



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)

SCHOOLS DIVISION OFFICE OF CATANDUANES
Virac, Catanduanes

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RELEASED

DepEd, Division of Catanduanes

RECORDS SECTION
MAY 25 2018

Date

Time: 11:25 AM

Initial/Signature: *[Signature]*

Division Memorandum

No. 132 s. 2018

To: **Public School District Supervisors
Elementary and Secondary School Heads**

From: *[Signature]*
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Subject: **REITERATION ON THE SUBMISSION OF LEARNER'S RESOURCES SITUATION REPORTS**

Date: **May 25, 2018**

1. This is to reiterate the submission of the long overdue **Learner's Resource Situation Reports** by both elementary and secondary school heads on or before **May 28, 2018**, using the attached template.
2. Said reports are needed for consolidation in the division and in the regional offices to be forwarded to the Bureau of Learning Resources, Central Office of DepED before the end of May, 2018.
3. As stated in the Division Memo NO. 110 s. 2018, dated April 24, 2018, hard and softcopy should be submitted. Those who have not submitted yet are advised to submit the hardcopy to Ms. Jogene Alilly San Juan, PDO II, LRMDC, Division of Catanduanes. For softcopy, please email to jogenealilly.sanjuan@deped.gov.ph.
4. For immediate dissemination and compliance.

DEPARTMENT OF EDUCATION

Name of School/District/High School: _____
 Complete Address: _____
 School ID No.: _____

Division: _____
 Region: _____

LEARNERS' RESOURCES SITUATION REPORT AS OF _____

Subject and Grade Level	Title	Quantity			Actual Enrollment SY 2017-2018	LRs Situation	
		Actual Quantity of LR's	Losses and Damages	Usable		Learner's Resources Shortage / Deficiency	Learner's Resources Excess
a	b	c	d	e	f	g	h
						$e = c - d$	
						$g = f - e$	
						$h = e - f$	

Note: Usable inventory considerations:
 1. Must include only learning materials/textbooks which are still in good or fair condition and can still be issued to students this SY 2017-2018.
 2. Must specify each mother-tongue based languages per learning areas, particularly for Grades 1 to 3.
 3. Must specify the book or area of specialization, especially for Grades 11 and 12.

Prepared by: _____

 Date: _____

Certified True and Correct: _____

 Public School Principal / School Head
 Date: _____