

DepEd - Division of Catanduanes
RECORDS SECTION
RELEASED
BY: MP No: 178
DATE: 08 MAR 2024 TIME: 2:08



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

7 March 2024

DIVISION MEMORANDUM
No. 178 s. 2024

CALL FOR NOMINATION ON SOUTHEAST ASIAN MINISTERS OF EDUCATION ORGANIZATION REGIONAL CENTRE FOR SPECIAL EDUCATIONAL NEEDS (SEAMEO SEN)

To : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, Schools Governance and Operation Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors/In-Charge of the Districts
Elementary and Secondary School Heads
All Others Concerned

1. Attached is Regional Memorandum 000231 s. 2024, re: "Call for Nomination on Southeast Asian Ministers of Education Organization Regional Centre for Special Education Needs (SEAMEO SEN) for FY 2024.
2. Relative to this, this Office, through the School Governance Operations Division (SGOD)-Human Resource Development Section (HRDS) encourages each district to nominate at least (1) Primary/Secondary/Inclusive/Mainstream School Teacher for Special Education for each course.
3. All nominees must meet the qualifications and submit the scanned clear PDF copies using the official DepEd e-mail account the documentary requirements listed in Enclosure 1 of the attached memorandum to the SGOD -HRDS through **hrd.ctd@deped.gov.ph** on or before **March 11, 2024**. For ease of tracking, kindly use the email subject line format: (SEAMEO SEN) Documentary Requirements of (Name of Nominated Scholar).
4. All nominees, regardless of age, sexual orientation, gender identity, gender expression, marital status, pregnancy, physical features, impairment or disability, work-related injury, religious belief or activity, ethnicity, political belief, affiliation, or activity shall be given equal opportunity to attend L & D programs to enhance competencies.
5. Nominees may be disqualified due to various reasons, such as but not limited to, incomplete requirements, no official endorsement/s, application sent directly to the DepEd Scholarship Secretariat's, and discrepancy in documents among others.



Republic of the Philippines
Department of Education
REGION V - BICOL
SCHOOLS DIVISION OFFICE OF CATANDUANES

6. For more questions and concerns, please contact Ms. Carol P. Gil, Senior Education Program Specialist, and /or Elizabeth S. Urbano -Education Program Specialist II through this e-mail **hrd.ctd@depd.gov.ph**.
7. Immediate dissemination of and compliance with the contents of this Memorandum are desired.

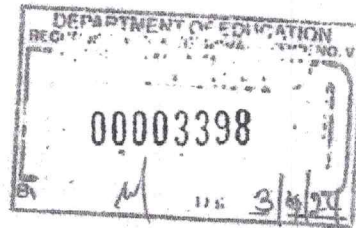
SOCORRO V. DELA ROSA, CESO V
Schools Division Superintendent



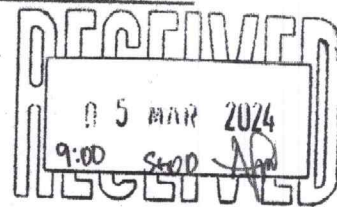
San Roque, Virac, Catanduanes
052-8714063
catanduanes@depd.gov.ph
www.depdrovcatanduanes.com / www.catanduanes-depd.gov.ph



Republic of the Philippines
Department of Education
 REGION V - BICOL



01 March 2024



REGIONAL MEMORANDUM
 No. **000231** s. 2024

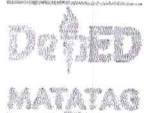
CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE FOR SPECIAL EDUCATIONAL NEEDS SCHOLARSHIP OFFERINGS

To : Schools Division Superintendents
 All Concerned

1. The Southeast Asian Ministers of Education Organization Regional Centre for Special Educational Needs (SEAMEO SEN) announces its regular courses for Special Education teachers.

2. The course details are as follows:


Course Title	Course Dates	Modality	Target Participants	Deadline of Nomination in the Region
Teaching Strategies for Learners with Comorbidities in Learning Disabilities and Down Syndrome	April 22-26, 2024	Face-to-Face	Primary/Secondary/Inclusive/Mainstream School Teachers for Special Education	March 6, 2024
Effective Strategies for Teaching Visual and Performing Arts to Learners with Special Education Needs	May 13-17, 2024	Face-to-Face	Primary/Secondary/Inclusive/Mainstream School Teachers for Special Education	March 11, 2024



Regional Center Site, Rawis, Legazpi City 4500

0969 516 9555
 region5@depd.gov.ph

3. Each SDO is enjoined to nominate one (1) **Primary/Secondary/Inclusive/Mainstream School Teacher for Special Education**. All nominees must meet the qualifications and submit the list of requirements as listed in Enclosures 1 & 2.
4. Soft copies of the documents shall be emailed to hrdd@doe.ny.gov on or before the deadline set for every course. Late documents shall not be accepted.
5. Documents shall be submitted in clear PDF format using the official DepEd email account.
6. Shortlisted nominees shall be notified by the Regional Office through a memorandum.
7. Enclosed are the General Eligibility Requirements/Checklist and List of Requirements for reference.
8. Immediate dissemination of this Memorandum is desired.


GILBERT T. SADSAD
Regional Director

Encls: As stated
To be indicated in the Perpetual Index
under the following subjects:
SCHOLARSHIP
PROFESSIONAL GROWTH

HRDD/mde
03/01/24

ENCLOSURE 2: LIST OF REQUIREMENTS

1. Personal Data Sheet (CSC form no. 212, rev. 2017)
Note: You may download this form at [DRI/IV/PDS-Rev-2017](#)
2. Endorsement from the Immediate Supervisor
3. Nomination Letter from the Immediate Supervisor
4. Endorsement from the Schools Division Office through the Office of the SDS
5. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chief)
(For the Regional Office)
6. Rated IPCRF for the past two years with approved IDP
7. Proof of Outstanding Accomplishments (certificate, photo of plaque/medal/trophy, manuscript, etc.) **duly certified true and correct by the applicant's immediate supervisor.**
8. Updated Service Record
9. Certificate of no pending administrative/legal charges
10. Medical certificate from any government physician as to health status
11. Scholarship Clearance
Note: You may download these forms at [DRI/IV/CLEARANCE-SCHOLARSHIP](#)
12. Photocopy of Passport

ENCLOSURE 1: GENERAL ELIGIBILITY REQUIREMENTS CHECKLIST

Eligibility
a. Must be a Filipino citizen.
b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.
c. Must present his/her Individual Development Plan (IDP).
d. Must be holding a permanent Item.
e. Must be physically, mentally, and, psychologically fit.
f. Must have no master's degree(for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).
g. Must have no current or pending enrollment in other institutions for graduate post-graduate degree programs (for degree programs).
h. Must be willing to sign a Scholarship Contract and commit to its provision.
i. Must be willing to prepare share, and implement a scholarship report and work Application Plan(WAP).
j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.
k. Has already finished his/her existing service obligation for a scholarship, if any.
l. Has no pending application for retirement.
m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.