	
OUTPUT	Batch 1- EVALUATED SUPPLEMENTARY LEARNING RESOURCES (SLR) FOR REVISION AND SCHOOL PILOT TESTING Batch 2 – EVALUATED SLRS FOR UPLOADING IN THE LR PORTAL	SELECTED PARTICIPANTS (Facilitators)