



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**  
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com  
Website: www.depedrovcatanduanes.com Tel No.: (052)811-40-63



**RELEASED**  
DepEd, Division Office of Catanduanes  
RECORDS SECTION  
Date APR 29 2019  
Time: 11:00 Am  
Initial/Signature: [Signature]

**DIVISION MEMORANDUM**  
**No. 142 s. 2019**

TO : Chiefs, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
All concerned

FROM :   
**SOCORRO V. DELA ROSA, CESO V**  
Schools Division Superintendent *[Signature]*

Subject: **DIVISION STAFF ORIENTATION WORKSHOP (DSOW)**  
(Division Training-Workshop on Child-Centered Inclusion Strategies and DAP-ELLN for Teachers)

DATE : April 29, 2019

- In preparation for the conduct of Division Training-Workshop on Child-Centered Inclusion Strategies and DAP-ELLN for Teachers, a Division Staff Orientation Workshop (DSOW) of Trainers and Facilitators will be conducted on May 6-8, 2019 at Rhaj Inn, Gogon, Virac, Catanduanes,
- The orientation workshop aims to:
  - orient trainers/facilitators on the processes/ activities to be conducted; and
  - prepare instructional materials and visual aids needed in the conduct of the division training.
- The workshop is a three-day live-out activity and the expected participants are the following trainers / facilitators:

No.	NAMES	POSITION	SCHOOL
1.	Cynthia T. Soneja	EPS	SDO-CID
2.	Fe Mendoza	SP II	Virac CES
3.	Marivic Camacho	SP II	Bato CES
4.	Ruth Sorrrera	SP II	JMAMES
5.	Mailene Maglaqui	SPET I	JMAMES-SPED
6.	Zarita Boneo	MT II	JMAMES-SPED
7.	Maria Eden Evangelista	T II	JMAMES
8.	Liza Molod	SPET I	JMAMES-SPED
9.	Chrystine S. Vesagas	T I	Baras RDHS
10.	Francia P. Alberto	SPET	Caramoran CES

- Since the activity falls on a summer vacation, a three (3)-day service credit for teachers shall be granted pursuant to paragraph 5.3 K of Joint Circular No. 2 of Civil Service Commission.
- There is no registration fee. All Expenses related to the activity such as: snacks and meals, supplies and materials are chargeable against HRTD Funds (SPED-IE) subject to the usual accounting and auditing rules and regulations. Travel and other incidental expenses shall be charged to school MOOE fund subject to the usual accounting and auditing rules and regulations.
- Immediate dissemination and compliance of this Memorandum is highly desired.