



Republic of the Philippines
Department of Education
Region V - Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



March 29, 2021

DIVISION MEMORANDUM
OSDS-ASDS-DM |3| S. 2021

2nd DIVISION MANAGEMENT COMMITTEE MEETING (Virtual)

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/In-charge of the District
Section Chiefs/Unit Heads
Elementary and Secondary School Heads

1. This is to inform the field that there will be a virtual Division Management Committee Meeting (MANCOM) on April 8, 2021. SDO Personnel including presenters will join via Google Meet. Elementary and Secondary school heads will join thru FB Live.
2. The meeting will focus on:
 - a. Presentation of SDO Office Performance Commitment and Review Form (OPCRF) for CY 2021
 - b. Early Registration Report
 - c. Status of Learning Activity Sheets (LAS) distribution and utilization.
 - d. Other matters.
3. Selected school heads will be assigned to render report on early registration and LAS distribution and utilization.
4. The link of the Google Meet will be sent to the School DepEd E-mail account by Ms. Jennifer Metica. It is encouraged that districts with poor signal may choose a school with stable internet connection for this meeting.
5. Expenses relative to this activity shall be charged against local funds subject to the usual auditing rules and regulations.
6. For information, guidance and compliance.


SUSAN S. COLLANO

Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent