



Republic of the Philippines  
**Department of Education**  
REGION V – BICOL  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**



April 11, 2023

DIVISION MEMORANDUM  
OSDS-SGOD-DM- 136 s. 2023

**PREPAREDNESS MEASURES FOR THE EXPECTED INCLEMENT WEATHER  
CONDITION**

To : Office of the ASDS  
SGOD, Chief  
CID, Chief  
All Public Schools District Supervisors  
All School Heads, Elementary and Secondary Schools  
All School DRRM Coordinators  
All Others Concerned

1. To ensure that all field offices will be able to prepare and cope with the impacts of the anticipated weather disturbance, this office hereby advice the field of the implementation of **School -Based Disaster Preparedness and response Measures for Tropical Cyclones, Flooding and other Weather-disturbances** as stipulated in **DepEd Order No. 33, s.2022**.

2. Likewise, Cancellation or Suspension of Classes and Work in Schools will be based on **DepEd Order NO. 37, s. 2022**.

- *Class suspensions for online and face-to-face classes in all levels are automatically suspended once the Philippine Atmospheric, Geophysical and Astronomical Services Administration (Pagasa) issues any tropical cyclone wind signal (TCWS), an orange or red rainfall warning, or a flood warning.*
- *In the same guidelines, local chief executives can also choose to suspend classes due to inclement weather. Under the Yellow Rainfall Warning, it is up to the local chief executive to decide on the suspension of classes.*

3. In the event that the school is requested to be an Evacuation Center, schools are hereby guided on the implementation of **Section 5 of RA 10821** as follows:

- *Only in cases where there is no other available place or structure which can be used as a general evacuation center may a school or child development center be used as an evacuation center.*



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- When a school or child development center is used as an evacuation center, gymnasiums, learning and activity centers, auditoriums and other open spaces shall be utilized first. Classrooms shall only be used as a last resort. The use of the school premises shall be as brief as possible. If the use is predicted to exceed fifteen (15) days, the affected LGU shall provide written documentation to the DepED and the DILG on the following:

- (a) The name and location of the school;
- (b) All alternative sites and proposal for final site selection;
- (c) Measures being implemented to prevent interference or disruption to the school and educational activities of children; and
- (d) Other particulars to be provided in the implementing rules and regulations of this Act.

4. Below is the **Evacuation Report Template** that the schools are required to submit to this office via the DRRM Unit. Schools are to submit daily reports to ensure that all schools are properly monitored. Reports may be submitted via Text at 09299784538, via email at [mariaaudrea.vivo@deped.gov.ph](mailto:mariaaudrea.vivo@deped.gov.ph) or via Official GC of School Heads.

**Schools Used as Evacuation**

School Name	School ID	Date of Encampment	Evacuation Data						Date of Decampment
			No. of Rooms Utilized	No. of Families	Total no. of Evacuees		Total no. of Learner Evacuees		
					M	F	M	F	

5. For wide dissemination and strict compliance.

  
**SOCORRO V. DELA ROSA, CESO V**  
 Schools Division Superintendent

