Republic of the Philippines

Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

April 13, 2023

DIVISION MEMORANDUM
OSDS-ICTU-DM-_142_ s. 2023

**MEETING WITH THE DISTRICT ICT COORDINATORS AND DIVISION TECHNICAL
TEAM FOR DEPED COMPUTERIZATION PROGRAM(DCP)
AND OTHER IT RELATED CONCERNS**

TO: Assistant Schools Division Superintendent
      SDO Chiefs, Section/Unit Heads
      Public Schools District Supervisors
      School Heads
      District/School ICT Coordinators
      SDO DCP Technical Team
      All others concerned

1.   Please be informed of the **Meeting with the District and Selected ICT
Coordinators for DepEd Computerization Program(DCP) and other IT related
concerns** on **April 21, 2023** (8:00 a.m. to 5:00 p.m.)at Villa Tolledo Tourist Inn, Sta.
Elena, Virac, Catanduanes with the following agenda:

   a)   Updates on the Status of DCP packages in schools (per district);
   b)   Schedule of onsite visit to identified schools with letter request per zone
        submitted through this link- https://tinyurl.com/DCPTechnicalIssues
        (DM No. 285 s. 2022 dated June 15, 2022)- *Submission of said letter
        request is until April 19, 2023*; and
   c)   Other IT related programs/projects implemented in schools (Learning
        Management System, GS of schools, DepEd accounts(Google/Microsoft),
        and Adobe creative cloud license).

2.   Enclosed are the List of Participants (Enclosure 1) and the Program of Activities
(Enclosure 2).

3.   Meals (a.m. snacks, lunch and p.m. snacks) of the participants is chargeable to
DCP Support Funds(SUB-ARO No. RO 5-22-1062 dated 08-08-2022- FY 2022) while
travel and other expenses of the participants relative to this activity shall be charged to
school MOOE subject to the usual accounting rules and regulations.

4.   For information, guidance and compliance.

MA. LUISA T. DELA ROSA
Officer-In-Charge
Asst. Schools Division Superintendent

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DepEd Tayo – Region V - Catanduanes

Enclosure 1

LIST OF PARTICIPANTS

Meeting with the District ICT Coordinators & DCP Technical Team for DCP

April 21, 2023 / Villa Tolledo Tourist Inn, Virac, Catanduanes

No.	NAME	District/Zone	School/Office	Designation
1	**JERICK MANLAGNIT**	Virac	Calatagan HS	Team Leader-DCP Technical Team
2	JEROME TINDUGAN	Virac	Buyo IS	DCP Technical Team
3	RENZ REYES	Virac	Antipolo NHS	DCP Technical Team
4	JANE FARRAH D. TALLER	Virac	CNHS	DCP Technical Team
5	EMIL T. ROJAS	Virac	CNHS	DCP Technical Team
6	ALVIN JOSEF SOLIVERES	San Andres	SAVS	DCP Technical Team
7	MISHAEL LIM	San Andres	Mayngaway NHS	DCP Technical Team
8	**JEROME ALCANTARA**	Gigmoto	Dororian NHS	Team Leader-DCP Technical Team
9	CATHERINE DE LEON	San Miguel	San Miguel RDH	DCP Technical Team
10	LEO TUPLANO JR.	Baras	Baras RDHS	DCP Technical Team
11	RENE ROMERO	Bato	Bato RDHS	DCP Technical Team
12	MARK LESTER PADILLA	Bato	Cabugao IS	DCP Technical Team
13	**RALPH DOLORES**	Viga	San Jose NHS	Team Leader-DCP Technical Team
14	JAYSON MOLINA	Bagamanoc	Bagamanoc RD	DCP Technical Team
15	JERSON J. PASUENGOS	Panganiban	Panganiban NH	DCP Technical Team
16	RENE SAMAR	Viga	Viga RDHS	DCP Technical Team
17	**IAN ICARANOM**	Caramoran	Caramoran SF	Team Leader-DCP Technical Team
18	VICENTE COMIDA	Pandan	Pandan CES	DCP Technical Team
19	ANA MERLA RODRIGUEZ	Bagamanoc North	Sagrada ES	District ICT Coordinator
20	RICHELLE BRAGAIS	Bagamanoc South	Bagamanoc CES	District ICT Coordinator
21	RHEA TATING	Baras North	San Miguel ES	District ICT Coordinator
22	NANCY TENDENCIA	Baras South	Baras CES	District ICT Coordinator
23	PAUL XAVIER TEJERERO	Bato East	Bato Central ES	District ICT Coordinator
24	MARY GRACE TAYAM	Bato West	Marinawa ES	District ICT Coordinator
25	NESSIE FRONDOZO	Caramoran South/North	Datag CES	District ICT Coordinator
26	CHITO CARRANZA	Gigmoto	Sioron ES	District ICT Coordinator
27	ARNEL DE QUIROS	Pandan East	Hiyop ES	District ICT Coordinator
28	EMMA LYNN GIANAN	Pandan West	Oga ES	District ICT Coordinator
29	SUZETTE OLARVE	Panganiban	San Miguel ES	District ICT Coordinator
30	DANIEL ALFARO	San Andres East	Timbaan ES	District ICT Coordinator
31	MARITES SOLANO	San Andres West	Cabcab CES	District ICT Coordinator
32	ROSA AUSTERO JRA	San Miguel North	Mabato CES	District ICT Coordinator
33	MARY ANN TINDUGAN	San Miguel South	San Juan ES	District ICT Coordinator
34	KRISTINE LIMPANGOG	Viga East	Buenavista ES	District ICT Coordinator
35	LERMA TIMAJO	Viga West	Viga CES	District ICT Coordinator
36	JAKE SARMIENTO	Virac North	VPES	District ICT Coordinator
37	JOHN ALREY TIDON	Virac South	Cavinitan ES	District ICT Coordinator
38	JENNIFER METICA		SDO-ICT Unit	ITO-1
39	JOHN BRYAN LAGUDA		SDO-ICT Unit	IT Staff
40	SGOD - M&E		SDO-SGOD	M&E

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Enclosure No. 2

PROGRAM OF ACTIVITIES
MEETING WITH THE DISTRICT ICT COORDINATORS AND DIVISION TECHNICAL TEAM FOR DEPED COMPUTERIZATION PROGRAM(DCP) AND OTHER IT RELATED CONCERNS
April 21, 2023 / 8:00 a.m. to 5:00 p.m.
Villa Tolledo Tourist Inn, Virac, Catanduanes

Time	Activities	In-Charge/Facilitator
7:30 – 8:00	Arrival of Participants	Facilitator
8:01 – 8:30	Preliminaries/Opening Program	Facilitator
	Message	SDS/ASDS/Regional ITO
9:01 – 10:00	ICT Updates (DCP, DepEd Accounts, School GS, Adobe Creative Cloud Licenses & Learning Management System))	ITO-I
10:01 – 12:00	Updated from the District ICT Coordinators re: Status of DCP packages in school	District ICT Coordinators
12:01 – 1:00	**LUNCH BREAK**	
1:01 – 4:00	Schedule of onsite visit to schools	Team Leaders of SDO DCP Technical Team of Zone 1 , Zone 2, Zone 3 & Zone 4
4:01 – 5:00	Clearing House/ Closing Program	Facilitator

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