



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



DIVISION MEMORANDUM
NO. 133 s. 2018

RELEASED
Div. Office of Catanduanes
RECORDS SECTION
Date: JUN 04 2018
Time: 8:15 AM
Initial/Signature: [Signature]

TO: ALL SECONDARY SCHOOL HEADS

FROM: SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent *[Signature]*

TITLE: FOLLOW-UP ON THE SUBMISSION OF SHS REPORTS & DOCUMENTATION FOR SY. 2017-2018

DATE: JUNE 1, 2018

This office hereby follow-up the submission of SHS reports asked by the Regional Office through Regional Memorandum No. 53, s. 2018 dated April 3, 2018 .

The Regional Office received documentations of activities conducted via email and hard copies but not on the prescribed templates. Kindly resend in case you submitted already.

Report shall form part of the Regional Director's presentation in the national conference.

Attached is the sample template to be prepared in soft and hard copies.

Please send soft copy through email address AMY111967@yahoo.com/romel.petajen001@deped.gov.ph

For compliance.

Template No. 5 ACCOMPLISHMENTS ON THE IMPLEMENTATION OF THE SENIOR HIGH SCHOOL PROGRAM
 School Year 2017-2018

Division: _____

Initial/Responsible Parties (e.g. Job Expos, Fairs, Immersion Arrangements,)	Date Conducted	Venue	Participating Industry/Establishment	Brief Description	Photos

Submitted by:

 Division SITS Coordinator

Noted:

 Schools Division Superintendent