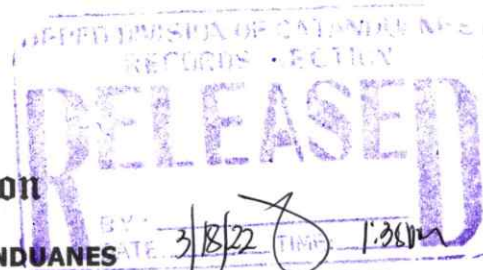




Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES



18 MAR 2022

DIVISION MEMORANDUM
DM No. 14 S. 2022

**DIVISION TRAINING-WORKSHOP ON CONVERSION OF LEARNING
RESOURCES TO AUDIO FILES IN KINDERGARTEN**

To: **Education Program Supervisors
Public Schools District Supervisors
In-Charge of the Districts
Public Elementary School Heads
All Other Concerned**

1. Education has witnessed in the past few years a rapid transformation in the modes of teaching and learning brought by pandemic. With the strong desire to adopt and continuously teach learners to master the most essential learning competencies particularly in kindergarten, SDO Catanduanes through the Curriculum Implementation Division (CID) will conduct a 3-day live out activity on conversion of learning resources to audio files in order to stimulate teaching- learning in a digital platform on **March 30, 2022 to April 1, 2022**. Venue will be announced later through an Advisory.
2. The aims of this training are as follows:
 - a. Orient teachers on the conversion of kindergarten SLM/ LAS to audio files
 - b. Determine the most essential learning competencies for possible conversion to audio files and,
 - c. Develop and increase the digital materials related to the educational content and learning resources for kindergarten.
3. This division training-workshop is a face-to-face hence, participants must fully vaccinated and observed strict health protocols.
4. Participants are advised to bring the following:
 - Laptop
 - USB flash drive or similar gadget
 - Headphone
 - Extension wire
 - Condenser/mixer if available
 - Soft/hard copy of kindergarten SLMs weeks 1-40
5. Two snacks and lunch per day for 3 days shall be provided to the participants and training team charged to Division CID- HRTD funds. Travel and other incidental expenses shall be charged to school's MOOE subject to the usual accounting and auditing rules and regulations.



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6. A one-day Division Staff Orientation Workshop (DSOW) of the training team will be conducted on **March 25, 2022 at CID Office at 8:00AM -5:00PM** to finalize topics, program and plans.
7. The list of participants and training team is found in the attached enclosure.
8. For information, guidance and compliance.

 **SUSAN S. COLLANO**
Schools Division Superintendent

Encl.:

References:

To be indicated in the Perpetual Index
Under the following subjects:

glc/ DM **DIVISION TRAINING-WORKSHOP ON CONVERSION OF LEARNING RESOURCES TO AUDIO FILES IN KINDERGARTEN**
0002/March 18, 2022



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**DIVISION TRAINING-WORKSHOP ON CONVERSION OF LEARNING
RESOURCES TO AUDIO FILES IN KINDERGARTEN**

LIST OF TRAINING TEAM AND PARTICIPANTS

I- Trainers/ Learning Facilitators

Name	Designation	School/ District
1.Gina L. Custodio	Program/ Training Manager	SDO- CID
2.Dennis T. Tulalian	Lead Trainer	San Vicente Elem. School/ Viga West
3.Jinky Lou Sarmiento	Trainer/ Learning Facilitator	Virac Central Elem. School/ Virac South
4.Rodel Tayo	Trainer/Learning Facilitator	Dominador E.Guerrero Elem. School- Gigmoto
5.Mia Villamartin	Trainer/Learning Facilitator	Sagrada Elem. School- Bagamanoc North
6.Myrel Ogalesco	Trainer/Learning Facilitator	Sicmil Integrated School- Gigmoto

II- PARTICIPANTS

Name	School/ District	ZONE
1. Nenita S. Qua	Bigaa ES, Virac North	I
2. Vanessa Molina	Alibua ES, San Andres East	1
3. Rose Canon	Bagong Sirang ES, San Andres West	1
4. Joan Arcilla	Baras Central ES, Baras South	II
5. Paula Barba	Carorian ES, Bato East	II
6. Misty Manabat	Bugao Central ES, Bagamanoc North	III
7. Mylene Barceta	Buenavista ES, Viga West	III
8. Lurabel Sanchez	Tubli ES, Caramoran North	IV
9. Paul Ellie Rubio	Palumbanes ES, Caramoran North	IV
10.Joyce Interior	Marambong ES, Pandan East	IV
11.Rene Magdaraog	Caruyo ES, Pandan East	IV

