



Republic of the Philippines
Department of Education
REGION V - BICOL

SCHOOLS DIVISION OFFICE OF CATANDUANES

DepEd Division Office of Catanduanes
RECORDS SECTION
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February 17, 2025

DIVISION MEMORANDUM
No. 140 s., 2025

ORIENTATION/BRIEFING FOR PROFESSIONALIZED CORPS OF TEST ADMINISTRATORS (PROCTAD) RE: CONDUCT OF THE CIVIL SERVICE EXAMINATION PEN AND PAPER TEST (CSE-PPT)

TO : CID & SGOD Chief and Personnel
OSDS Unit Heads and Personnel
Elementary & Secondary School Heads
All Others Concerned

1. In connection with the conduct of the Civil Service Examination Pen and Paper Test (CSE-PPT) in Virac, Catanduanes on March 2, 2025, test administrators are advised to attend the orientation/briefing of the Civil Service Commission (CSC) on February 17-19, 2025 at the CSC Field Office, San Isidro Village, Virac, Catanduanes.
2. Concerned DepED teaching and non-teaching personnel who received an invitation from the CSC via email are allowed to attend the said briefing on official time.
3. School heads/unit heads are expected to ensure that school and office transactions are not hampered while concerned personnel are attending the orientation.
4. For immediate dissemination, guidance and compliance.

By Authority of the OIC-Schools Division Superintendent:

DELFIN A. BONDAD
Public Schools District Supervisor
OIC, Office of the Schools Division Superintendent



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