



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)
SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

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RELEASED

DepED, Division of Catanduanes
RECORDS SECTION
Date: MAY 16 2019
Time: 11:30 AM
[Signature]

DIVISION MEMORANDUM
NC-154 S. 2019

TO : Assistant Schools Division Superintendent
Chiefs, Curriculum Implementation Division (CID) &
School Governance & Operation Division (SGOD)
Administrative Officer V (Admin. & Budget)
Education Program Supervisors/ Specialists
Public Schools District Supervisors
Unit Heads (Division Office)
Senior Education Program Specialists
Program Development Officers
Elementary and Secondary School Heads including Private Schools
Department Heads/ Head Teachers of Secondary Schools

FROM : *for* SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent

SUBJECT: 2nd REGULAR DIVISION MANAGEMENT COMMITTEE MEETING

DATE : May 16, 2019

1. This office announces the conduct of the 2nd Regular Division Management Committee (MANCOM) Meeting on May 27, 2019 at Tabugoc Central Elementary School, Pandan, Catanduanes.
2. The MANCOM will delve on the following agenda:
 - a) Issuances relative to the Opening of Classes
 - b) Evaluation of Brigada Eskwela 2019
 - c) School Calendar 2019- 2020
 - d) Updates from the 3 functional Divisions
 - e) Others
3. The participants are the: Chiefs of Curriculum Implementation Division (CID) and School Governance & Operation Division (SGOD), Education Program Supervisors/ Specialist, Public Schools District Supervisors, Unit Heads (Division Office), Senior Education Program Specialists, Program Development Officers, Elementary and Secondary School Heads and Head Teachers/ Department Heads of Secondary Schools. Participants are encouraged to be at the venue on May 26, 2019 PM.
4. A registration of Php 650.00 shall be charged each participant to cover dinner for May 26, 2019, two snacks and one lunch. Travel and other incidental expenses relative to this are chargeable against local/ MOOE funds subject to usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay the same amount. Elementary and other Secondary Schools which are connected with the SDO, said amount shall be deducted from their MOOE.
5. For information, guidance and compliance.